

RENO HOUSING AUTHORITY

AGENDA ITEM NUMBER: 1

January 28, 2025

SUBJECT: Approval of the Agenda. (For Possible Action)

FROM: Executive Director

RECOMMENDATION: For Possible Action

The Agenda is on the following page.

**NOTICE OF REGULAR MEETING OF THE
HOUSING AUTHORITY OF THE CITY OF RENO
BOARD OF COMMISSIONERS**

The Housing Authority of the City of Reno (Agency) will conduct a public meeting:

MEETING DATE: Tuesday, January 28, 2025
TIME: 12:00 p.m. (Approximately)
PLACE: Reno Housing Authority Boardroom
1525 East Ninth Street, Reno, Nevada

Persons wishing to provide public comment may participate during the scheduled meeting by commenting in person during the course of the meeting, or address their comments, data, views, arguments in written form to Hilary Lopez, Ph.D., Executive Director, Housing Authority of the City of Reno, 1525 East 9th Street, Reno, NV 89512-3012, Fax: 775.786.1712; e-mail address: HLopez@renoha.org. Written submission should be received by the Board on or before, January 24, 2025, by 5:00 p.m., in order to make copies available to members of the Board and the public.

Below is an agenda of all items scheduled to be considered. At the discretion of the chairperson or the Board, items on the agenda may be taken out of order; the Board may combine two or more agenda items for consideration, and the Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public is advised that one or more members of the Board may participate in the meeting via electronic means.

AGENDA

- Call to order and roll call.
 - Introduction of guests.
 - First Period of Public Comment. The opportunity for public comment is reserved for any matter within the jurisdiction of the Board. No action on such an item may be taken by the Board unless and until the matter has been noticed as an action item. Comments from the public are limited to three minutes per person.
1. Approval of agenda. (For Possible Action)
 2. Approval of the minutes of the Special Board Meeting held on December 23, 2024, Regular Board Meeting held on December 17, 2024, RHA's Annual meeting held on December 17, 2024, Closed Session Meeting held on April 23, 2024, Closed Session Meeting held on March 26, 2024, and Special Meeting held on March 6, 2024.
(For Possible Action)

3. Consent Agenda. (All consent items may be approved together with a single motion, be taken out of order, and/or be heard and discussed individually. Items will be removed and considered separately at the request of the public or Board member.) (For Possible Action)
 - A. Discussion and possible adoption of Resolution 25-01-01 RH authorizing the write-off of tenant accounts receivable for the Section 8 Rental Assistance Programs. (For Possible Action)
 - B. Discussion and possible adoption of Resolution 25-01-02 RH authorizing the write-off of landlord accounts receivable for the Section 8 Rental Assistance Programs. (For Possible Action)
 - C. Discussion and possible adoption of Resolution 25-01-03 RH authorizing the write-off of vacated tenant account receivables for the Low-Rent Public Housing Program. (For Possible Action)
 - D. Discussion and possible adoption of Resolution 25-01-04 RH authorizing the write-off of vacated tenant account receivables for the unaided properties. (For Possible Action)
 - E. Discussion and possible adoption of Resolution 25-01-05 RH updating RHA authorized bank signatures. (For Possible Action)
 4. Commissioner Reports. (Discussion)
 5. Executive Director/Secretary's Report. (Discussion)
 - A. Update on Agency activities
 - B. Update on Rental Assistance Voucher Programs / Asset Management
 - C. Update on Workforce Development, Elderly Services, and Youth activities
 - D. Update on Public Affairs activities
 - E. Update on Development activities
 - F. Update on Information Technology activities
 - G. Update on MTW activities
 - H. Update on Legal Inquiries
 - I. Financials
(Discussion)
 6. Discussion and possible approval of revisions to the RHA By-Laws. (For Possible Action)
 7. Discussion and possible adoption of the Executive Director Performance Evaluation Tool. (For Possible Action)
- Closed Session:
8. The Board may give direction to staff in closed session regarding the position or positions to be taken or the strategy to be employed, and staff may provide the Board with an update, regarding:

- Discussion and update on legal analysis of Right of First Refusal, potential sales options, potential lobby lease options, and or other options for the property located at Parcel 4-B of Paradise Retail I, LLC, Sparks, Nevada (also known as Paradise Plaza) and estimated budgets associated with various potential scopes of work to renovate the site and address needed pest mitigation. (Discussion Only)

Reconvene Open Session:

9. Discussion and possible direction to staff on next steps regarding initiating the Right of First Refusal, potential sales options, potential lobby lease options, and/ or other options for the property located at Parcel 4-B of Paradise Retail I, LLC, Sparks, Nevada (also known as Paradise Plaza) and/or estimated budgets associated with various potential scopes of work to renovate the site and address needed pest mitigation. (For Possible Action)
10. Discussion of the draft Development Principles to be used as part of RHA evaluation of potential development opportunities. (Discussion Only)
11. Discussion and review of the draft MTW Annual Plan. (Discussion Only)
12. Additional Items:
 - a) General matters of concern to Board Members regarding matters not appearing on the agenda. (Discussion)
 - b) Reports on conferences and training. (Discussion)
 - c) Old and New Business. (Discussion)
 - d) Request for Future Agenda Topics (Discussion)
 - e) Schedule of next meeting. The following dates have been scheduled in advance but are subject to change at any time: Tuesday, February 25, 2025, and Tuesday, March 25, 2025. (For Possible Action)
13. Public Comment. The opportunity for public comment is reserved for any matter within the jurisdiction of the Board. No action on such an item may be taken by the Board unless and until the matter has been noticed as an action item. Comments from the public are limited to three minutes per person.
14. Adjournment.

This meeting is accessible to the hearing impaired through the RHA TTY/TDD/voice phone line (385) 770-7166. Anyone with a disability, as defined by the Americans with Disabilities Act, requiring special assistance to participate in the meeting, may contact the Board of Commissioners at the following address, at least five days in advance of the meeting in order to make arrangements, if possible, for reasonable accommodations that would enable participation in the meeting by contacting JD Klippenstein, or by calling (775) 329-3630.

This agenda has been posted at the Housing Authority of the City of Reno Administrative Office, 1525 East Ninth Street; and further in compliance with NRS 241.020, this agenda has been posted on the official website for the Housing Authority of the City of Reno www.renoha.org and the State of Nevada Public Notification website <http://notice.nv.gov/>.

According to the provisions of NRS 241.020(5), a copy of supporting (not privileged and confidential) material provided to Board members may be obtained upon request made to: Hilary Lopez, Ph.D., Executive Director, Housing Authority of the City of Reno, 1525 East Ninth Street, Reno, Nevada, 89512, or by calling (775) 329-3630. Copies of supporting (not privileged and confidential) material provided to Board members by staff may be obtained at the aforementioned address.

Dated January 23, 2025

Colleen Montgomery-Beltran

*By: Colleen Montgomery-Beltran
Executive Administrative Assistant*

RENO HOUSING AUTHORITY

AGENDA ITEM NUMBER: 2

January 28, 2025

SUBJECT: Approval of the minutes of the Special Board Meeting held on December 23, 2024, Regular Board Meeting held on December 17, 2024, RHA's Annual Meeting held on December 17, 2024, Closed Session Meeting held on April 23, 2024, Closed Session Meeting held on March 26, 2024, and Special Meeting held on March 6, 2024.
(For Possible Action)

FROM: Executive Director

RECOMMENDATION: For Possible Action

The minutes of the Special Board Meeting held on December 23, 2024, Regular Board Meeting held on December 17, 2024, RHA's Annual Meeting held on December 17, 2024, Closed Session Meeting held on April 23, 2024, Closed Session Meeting held on March 26, 2024, and Special Meeting held on March 6, 2024, are attached on the following pages.

**MINUTES OF THE
SPECIAL MEETING**
HOUSING AUTHORITY OF THE CITY OF RENO
BOARD OF COMMISSIONERS
December 23, 2024

The special meeting of the Board of Commissioners of the Housing Authority of the City of Reno (Agency) was called to order by Chairperson Taylor at 8:02am on Monday, December 23, 2024, in the Agency's Boardroom.

Commissioners Present

Kathleen Taylor, Madame Chair
Mark Sullivan, Commissioner
Dejanae Solley, Commissioner

Commissioners Absent

Mayor Hillary Schieve, Commissioner
Dave Aiazzi, Vice-Chair

Staff Present

Hilary Lopez, Ph.D., Executive
Director
JD Klippenstein, Director of
Development

Others Present

Peter Levavi, Brinshore
Development
David Brint, Brinshore Development

There being a quorum present, the order of business was as follows:

- **Call to order and roll call.**

- **Receive introduction of guests.**

RHA Executive Director Lopez noted that Peter Levavi and David Brint from Brinshore Development were present.

- **First Period of Public Comment. The opportunity for public comment is reserved for any matter within the jurisdiction of the Board. No action on such an item may be taken by the Board unless and until the matter has been noticed as an action item. Comments from the public are limited to three minutes per person.**

There were no public comments.

- 1. Approval of agenda.**

Commissioner Sullivan motioned to approve the agenda with no changes.

Commissioner Solley moved to second. Hearing no further discussion, Madame Chair

Taylor called for the vote. The response was all ayes, no nays. Madame Chair Taylor declared the motion carried and the agenda approved.

- 2. Discussion and possible approval to modify the previously approved predevelopment loan from Hudson HT LP to Hawk View, LLC, Hawk View Manager, LLC, and Brinshore Development, LLC for the Hawk View redevelopment project by increasing the loan from \$1,000,000 to \$2,000,000, extending the time on the loan, authorizing the Executive Director to complete all documents attendant hereto, and related matters. This item has no fiscal impact beyond that previously approved by the Agency. (For Possible Action)**

RHA Director of Development Klippenstein summarized the agenda item brought forth for approval and offered to answer questions. After staff confirmed there would be no additional increase to the overall contract amount, there were no additional questions or discussion.

Madame Chair Taylor called for a motion. Commissioner Sullivan motioned to approve the modification of the previously approved predevelopment loan. Commissioner Solley seconded that motion. The vote was all eyes, no nays. Madame Chair Taylor declared the motion carried.

- 3. Public Comment. The opportunity for public comment is reserved for any matter within the jurisdiction of the Board. No action on such an item may be taken by the Board unless and until the matter has been noticed as an action item. Comments from the public are limited to three minutes per person, under these items.**

There were no public comments.

- 4. Adjournment**

The meeting adjourned at 8:14am.

**MINUTES OF THE REGULAR MEETING
HOUSING AUTHORITY OF THE CITY OF RENO
BOARD OF COMMISSIONERS
December 17, 2024**

The meeting of the Board of Commissioners of the Housing Authority of the City of Reno (Agency) was called to order by Madame Chair Taylor at 11:32am on Tuesday, December 17, 2024, in the Agency's Boardroom.

Commissioners Present

Kathleen Taylor, Madame Chair
Dave Aiazzi, Vice Chair
Mark Sullivan, Commissioner (called in)
Dejanae Solley, Commissioner (on Zoom)

Commissioners Absent

Mayor Hillary Schieve, Commissioner

Staff Present

Dr. Hilary Lopez, Ph.D., Executive Director
Darren Squillante, Director of HR
JD Klippenstein, Director of Development
Kristin Scott, Director of Asset Management
Jeremy Stocking, Director of Resident Services
Jerri W. Conrad, Government & Public Affairs Manager

Staff Present (continued)

Brenda Freestone, WAHC
Jamie Newfelt, Director of Rental Assistance
Jeff Tenenbaum, Director of Finance
Kim Anhalt, Director of MTW

Ryan Russell, Legal Counsel

Others Present

There being a quorum present, the order of business was as follows:

- **Call to order and roll call.**

- **Introduction of guests.**
None

- **First Period of Public Comment.** The opportunity for public comment is reserved for any matter within the jurisdiction of the Board. No action on such an item may be taken by the Board unless and until the matter has been noticed as an action item. Comments from the public is limited to three minutes per person, under these items.

There were no public comments.

1. Approval of agenda. (For Possible Action)

Vice Chairman Aiazzi motioned to approve the agenda. Commissioner Solley seconded the motion. Hearing no further discussion, Madame Chair Taylor called for the vote. All were in favor with 4 ayes, no nays. Madame Chair Taylor declared the motion carried.

2. Approval of the minutes of the Regular and Closed Session Board Meeting held on November 19, 2024, Closed Session minutes from February 27, 2024, Special Meeting minutes from March 6, 2024, and Regular Board meeting minutes from March 26, 2024. (For Possible Action)

Vice Chair Aiazzi motioned to approve the Regular and Closed Session minutes for February 19 and Closed Session minutes from February 27. Commissioner Sullivan seconded the motion. Hearing no further discussion, Madame Chair Taylor called for the vote. With all ayes, no nays, Madame Chair Taylor declared the motion carried.

3. Consent Agenda. (All consent items may be approved together with a single motion, be taken out of order, and/or be heard and discussed individually. Items will be removed and considered separately at the request of the public or Board member.) (For Possible Action)

A. Possible approval of Commissioner Taylor’s request to expend \$1,000 of her Contingency Fund allotment to purchase bus passes for RHA to make available to its clients and community partners.

B. Possible adoption of Resolution 24-12-01 RH approving a revision to the Housing Authority of the City of Reno’s Administrative (ADMIN) Plan for Section 8 Housing Choice Voucher and Project Based Voucher programs to update policies as they relate to the application of changes to the Payment Standards caused by the implementation of Housing Opportunities Through Modernization Act (HOTMA) regulations, and to update the definition of a full-time student. (For Possible Action)

C. Possible adoption of Resolution 24-12-02 RH approving a revision to the Housing Authority of the City of Reno’s Admission and Continued Occupancy Plan (ACOP) for the Public Housing program to update the definition of a full-time student. (For Possible Action)

D. Discussion and possible adoption of Resolution 24-12-03 RH approving a revision to the Administrative Plan for the Homeless Prevention Program to refine the assistance provided by RHA to eligible households. (For Possible Action)

Vice Chair Aiazzi motioned to approve the Consent Agenda. Commissioner Sullivan seconded the motion. All were in favor. No one opposed the motion. Madame Chair Taylor declared the motion carried.

4. Commissioner Reports. (Discussion)

None

5. Executive Director/Secretary's Report. (Discussion)

RHA Executive Director, Dr. Hilary Lopez, referencing the full report of agency activities in the packet, highlighted items of interest regarding RHA's activities and programs.

6. Discussion and possible adoption of Resolution 24-12-04 RH approving the demolition of Hawk View Apartments prior to financial closing and disposition of the property for redevelopment of the site and authorizing the Executive Director to contract for demolition. Total fiscal impact of up to \$900,000 in previously authorized funds. (For Possible Action)

After a brief discussion and clarification, Vice Chair Aiazzi moved to approve Item 6. Commissioner Sullivan seconded the motion. With all in favor and no opposition, Madame Chair Taylor declared the motion carried.

7. Discussion and possible direction to staff regarding upcoming State of Nevada legislation session. (For Possible Action)

After a lengthy discussion and questions answered, no action was taken on this item at this time.

8. Discussion and possible direction to staff regarding future use of 870 Sage Street, Reno, which may include holding the property for use by UNR Early Head Start Childcare, renting the property to Washoe Affordable Housing Corporation, relocating RHA staff to the site, or other uses. (Discussion Only)

No action was taken on this item. For discussion only.

9. Discussion and quarterly update on the RHA development projects including, but not limited to:

- 1. Railyard Flats**
- 2. Silverada Manor**
- 3. Hawk View Apartments**
- 4. John McGraw & Silver Sage Apartments**
- 5. Stead Manor**
- 6. Carville Court**
- 7. Reno Avenue**
(Discussion only)

RHA's Director of Development, JD Klippenstein, gave a detailed report on RHA's development projects and answered questions from the Board.

8. Additional Items:

- a) General matters of concern to Board Members regarding matters not appearing on the agenda. (Discussion)**
- b) Reports on conferences and trainings. (Discussion)**
- c) Old and New Business. (Discussion)**
- d) Request for Future Agenda Topics (Discussion)**
- e) Schedule of next meeting. The following dates have been scheduled in advance but are subject to change at any time:
Tuesday, January 28, 2025, and Tuesday, February 25, 2025.
(For Possible Action)**

A Special Meeting will be scheduled for Monday, December 23, at 8am.

9. Public Comment. The opportunity for public comment is reserved for any matter within the jurisdiction of the Board. No action on such an item may be taken by the Board unless and until the matter has been noticed as an action item. Comments from the public are limited to three minutes per person.

None

10. Adjournment.

Madame Chair Taylor declared the meeting adjourned at 12:41pm.

MINUTES OF THE
ANNUAL MEETING
HOUSING AUTHORITY OF THE CITY OF RENO
BOARD OF COMMISSIONERS
DECEMBER 17, 2024

The annual Board meeting of the Housing Authority of the City of Reno (Agency) was called to order by Chairman Aiazzi at 10:05 a.m. on Friday, December 17, 2024.

Commissioners Present

Dave Aiazzi, Chairman
Mark Sullivan, Vice Chairman (by phone)
Hilary Lopez, Secretary/Treasurer
Kathleen Taylor, Commissioner
Dejanae Solley, Commissioner (joined the meeting via Zoom at 10:20am)

Commissioners Absent

Mayor Hillary Schieve, Commissioner

Staff Present

Hilary Lopez, Ph.D., Executive Director
Heidi McKendree, Deputy Executive Director
Ryan Russell, Legal Counsel
Darren Squillante, Director of HR
JD Klippenstein, Director of Development
Jamie Newfelt, Director of Rental Assistance
Kristin Scott, Director of Asset Management
Jeff Tenenbaum, Director of Finance
Jeremy Stocking, Director of Resident Services
Kim Anhalt, Moving to Work Coordinator
Jerri W. Conrad, Government & Public Affairs Officer
Colleen M. Beltran, Executive Administrative Assistant
Brenda Freestone, Contract Administrator Washoe Affordable Housing Corporation (WAHC)

Others Present

None

- **Call to order and roll call.**
- **Introduction of guests.**
- **First Period of Public Comment. The opportunity for public comment is reserved for any matter within the jurisdiction of the Board. No action on such an item may be taken by the Board unless and until the matter has been noticed as an action item. Comment from the public is limited to three minutes per person, under these items.**

There were no public comments.

1. Approval of agenda (For Possible Action)

Commissioner Taylor moved to approve the agenda with no changes. Vice Chairman Sullivan seconded the motion. Hearing no further discussion, Chairman Aiazzi called for the question. The vote was three ayes, no nays. Chairman Aiazzi declared the motion carried and the agenda approved.

2. Approval of the minutes of the annual Board Retreat held December 15, 2023. (For Possible Action)

Commissioner Taylor moved to approve the minutes of the Board Retreat held on November 15, 2023. Vice Chairman Sullivan seconded the motion. Hearing no further discussion, Chairman Aiazzi called for the question. The vote was all ayes, no nays. Chairman Aiazzi declared the motion carried and minutes approved.

3. Annual nomination and election of chair, vice-chair, and secretary/treasurer. (For Possible Action)

Vice Chairman Sullivan motioned to nominate Kathleen Taylor for the Chair, Dave Aiazzi for Vice-Chair, and RHA's executive director, Hilary Lopez, as Secretary/Treasurer. Commissioner Taylor seconded the motion. Hearing no further discussion, Chairman Aiazzi asked for the vote. With all ayes and no nays, Chairman Aiazzi declared the motion carried unanimously.

At this point, Chairman Aiazzi turned the meeting over to the newly elected Madame Chair Taylor.

4. Discussion and recap of current goals and State of the Agency. (Discussion)

Executive Director Lopez reviewed the adopted goals and the group discussed the progress made on the 2024 goals and the importance of meeting these targets. The addition of new goals for 2025, including public housing rehabilitation and preservation, were discussed and lessons learned from the previous year's goals were shared.

5. Discussion and possible changes to current goals and subgoals and proposed 2025 one-year goals. (For Possible Action)

New one-year goals for 2025, including public housing rehabilitation and preservation, were presented and the timeline and board actions needed to support these goals were discussed.

After much discussion, Vice Chair Aiazzi motioned the Board accept the goals for 2024 and accept the new goals for 2025 as presented. Commissioner Sullivan seconded the motion. With no further discussion heard, Madame Chair Taylor

called for the vote. All ayes and no nays. Madame Chair Taylor declared the motion carried.

6. Discussion and possible adoption of the Executive Director Performance Evaluation Tool. (For Possible Action)

Staff presented the draft performance evaluation tool for the Executive Director and feedback from the Board was discussed. Ultimately, Commissioner Sullivan motioned to continue this item until the next regular meeting. Vice Chair Aiazzi seconded the motion. After further discussion, Madame Chair Taylor requested a vote. All were in favor, with no nays. Madame Chair Taylor declared the motion carried.

7. Discussion and possible revisions to the RHA By-Laws. (For Possible Action)

The need to review and possibly revise the RHA bylaws to ensure efficiency and clarity was discussed. Potential changes were suggested. After further discussion, staff agreed to gather feedback and bring potential revisions to a future meeting. No action was taken on this item.

8. Additional items:

- i) General matters of concern to Commissioners regarding matters not appearing on the agenda. (Discussion)
- ii) Old and New Business. (Discussion)
- iii) Schedule of next meeting. The following dates have been scheduled in advance but are subject to change at any time: December 16, 2025. (For Possible Action)

No additional items were discussed.

9. Public Comment. The opportunity for public comment is reserved for any matter within the jurisdiction of the Board. No action on such an item may be taken by the Board unless and until the matter has been noticed as an action item. Comments from the public are limited to three minutes per person.

There were no public comments.

Meeting adjourned at 10:44 a.m.

The April 23, 2024, Closed Session minutes are presented separately.

The March 26, 2024, Closed Session minutes are presented separately.

**MINUTES OF THE SPECIAL MEETING
HOUSING AUTHORITY OF THE CITY OF RENO
BOARD OF COMMISSIONERS
March 6, 2024**

The special meeting of the Board of Commissioners of the Housing Authority of the City of Reno (Agency) was called to order by Chairman Aiazzi at 12:03pm on Wednesday, March 6, 2024, in the Agency's Boardroom.

Commissioners Present

Dave Aiazzi, Chairman
Mark Sullivan, Vice Chairman
Dejanae Solley, Commissioner

Commissioners Absent

Mayor Hillary Schieve,
Commissioner
Kathleen Taylor, Commissioner

Staff Present

Hilary Lopez, Ph.D., Executive
Director
Heidi McKendree, Deputy Executive
Director of Programs
Ryan Russell, Legal Counsel
JD Klippenstein, Director of
Development
Josh Stice, Director of IT
Colleen Montgomery-Beltran,
Executive Administrative Assistant

Others Present

Peter Levavi, Brinshore

There being a quorum present, the order of business was as follows:

- **Call to order and roll call.**

- **Receive introduction of guests.**
None

- 1. Approval of agenda.**

Vice Chairman Sullivan motioned to approve the agenda. Commissioner Solley moved to second. Hearing no further discussion, Chairman Aiazzi called for the question. The vote was all ayes, no nays. Chairman Aiazzi declared the motion carried and the agenda approved.

2. Discussion and possible approval of Hudson Housing capital as a tax credit equity investor. (For Possible Action)

Vice Chairman Sullivan motioned to approve Hudson Housing capital as a tax credit equity investor and Bellwether Enterprises real estate capital as a construction approved financing lender for Silverada Manor. Commissioner Solley seconded the motion. With no further discussion on the topic, Chairman Aiazzi called for the vote. The vote was 3 ayes, no nays. Chairman Aiazzi declared the motion carried.

3. Discussion and possible approval of authorizing the Executive Director to execute all documents. (for Possible Action)

Vice Chairman Sullivan motioned to authorize the Executive Director to execute all documents. The motion was seconded by Commissioner Solley. Hearing no further discussion, Chairman Aiazzi called for the question. The vote was all ayes, no nays. Chairman Aiazzi declared the motion carried unanimously.

4. Public Comment. The opportunity for public comment is reserved for any matter within the jurisdiction of the Board. No action on such an item may be taken by the Board unless and until the matter has been noticed as an action item. Comments from the public is limited to three minutes per person, under these items.

No public comments

5. Adjournment

The meeting adjourned at 12:05pm

RENO HOUSING AUTHORITY

AGENDA ITEM NUMBER: 3

January 28, 2025

SUBJECT: Consent Agenda. (All consent items may be approved together with a single motion, be taken out of order, and/or be heard and discussed individually. Items will be removed and considered separately at the request of the public or Board members.)
(For Possible Action)

FROM: Executive Director

RECOMMENDATION: For Possible Action

- A. Discussion and possible adoption of Resolution 25-01-01 RH authorizing the write-off of tenant accounts receivable for the Section 8 Rental Assistance Programs. (For Possible Action)
- B. Discussion and possible adoption of Resolution 25-01-02 RH authorizing the write-off of landlord accounts receivable for the Section 8 Rental Assistance Programs. (For Possible Action)
- C. Discussion and possible adoption of Resolution 25-01-03 RH authorizing the write-off of vacated tenant account receivables for the Low-Rent Public Housing Program. (For Possible Action)
- D. Discussion and possible adoption of Resolution 25-01-04 RH authorizing the write-off of vacated tenant account receivables for the unaided properties. (For Possible Action)
- E. Discussion and possible adoption of Resolution 25-01-05 RH approving updates to RHA signature authorities. (For Possible Action)

A. Discussion and possible adoption of Resolution 25-01-01 RH authorizing the write-off of tenant accounts receivable for the Section 8 Rental Assistance Programs. (For Possible Action)

Background:

Write-off of inactive client account receivables is an accounting procedure that is beneficial to the Authority. Continuing to carry uncollectible accounts presents a negative image for the Authority, and failure to write off such accounts is interpreted by HUD as poor management practice.

Most of these amounts are for overpaid HAP owed to the Authority because of income not reported by clients at the time of the increase. The last Rental Assistance client write-offs were done in July 2024, and at that time \$5,281.00 was written off.

All accounts listed below have been turned over to collections as appropriate. Please note that if these former clients want to participate in RHA programs within 10 years from the date they left the program, they must repay these amounts before they may become eligible. However, HUD no longer provides for the tracking or enforcement of client debts beyond 10 years from when the client left the program.

<u>Client Number</u>	<u>Amount</u>
t0070260	\$300.00
t0074064	\$4,641.00
t0113210	\$774.00
t0028958	\$4,433.00
t0035535	\$390.00
TOTAL	\$10,538.00

Staff Recommendation and Motion:

Staff recommends the Board motion to approve writing off the above balances in accordance with accounting best practices.

HOUSING AUTHORITY OF THE CITY OF RENO
RESOLUTION **25-01-01 RH**

A RESOLUTION AUTHORIZING THE WRITE-OFF OF VACATED TENANT ACCOUNT RECEIVABLES FOR THE SECTION 8 RENTAL ASSISTANCE PROGRAMS

WHEREAS, there are certain past due accounts of former tenants for the Section 8 Rental Assistance Programs of the Housing Authority of the City of Reno, and

WHEREAS, these accounts may be written off as bad debts in the discretion of the Executive Director, and

WHEREAS, there is sufficient funding in the operating budget to write these accounts off;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Commissioners of the Housing Authority of the City of Reno as follows:

1. The Executive Director is hereby authorized, in her discretion to remove from the Authority's account receivables, the past due accounts of former tenants as detailed in the Board Packet for the Section 8 Rental Assistance Programs.
2. This Resolution is to be effective upon the date of its adoption.

ADOPTED THIS 28th DAY OF January, 2025.

ATTEST:

CHAIRPERSON

SECRETARY

B. Discussion and possible adoption of Resolution 25-01-02 RH authorizing the write-off of landlord accounts receivable for the Section 8 Rental Assistance Programs. (For Possible Action)

Background:

Write-off of inactive landlord account receivables is an accounting procedure that is beneficial to the Authority. Continuing to carry uncollectible accounts presents a negative image for the Authority, and failure to write off such accounts is interpreted by HUD as poor management practice.

Most of these amounts are for landlords who failed to notify the RHA of a tenant move-out prior to payment being issued. The last Rental Assistance landlord write-offs were done in July 2024, and at that time \$24,436.00 was written off.

Please note that if these former landlords attempt to participate in the program in the future, these amounts can be taken from future HAP payments due.

Rental Assistance - Landlord

<u>Vendor Number</u>	<u>Amount</u>
v0000008	\$5,354.00
v0000151	\$244.00
v0000172	\$3,108.00
v0000229	\$101.00
v0000256	\$2,029.00
v0000383	\$747.00
v0000403	\$4,827.00
TOTAL	\$16,410.00

Staff Recommendation and Motion:

Staff recommends the Board motion to approve writing off the above balances in accordance with accounting best practices.

HOUSING AUTHORITY OF THE CITY OF RENO
RESOLUTION **25-01-02 RH**

A RESOLUTION AUTHORIZING THE WRITE-OFF OF LANDLORD ACCOUNTS RECEIVABLES
FOR THE SECTION 8 RENTAL ASSISTANCE PROGRAMS

WHEREAS, there are certain past due accounts of former landlords for the Section 8 Rental Assistance Programs of the Housing Authority of the City of Reno, and

WHEREAS, these accounts may be written off as bad debts in the discretion of the Executive Director, and

WHEREAS, there is sufficient funding in the operating budget to write these accounts off;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Commissioners of the Housing Authority of the City of Reno as follows:

1. The Executive Director is hereby authorized, in her discretion to remove from the Authority's account receivables, the past due accounts of former landlords as detailed in the Board Packet for the Section 8 Rental Assistance Programs.
2. This Resolution is to be effective upon the date of its adoption.

ADOPTED THIS 28th DAY OF January, 2025.

ATTEST:

CHAIRPERSON

SECRETARY

C. Discussion and possible adoption of Resolution 25-01-03 RH authorizing the write-off of vacated tenant account receivables for the Low-Rent Public Housing Program. (For Possible Action)

Background:

The write-off of inactive client account receivables is an accounting procedure that is beneficial to the Authority. Continuing to carry uncollectible accounts presents a negative image for the Authority, and failure to write off such accounts is interpreted by HUD as poor management practice.

Please note that if these former clients want to participate in RHA programs in the future, they must repay these amounts before they may become eligible. Most of these amounts are for unpaid rent and maintenance charges owed to the Authority. All accounts have been turned over to collections.

Asset Management – PH Clients

<u>Unit / Client Number</u>	<u>Amount</u>
101005/49222	\$106.48
101013/46892	\$253.00
101088/57906	\$763.82
101130/27791	\$29.65
101115/94166	\$984.90
102194/101292	\$890.81
102244/22269	\$721.79
103375/92603	\$717.00
103382/105099	\$271.29
106466/74086	\$1,027.17
106478/83458	\$636.11
106486/103598	\$104.11
106494/58618	\$1,398.56
106501/42460	\$1,434.41
107648/58733	\$1,497.20
107658/50768	\$2,438.41
109534/30182	\$1,279.60
109565/58335	\$2,081.98
109593/25114	\$1,980.61
110436/84655	\$1,285.10
110438/90338	\$4,164.81
110451/49897	\$5,046.27
118745/44095	\$176.13
Total	\$29,289.21

Staff Recommendation and Motion:

Staff recommends the Board motion to approve staff writing off the above referenced accounts incurred during the period of July 01, 2024, through December 31, 2024.

HOUSING AUTHORITY OF THE CITY OF RENO
RESOLUTION **25-01-03 RH**

A RESOLUTION AUTHORIZING THE WRITE-OFF OF VACATED TENANT ACCOUNT
RECEIVABLES FOR THE LOW-RENT PUBLIC HOUSING PROGRAM

WHEREAS, there are certain past due accounts of former tenants of the
Low-Rent Public Housing Program of the Housing Authority of the City of Reno, and

WHEREAS, these accounts may be written off as bad debts in the discretion of the Executive
Director, and

WHEREAS, there is sufficient funding in the operating budget to write these accounts off;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Commissioners of the
Housing Authority of the City of Reno as follows:

1. The Executive Director is hereby authorized, in her discretion to remove from the Authority's
account receivables, the past due accounts of former tenants as detailed in the Board Packet
for the Low-Rent Public Housing Program.
2. This Resolution is to be effective upon the date of its adoption.

ADOPTED THIS 28th DAY OF January, 2025.

ATTEST:

CHAIRPERSON

SECRETARY

Low Income Public Housing

Exhibit 250103-A

	<u>Unit / Client Number</u>	<u>Amount</u>	<u>Composition of Charges</u>
Mineral Manor	101005/49222	\$106.48	Rent
	101013/46892	\$253.00	Rent
	101088/57906	\$763.82	Rent, Damage, Utilities
	101130/27791	\$29.65	Rent, Utilities
	101115/94166	\$984.90	Rent, Damage, Utilities
Total:		<u>\$2,137.85</u>	
Tom Sawyer Village	102194/101292	\$890.81	Rent, Damage, Utilities
	102244/22269	\$721.79	Damage, Utilities
Total:		<u>\$1,612.60</u>	
Silverada Manor	103375/92603	\$717.00	Rent, Fees, Maint, Utilities
	103382/105099	\$271.29	Rent, Fees, Maint, Utilities
Total:		<u>\$988.29</u>	
Stead Manor	106466/74086	\$1,027.17	Rent, Damage, Utilities
	106478/83458	\$636.11	Rent, Damage, Utilities
	106486/103598	\$104.11	Rent, Utilities
	106494/58618	\$1,398.56	Rent, Damage, Utilities
	106501/42460	\$1,434.41	Rent, Damage
Total:		<u>\$4,600.36</u>	
Hawkview	107648/58733	\$1,497.20	Rent, Damage, Utilities
	107658/50768	\$2,438.41	Rent, Damage
Total:		<u>\$3,935.61</u>	
Essex Manor	109534/30182	\$1,279.60	Rent, Fees,
	109565/58335	\$2,081.98	Rent, Fees, Damage,
	109593/25114	\$1,980.61	Rent, Fees, Damage
Total:		<u>\$5,342.19</u>	
McGraw	118745/44095	\$176.13	Rent, Damage
Total:		<u>\$176.13</u>	
Myra Birch Manor	110436/84655	\$1,285.10	Damage, Utilities
	110438/90338	\$4,164.81	Damage, Utilities, Fees
	110451/49897	\$5,046.27	Damage, Utilities, Fees
Total:		<u>\$10,496.18</u>	
Grand Total Public Housing			<u>\$29,289.21</u>

July 01, 2024 through December 31, 2024

D. Discussion and possible adoption of Resolution 25-01-04 RH authorizing the write-off of vacated tenant account receivables for the unaided properties. (For Possible Action)

Background:

The write-off of inactive client account receivables is an accounting procedure that is beneficial to the Authority. Continuing to carry uncollectible accounts presents a negative image for the Authority, and failure to write off such accounts is interpreted by HUD as poor management practice.

Please note that if these former clients want to participate in RHA programs in the future, they must repay these amounts before they may become eligible. Most of these amounts are for unpaid rent and maintenance charges owed to the Authority. All accounts have been turned over to collections.

Asset Management – Unaided Clients

<u>Unit / Client Number</u>	<u>Amount</u>
414014/960475	\$6,037.85
507005/960396	\$944.94
750003/960491	\$6.55
<u>509007/960394</u>	<u>\$27.20</u>
Total	\$7,016.54

Staff Recommendation and Motion:

Staff recommends the Board motion to approve staff writing off the above referenced accounts incurred during the period of July 01, 2024, through December 31, 2024.

HOUSING AUTHORITY OF THE CITY OF RENO
RESOLUTION **25-01-04 RH**

A RESOLUTION AUTHORIZING THE WRITE-OFF OF VACATED TENANT ACCOUNT
RECEIVABLES FOR THE UNAIDED PROPERTIES

WHEREAS, there are certain past due accounts of former tenants of the unaided properties owned and/or managed by the Housing Authority of the City of Reno, and

WHEREAS, these accounts may be written off as bad debts in the discretion of the Executive Director, and

WHEREAS, there is sufficient funding in the operating budget to write these accounts off;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Commissioners of the Housing Authority of the City of Reno as follows:

1. The Executive Director is hereby authorized, in her discretion to remove from the Authority's account receivables, the past due accounts of former tenants as detailed in the Board Packet for the unaided properties.
2. This Resolution is to be effective upon the date of its adoption.

ADOPTED THIS 28th DAY OF January, 2025.

ATTEST:

CHAIRPERSON

SECRETARY

Unaided Properties

Exhibit 250104-A

	Unit / Client Numb	Amount	Composition of Charges
410 Oliver Montello			
Total:		<u>\$0.00</u>	
414 GNPR			
	414014/960475	\$6,037.85	Rent, Fees, Damage
Total:		<u>\$6,037.85</u>	
430 D & K Horizons			
Total:		<u>\$0.00</u>	
530 WJW			
Total:		<u>\$0.00</u>	
514 Silver Sage Court			
Total:		<u>\$0.00</u>	
515 Yorkshire Terrace			
Total:		<u>\$0.00</u>	
508 Sage			
Total:		<u>\$0.00</u>	
350 RHA - \$1M			
Total:		<u>\$0.00</u>	
411 Good Neighbor			
Total:		<u>\$0.00</u>	
412 NSP1			
Total:		<u>\$0.00</u>	
507 Carville Court			
	507005/960396	\$944.94	Rent, Fees, Damage
Total:		<u>\$944.94</u>	
750 NSP2			
	750003/960491	\$6.55	Damage
Total:		<u>\$6.55</u>	
416 NSP3			
Total:	None	<u>\$0.00</u>	
509 Pilgrims			
	509007/960394	\$27.20	Late
Total:		<u>\$27.20</u>	
520 Donation			
Total:		<u>\$0.00</u>	
Grand Total Unaided Properties			<u>\$7,016.54</u>

E. Discussion and possible adoption of Resolution 25-01-05 RH updating RHA authorized bank signatures. (For Possible Action)

With the Director of Finance position not yet filled and with changes from the recent Board of Commissioners elections, revisions to RHA's staff and Board member check signing authority must be updated with the Bank. Based on the recent Board elections, Madame Chair Kathleen Taylor will replace Dave Aiazzi, and Vice Chair Dave Aiazzi will replace Commissioner Mark Sullivan on the schedule of authorized signers. Additionally, in the interim, until a new Director of Finance is hired, RHA's Director of Development, JD Klippenstein, will be added to the approved Category 2 signers.

Check signing authority will be updated as follows:

Category 1:

Hilary Lopez
Heidi McKendree
Kathleen Taylor

Category 2:

Jamie Newfelt
JD Klippenstein
Dave Aiazzi

Staff Recommendation and Motion:

Staff recommend the Board motion to approve the revision to RHA's check signing authority schedule as presented.

HOUSING AUTHORITY OF THE CITY OF RENO

RESOLUTION 25-01-05 RH

**A RESOLUTION REVISING THE AUTHORITY'S CHECK SIGNATURE
AUTHORIZATION POLICY**

WHEREAS, the Board of Commissioners of the Housing Authority of the City of Reno (Authority) wishes to update the policy authorizing signatures on Authority checking accounts, and

WHEREAS, the Board wishes to maintain internal controls on the disbursement of funds as well as allow adequate flexibility for the Authority to efficiently conduct its operation, and

WHEREAS, amending signatories of the Authority is necessary when Board of Commissioner and/or staff positions change, and

WHEREAS, RHA Director of Development, JD Klippenstein, hereby replaces previous Director of Finance, Jeff Tenenbaum, as a signatory in Category 2; Board of Commissioners Chair, Kathleen Taylor, hereby replaces prior Chair, Dave Aiazzi, as a signatory in Category 1; and Vice Chair, Dave Aiazzi, replaces prior Vice-Chair Mark Sullivan as a signatory in Category 2.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Commissioners of the Housing Authority of the City of Reno as follows:

1. That the Board of Commissioners of the Housing Authority of the City of Reno hereby directs that two signatures will be required to issue any check drawn on Authority accounts, one from each of the following categories and that the persons holding these positions are authorized to sign on behalf of and legally bind the Authority:

Category 1:

Executive Director – Hilary Lopez, Ph.D.
Deputy Executive Director - Heidi McKendree
Chair – Kathleen Taylor

Category 2:

Director of Rental Assistance – Jamie Newfelt
Director of Development – JD Klippenstein
Vice Chairman – Dave Aiazzi

2. This Resolution is to be effective upon the date of its adoption.

ADOPTED THIS 28th DAY OF January, 2025.

ATTEST:

CHAIRPERSON

SECRETARY

RENO HOUSING AUTHORITY

AGENDA ITEM NUMBER: 4

January 28, 2025

SUBJECT: Commissioner Reports (Discussion)

FROM: Executive Director

RECOMMENDATION: Discussion

RENO HOUSING AUTHORITY

AGENDA ITEM NUMBER: 5

January 28, 2025

SUBJECT: Executive Director/Secretary's Report. (Discussion)

FROM: Executive Director

RECOMMENDATION: Discussion

A. Update on Agency Activities

- RHA employees spread holiday cheer by delivering gifts to residents at Dick Scott Manor. D.G. Smith Enterprises, which owns and operates three local Taco Bell restaurants (Stead, North Valleys, and USA Parkway), generously donated \$1,000 to RHA to support our Angel Tree for residents at the property. Residents enjoyed visiting with employees and receiving the items.
- RHA's Executive Director graduated from PHADA's Executive Director Education Program in January 2025. This nationally recognized program is a partnership between PHADA and Rutgers University and provides a certification of completion for professional achievement at the executive level.
- Dr. Lopez was re-elected as a PHADA Trustee. In this role she provides leadership and input to the organization and works with other PHA executives on various items that impact housing authorities, its programs, and/or the clients served.
- RHA's Director of Rental Assistance participated as a panelist at the recent PHADA conference on a panel regarding NSPIRE for the housing choice voucher program and Dr. Lopez participated as a panelist on a panel discussing the benefits of MTW designation and local flexibilities.
- The annual financial audit is underway and CLA is on-track to provide a draft of the audit results to the Board of Commissioners at RHA's February meeting. The audit is due to the US Department of Housing and Urban Development (HUD) by March 31, 2025.
- The Executive Team continues to work with the Southern Nevada Regional Housing Authority and Nevada Rural Housing on proposed changes to NRS Chapter 315 for consideration by the State legislature during the upcoming legislative session. Assemblymember Philip PK O'Neill has introduced a BDR which opens Chapter 315. The BDR allows for a stipend of up to \$200 per meeting for Commissioners. RHA will also work with Flynn Guidici on this item. Flynn Guidici is working with all three housing authorities throughout the session.
- RHA, in partnership with Volunteers of America, was a top five scoring applicant for the State's recently released AB310 competitive funding. The funds, if received, will support staffing and services at the upcoming Carville Court supportive housing development.
- The Reno City Council approved the first reading of the zoning change for Carville Court. The zoning change will increase the zoning at the site to allow for a higher number of units. The second reading is anticipated in mid-February. City Council members were supportive of the application and RHA's work.

- RHA anticipates removing screen doors from its public housing properties. Upon review of 2024 work orders just for Mineral Manor, work orders related to screen doors account for over 16% of tasks. These are costly and time-consuming repairs that are negatively impacting the agency budget, keeping maintenance staff from other needed repairs, and will adversely impact HUD inspections. HUD does not require screen doors. Residents will be notified of the upcoming change. Reasonable accommodation will be provided where deemed necessary.

B. Rental Assistance Voucher Programs/Asset Management

Rental Assistance

Voucher Type	Total Voucher Baseline	Vouchers Leased as of 1/3/25	Percent Leased	Vouchers Issued Not Yet Leased
Housing Choice Voucher	2,638	2,370	90%	36
VASH	446	382	86%	34
VASH – pending PBV awards	95	0	0%	0
EHV	111	106	95%	4
FYI	15	11	73%	4

Number HQS Inspections Conducted	Dec 2024	208
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City of Sparks Eviction Prevention Program

Total Funding Awarded	Total Assistance Approved as of 1/9/25	Number of Households Approved as of 1/9/25	Percent Funding Spent
\$1,455,000	\$827,569	172	60%

Homeless Prevention Program

Total Funding Available (\$155,027.87 pending)	Total Assistance Approved as of 1/9/25	Number of Households Approved as of 1/9/25	Percent Funding Spent
\$161,024.00	\$156,841.79	57	97%

Housing Choice Vouchers (HCV)

Description: Vouchers used by clients to lease a unit in Washoe County of their choosing. Applicants are pulled from the RHA HCV Waitlist. These vouchers also include Project Based Vouchers. The RHA has chosen to project-base 113 of our HCVs to assist special populations obtain housing. Of the total 117 PBV units, 64 are assigned to RHA-owned properties.

Lease-Up Expectations: Although our total voucher allocation is 2703 (increased from 2554 due to the Silverada RAD conversion), HUD has set the agency’s leasing expectation at 2638 (a.k.a. RHA’s MTW Baseline), which is the maximum leasing expectation set by HUD when

RHA signed its MTW Contract. Funds provided by HUD to support the HCV program are also used to support the agency's MTW activities and therefore full lease up of all 2703 vouchers is not expected or suggested by HUD.

Veteran's Affairs Supporting Housing Vouchers (VASH)

Description: Vouchers allocated by HUD with an ongoing partnership with the VA to serve homeless veterans. The VA provides case management services to participants. The VA makes direct referrals to RHA of eligible clients and the RHA provides a VASH voucher. Currently, RHA has project-based 138 of these vouchers.

Emergency Housing Vouchers (EHV)

Description: Vouchers allocated by HUD for the specific purpose of assisting homeless individuals or families or those at risk of homelessness in obtaining housing. RHA is partnering with five local agencies (Catholic Charities, Health Plan of Nevada, Washoe County Human Services-Our Place, Washoe County Housing and Homeless Services-Cares Campus, and Volunteers of America) that have experience providing services to this population. Direct referrals for the program must come from the regional Continuum of Care (CoC) coordinated entry system through the partner agency.

Lease-Up Expectations: HUD allows RHA to cumulatively lease to the 137 vouchers that were originally allocated. 26 vouchers were previously leased and moved off and have been removed from the baseline, leaving 111 vouchers available.

Foster Youth to Independence Vouchers (FYI)

Description: Voucher allocated by HUD for the specific purpose of assisting foster youth aging out of the foster care system. RHA is partnering with Washoe County Human Services and Eddy House to provide direct referrals and case management to clients.

Asset Management

- Maintenance has been working on leaf removal and tree and bush trimming around the properties. We also onboarded our new Maintenance I staff member and he is currently working alongside the Maintenance II and Lead to learn the intricacies of NSPIRE and HUD required maintenance protocols. During the month of December, the maintenance team attended Respirator Awareness and Safety Data Sheet training.
- Management continued working on the set up of the Public Housing Rent Café portal. Set ups are just about finalized and a refresher training for all staff has been schedule for mid-January prior to going live with all Public Housing and Voucher clients. The affordable property management team completed a weeklong HOME program training in December to better understand how to maintain compliance with multi-layered funding units.
- During the month of December, the Reno Housing Authority received the Nevada Tobacco Control and Smokefree Coalition (NTCSC) Community Champion Award based on our continued involvement within the program and for ensuring all our rental properties remain smoke free.

- Public Housing ended the month of November with 166 vacancies for an overall occupancy rate of 73.00% across all sites. 100 of those are from Hawk View which has completed permanent relocation of all residents in preparation for demolition. Out of the 166 vacancies, 24 of the vacancies are being used by residents of Stead, McGraw, and Silver Sage who have been temporarily relocated while rehabilitation is being completed in their units. Once we have closed on the Hawk View project, those units will be pulled from the public housing portfolio and will no longer be counted in the vacancy rate. Without Hawk View vacancies, public housing has an occupancy rate of 89.00%. While that is still an unusually high vacancy rate for our agency, we have been holding vacancies at all our complexes for temporary relocation. RHA is working on completing substantial rehabilitation or demolition on 4 of the 8 public housing complexes which started in 2024.

C. Update on Resident Services

Senior Services

Golden Groceries Food Pantry at Tom Sawyer:

Held on December 6th and 19th, serving 39 and 45 clients.

Workshops and Events:

- **How to Make Your Own Tea Blend Workshop** at Willie J. Wynn on December 11th with 15 participants.
- **Latin Dance Class** at Willie J. Wynn (weekly sessions): December 3rd, 10th, and 17th, with 6, 2, and 7 participants
- **Mediterranean Diet Workshop by UNR Extension** at Willie J. Wynn on December 16th, attended by 9 residents.

Holiday Celebrations:

- **Silver Angel Tree Gift Giving:**
 - At Willie J. Wynn on December 17th, benefiting 55 residents.
 - At Tom Sawyer on December 20th, benefiting residents of Silverada, McGraw Court, and Tom Sawyer (101 participants).
- **Christmas Luncheons:**
 - At Willie J. Wynn on December 25th, with 53 attendees.
 - At Tom Sawyer on December 25th, with 58 attendees and 8 deliveries for home-bound residents.
- **Holiday Donations:**

Costco generously donated 40 turkeys, which were distributed to residents during the holiday season.

Resident Engagement

Resident Council Activities:

- **Mineral Manor:** Hosted a "Cookies, Cocoa, Crafts, and a Movie" event on December 10th with 6 participants. On December 21st, the Christmas event attracted 25 attendees.
- **Stead Manor:** Organized a "Christmas Take-Home" event on December 6th with 5 participants and a larger event on December 21st, with 25 attendees.
- **Myra Birch:** Planned a Christmas event on December 11th with 6 participants and hosted the event on December 21st, with 10 attendees.
- **Essex Manor:** Hosted a Christmas Cooking Demonstration on December 21st, with 40 participants.

Additional Activities:

- Recruitment and outreach efforts included ongoing resident services surveys and event planning for 2025.

Workforce Development

RHA worked with the University of Nevada to have two master-level social work interns start in January to assist in resident services.

Family Self-Sufficiency (FSS) Program:

- **Workshops:** An Open House was held on December 19th with 4 participants.

Program Development:

- Planning for upcoming workshops, including College Planning (February 2025) and FSS Graduation (April 2025).

Youth Programs

Start Smart Program:

- **Workshops:** Conducted a workshop for 10 participants in December.
- **Recruitment:** Sent 100 recruitment emails to potential participants on December 17th.

Junior Ski Program: Preparations continued for the upcoming season, including distributing recruitment materials and scheduling equipment fittings with Bobo's for 60 youth participants.

First Tee Program: Preparation continues for the First Tee program. We anticipate a four-week camp on Tuesday nights in March. We are asking for 25 participants, and we plan to host another camp in August.

Bike Camp: Initial preparations are underway for the spring Bike Camp, which aims to provide youth participants with skills in bike safety, maintenance, and riding. Recruitment will begin in February, to enroll 10 participants.

Bike Donation: In December, Reno Bike Project (RBP) donated 34 bikes to RHA. Of these, 23 bikes were distributed to families during December events. The remaining bikes will be given out at future events or as families visit the Reno Avenue office.

Upcoming Projects & Events

Anti-Fraud and Money Management Workshop Series: Scheduled to begin in January 2025, focusing on scam awareness and financial health for seniors.

Senior Dance and Wellness Programs: Continuing weekly at Willie J. Wynn.

FSS Recruitment and Intern Program: Expanding outreach efforts and leveraging new interns to enhance program participation.

D. Update on Government & Public Affairs Activities

- As part of a partnership between City of Reno, Reno Housing Authority, and Volunteers of America, Executive Deputy Director McKendree participated in a Rapid Rehousing video for The Village on Sage Street. The City of Reno will distribute the video.
- Attended the City of Reno's Community & Fair Housing survey meeting where a presentation was made regarding the different HUD funding streams, Community Development Block Grant, HOME Investment Partnership Program, Emergency Solutions Grants and their eligible activities, data on area housing needs, profiles, homeowner and rental cost burden, and next steps.
- Finalizing *Home Pages*, the semiannual resident newsletter.

E. Update on Development Department Activities

Silverada Manor

- Interior demolition and abatement complete for Phase 1 buildings.
- Interior demolition and abatement of community building began in early January.

Hawk View

- In mid-January, RHA entered into a contract with Pinecrest Construction for the demolition of Hawk View Apartments. Demolition is scheduled to begin in late January.
- Project financial closing targeted for early February.

Stead Manor

- Phase 1 interior demolition and sitework underway.

McGraw Court/Silver Sage Court

- Phase 1 is nearing completion. Phase 1 residents will move back to their units in late February and Phase 2 residents will be temporarily relocated by early March.

- McGraw and Silver Sage residents have been invited to an open house of a renovated unit in mid-February.

Carville Court

- RHA's Master Plan amendment and upzoning request recommended to Reno City Council by the Planning Commission in December.
- Reno City Council heard first reading of proposed changes on January 22.
- The second reading and approval of proposed changes expected by mid-February.
- The Development Department has requested another round of design proposals from H+K Architects and JKAE. Both firms have a professional services contract in place with RHA.
- The Development Department is developing a Scope of Work for CMAR RFP for the project.
- No update on status of Nevada Supportive Housing Development Fund or CoC BUILDS applications.

Essex Manor

- The Development Department finalizing scope of work and will be requesting proposals from our design consultants in February to kick off the design/preconstruction phase of the project by the end of March.

Capital Fund

- Mineral Manor ADA Lobby door project on track to begin in early February.

Reno Avenue

- The Development Department has requested a proposal from Wood Rodgers for potential predevelopment work needed for the project.

2026 I Street

- Application for the parcel was submitted to the City of Sparks on January 14th. No update on the status of the application as of the January Board meeting.

F. Update on Information Technology Activities

Yardi Implementation

- PSG Consultant Erika Lloyd conducted a Virtual Rent Café Workflow Training with Rental Assistance and Asset Management staff.

- Go Live tasks will resume once the workflow training has been completed.

Other Projects

- The laptop replacement project is progressing smoothly. So far, 24 out of the 47 newly acquired laptops have been successfully deployed to staff members.
- In 2025, the IT department will evaluate the organization's cybersecurity posture to address current cyber threats and develop effective mitigation strategies.
- We received two satisfaction surveys each for Mineral Manor and the Downtown Reno Library. The Mineral Manor kiosk saw a slight increase in sessions, going from 56 to 57. Meanwhile, the Downtown Reno Library kiosk had a significant jump, with sessions rising from 23 to 36.

G. Update on MTW Activities

MTW Agreement Extension

- On December 23, 2024, RHA received formal notice that pursuant to Section 241 of Title II of the Consolidated Appropriations Act, 2024, RHA's MTW Agreement was modified and extended until the end of its 2038 fiscal year.

FY 2026 Annual MTW Plan

- The FY 2026 Annual MTW Plan has been drafted and provided at today's meeting for review and discussion. New activities under consideration and included within the plan are (1) Direct Rental Assistance, (2) an alternative inspection policy for newly constructed or substantially rehabilitated properties, (3) limiting LIHTC assisted units to RHA's Basic Payment Standard, and (4) an activity that allows for the direct referral to waiting list from one of RHA's Continuum of Care partners.
- Summaries of each of the four proposed MTW activities were presented to members of RHA's Resident Advisory Board and Resident Councils. These meetings provide current residents with an opportunity to review and provide comments and/or concerns on each of the proposed MTW activities prior to the Public Hearing.
- RHA's draft FY 2026 Annual MTW Plan will be available for public review and comment until March 25, 2025. A public hearing to receive comments on the draft plan is scheduled for March 6, 2025.

H. Update on Legal Inquiries

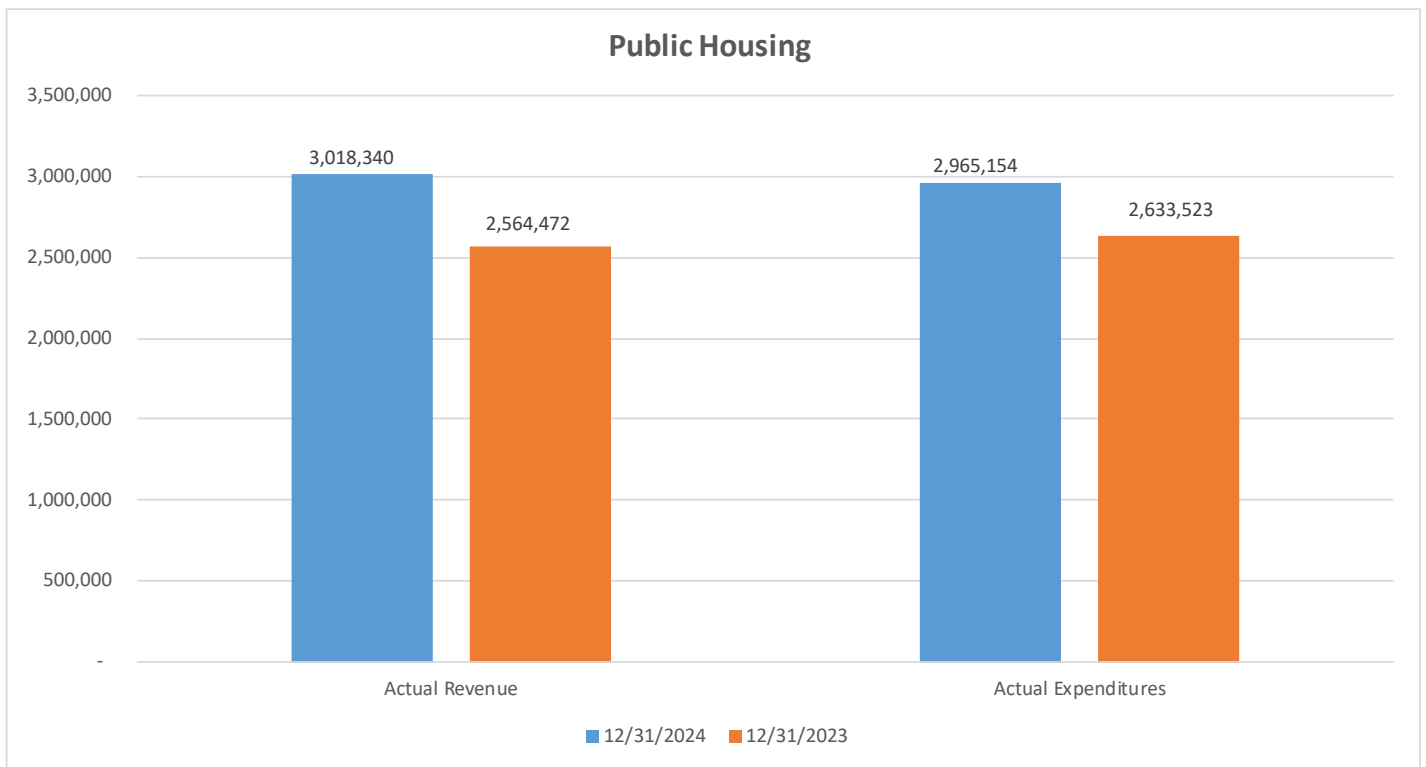
No legal updates.

I. Financials

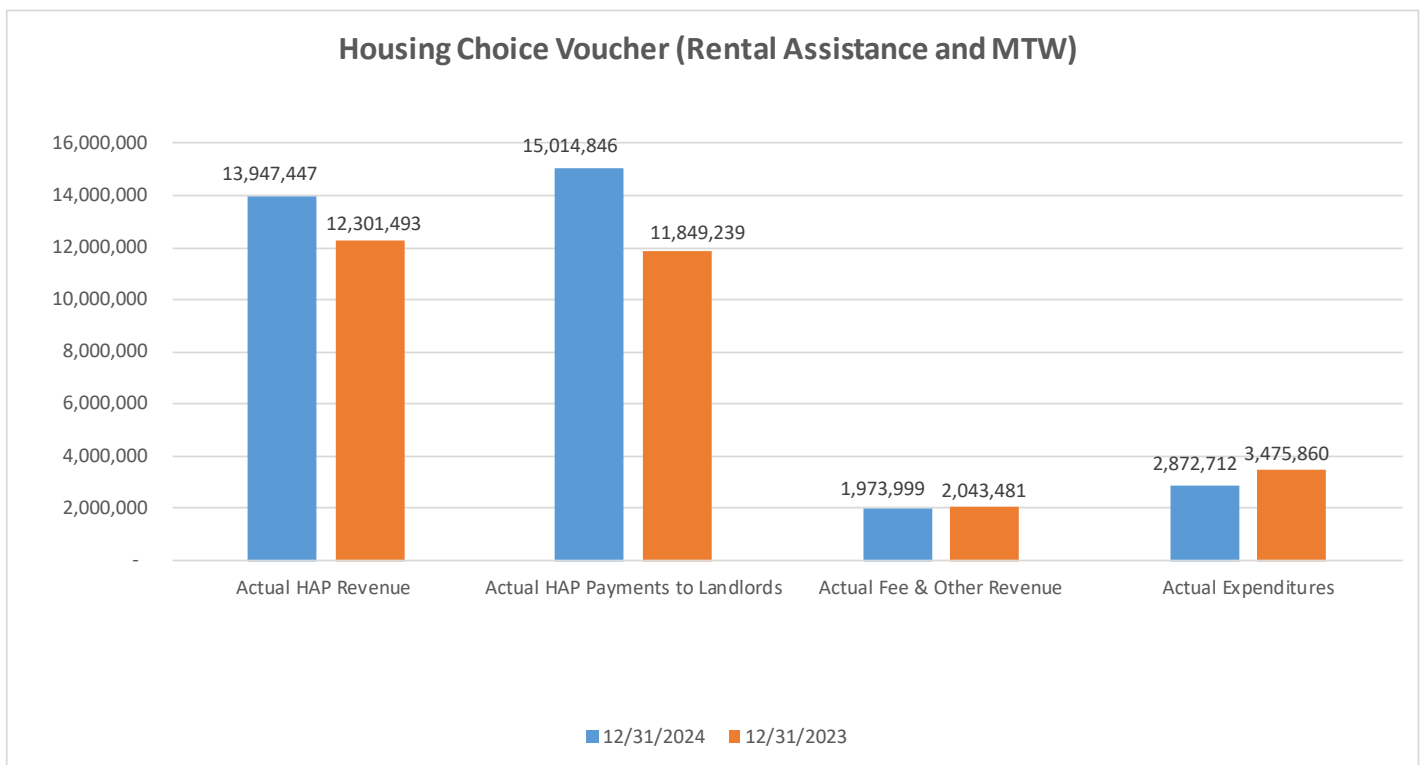
See attached graphics on the following pages.

**ENTITY-WIDE FINANCIAL REPORT
FOR THE 6 MONTHS ENDED DECEMBER 31, 2024**

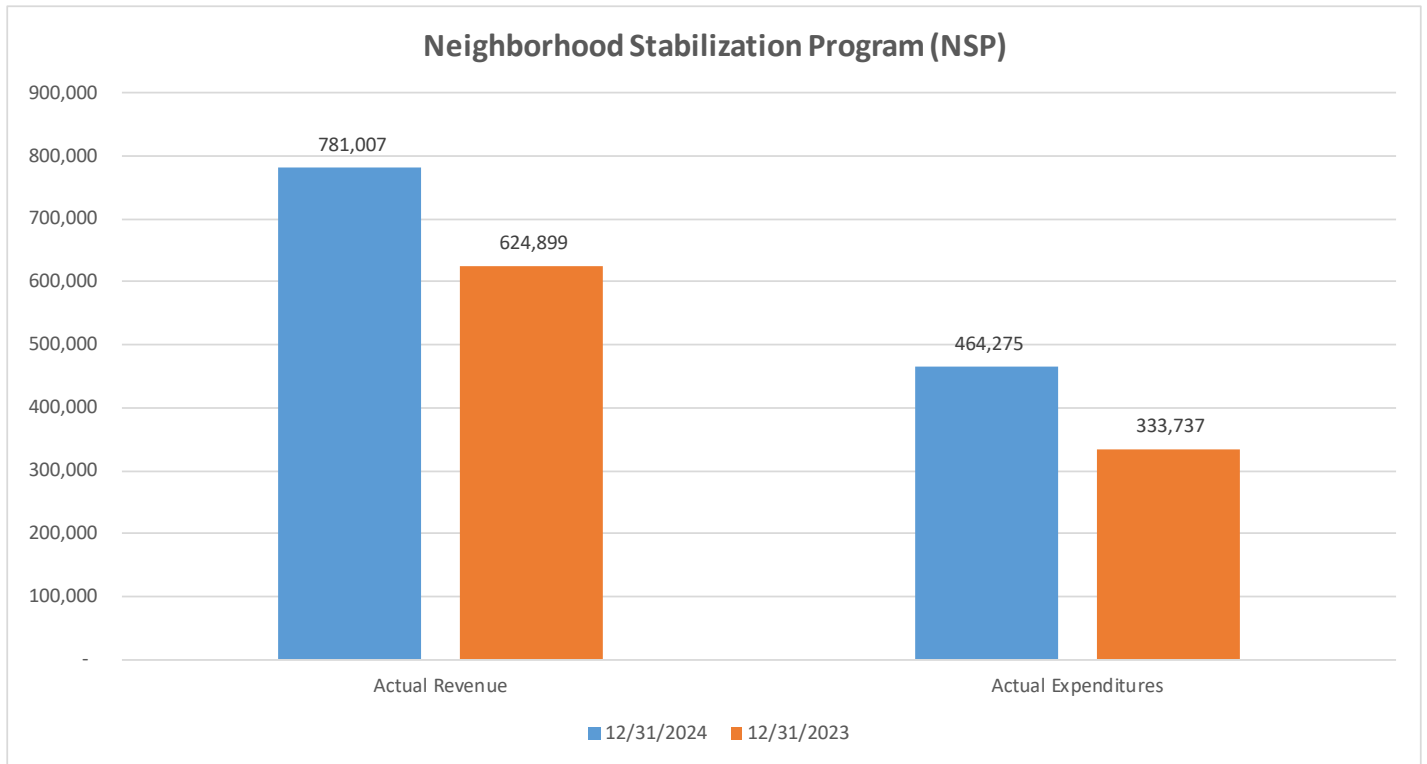
Public Housing	12/31/2024	12/31/2023	Variance	Variance Percentage
Actual Revenue	3,018,340	2,564,472	453,868	17.70%
Budgeted Revenue	2,381,559	2,642,189	(260,630)	-9.86%
Actual Expenditures	2,965,154	2,633,523	331,632	12.59%
Budgeted Expenditures	2,587,303	3,306,296	(718,993)	-21.75%
Actual Surplus (deficit)	53,186	(69,051)	122,237	-177.02%



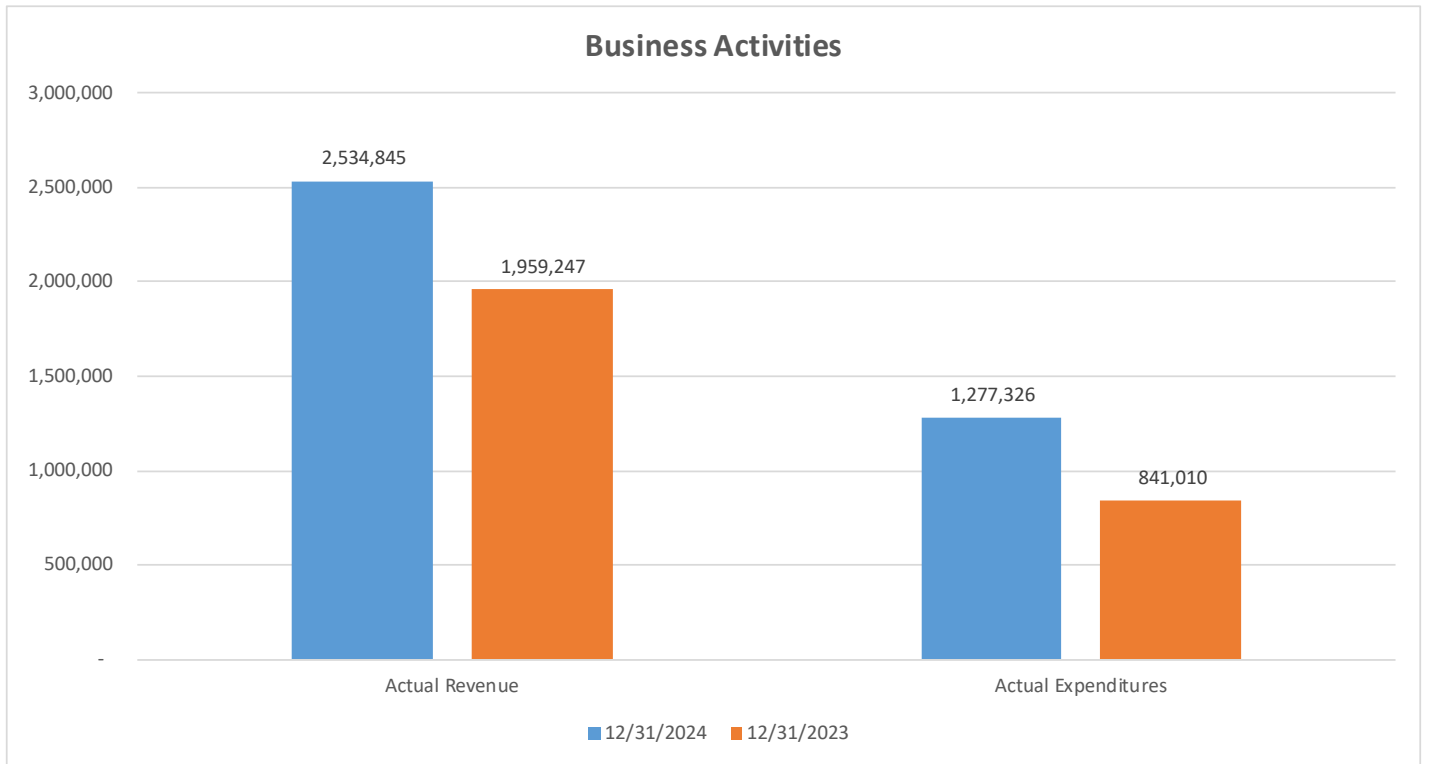
Housing Choice Voucher (Rental Assistance and MTW)	12/31/2024	12/31/2023	Variance	Variance Percentage
Actual HAP Revenue	13,947,447	12,301,493	1,645,954	13.38%
Budgeted HAP Revenue	14,216,580	13,975,083	241,497	1.73%
Actual HAP Payments to Landlords	15,014,846	11,849,239	3,165,607	26.72%
Budgeted HAP Payments to Landlords	12,761,316	12,347,975	413,341	3.35%
<i>HAP Surplus (Deficit)</i>	<i>(1,067,399)</i>	<i>452,254</i>	<i>(1,519,653)</i>	<i>0.00%</i>
Actual Fee & Other Revenue	1,973,999	2,043,481	(69,482)	-3.40%
Budgeted Fee & Other Revenue	1,929,984	1,500,891	429,093	28.59%
Actual Expenditures	2,872,712	3,475,860	(603,149)	-17.35%
Budgeted Expenditures	3,388,152	2,614,332	773,820	29.60%
<i>Unrestricted Profit (Loss)</i>	<i>(898,713)</i>	<i>(1,432,379)</i>	<i>533,666</i>	<i>-37.26%</i>
Actual Surplus (deficit)	(1,966,112)	(980,125)	(985,987)	100.60%



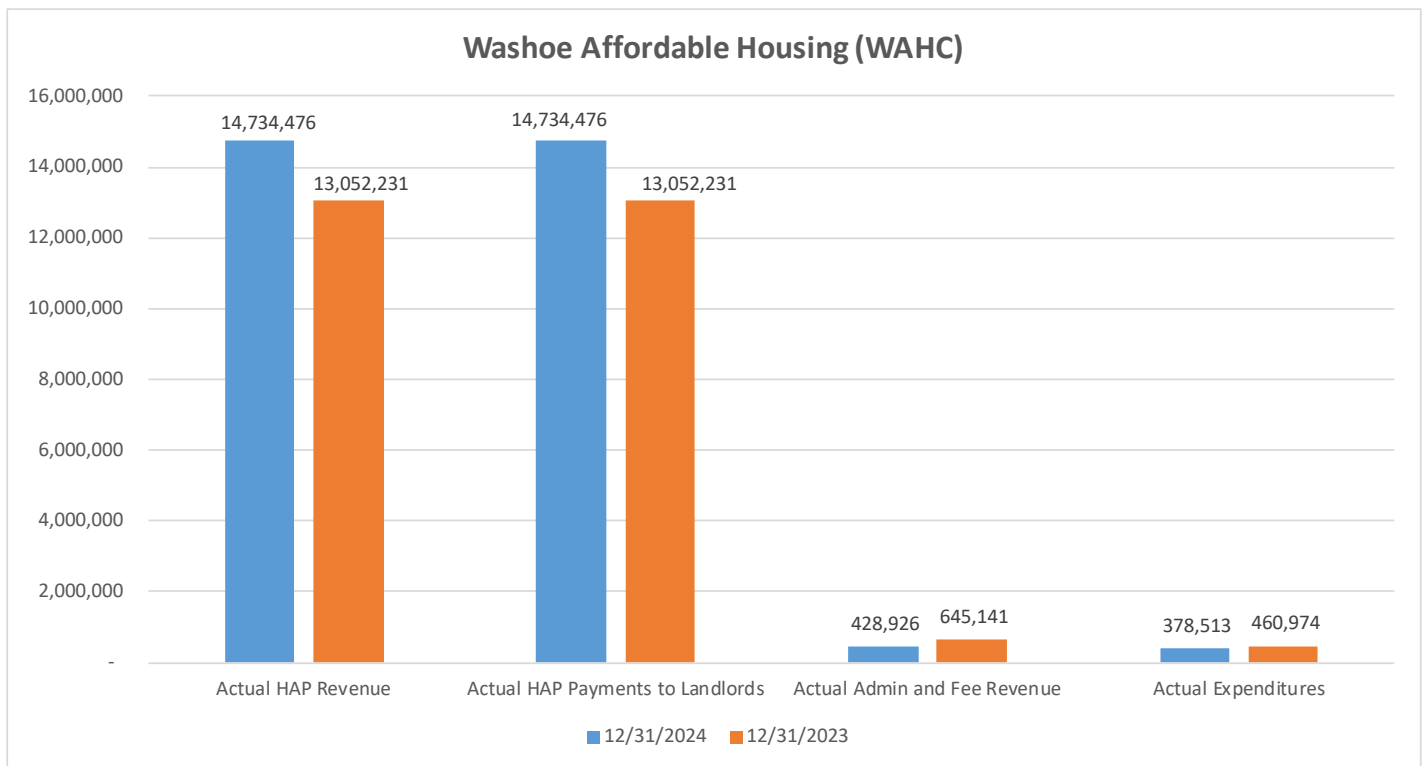
Neighborhood Stabilization Program (NSP)	12/31/2024	12/31/2023	Variance	Variance Percentage
Actual Revenue	781,007	624,899	156,108	24.98%
Budgeted Revenue	728,238	706,044	22,194	3.14%
Actual Expenditures	464,275	333,737	130,538	39.11%
Budgeted Expenditures	490,554	419,993	70,561	16.80%
Actual Restricted Surplus (deficit)	316,732	291,162	25,570	8.78%



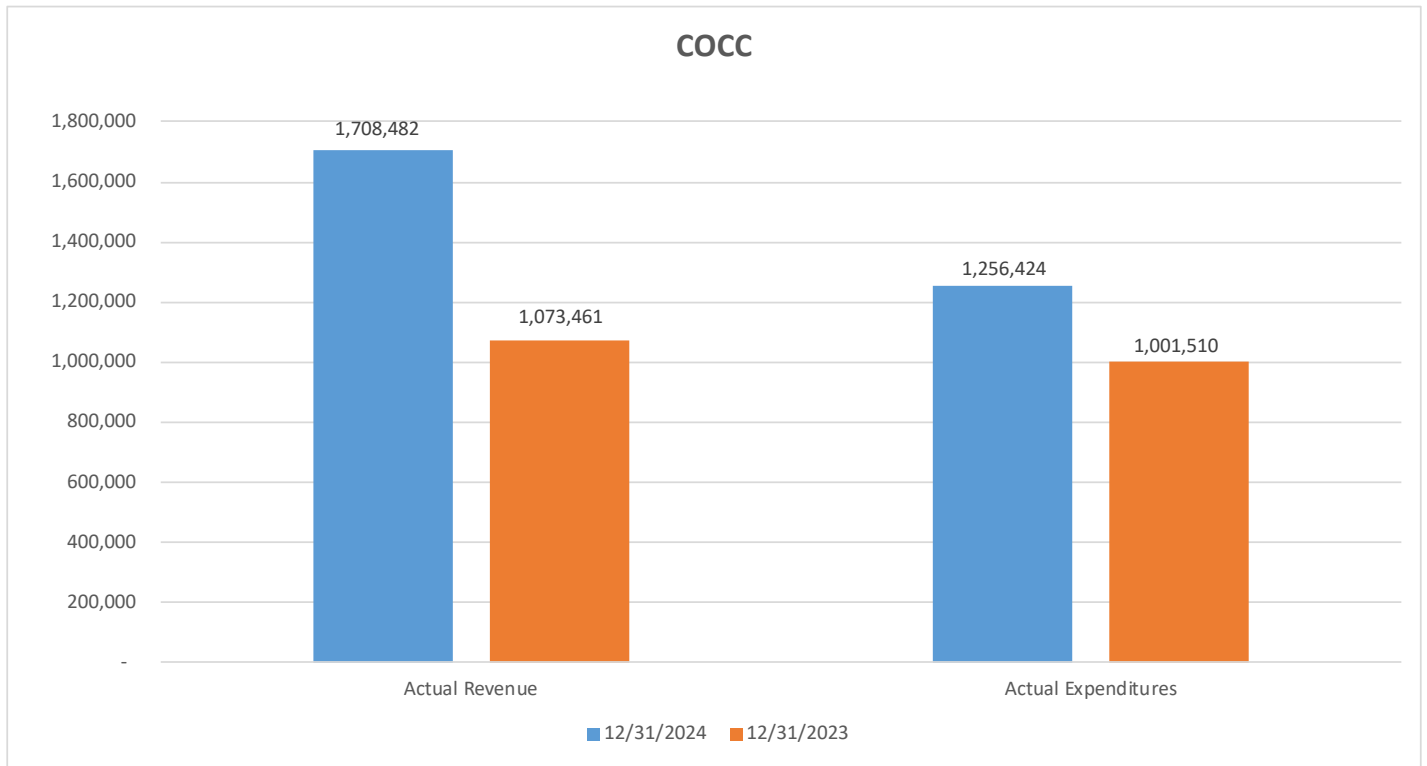
Business Activities	12/31/2024	12/31/2023	Variance	Variance Percentage
Actual Revenue	2,534,845	1,959,247	575,598	29.38%
Budgeted Revenue	2,146,254	1,982,964	163,290	8.23%
Actual Expenditures	1,277,326	841,010	436,316	51.88%
Budgeted Expenditures	1,112,538	846,540	265,998	31.42%
Actual Unrestricted Surplus (deficit)	1,257,519	1,118,237	139,282	12.46%



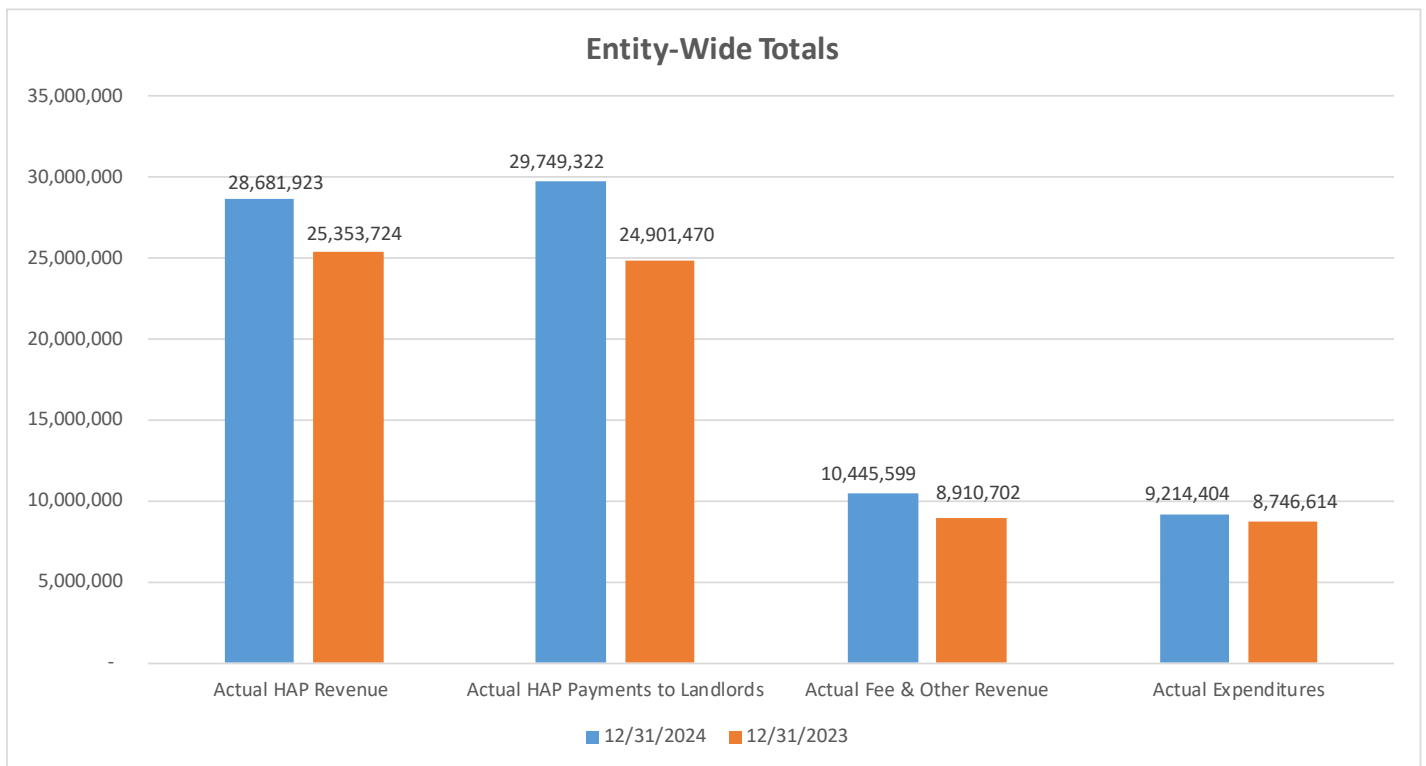
Washoe Affordable Housing (WAHC)	12/31/2024	12/31/2023	Variance	Variance Percentage
Actual HAP Revenue	14,734,476	13,052,231	1,682,245	12.89%
Budgeted HAP Revenue	13,169,304	13,923,549	(754,246)	-5.42%
Actual HAP Payments to Landlords	14,734,476	13,052,231	1,682,245	12.89%
Budgeted HAP Payments to Landlords	13,169,304	13,407,944	(238,640)	-1.78%
<i>HAP Surplus (Deficit)</i>	-	-	-	0.00%
Actual Admin and Fee Revenue	428,926	645,141	(216,216)	-33.51%
Budgeted Admin and Fee Revenue	607,734	689,161	(81,427)	-11.82%
Actual Expenditures	378,513	460,974	(82,461)	-17.89%
Budgeted Expenditures	463,822	396,193	67,629	17.07%
<i>Unrestricted Profit (Loss)</i>	50,413	184,167	(133,754)	-72.63%
Actual Surplus (deficit)	50,413	184,167	(133,754)	-72.63%



COCC	12/31/2024	12/31/2023	Variance	Variance Percentage
Actual Revenue	1,708,482	1,073,461	635,021	59.16%
Budgeted Revenue	1,392,846	1,093,950	298,896	27.32%
Actual Expenditures	1,256,424	1,001,510	254,914	25.45%
Budgeted Expenditures	1,788,588	1,553,667	234,921	15.12%
Actual Unrestricted Surplus (deficit)	452,058	71,951	380,107	528.28%



Entity-Wide Totals	12/31/2024	12/31/2023	Variance	Variance Percentage
Actual HAP Revenue	28,681,923	25,353,724	3,328,199	13.13%
Budgeted HAP Revenue	27,385,884	27,898,633	(512,749)	-1.84%
Actual HAP Payments to Landlords	29,749,322	24,901,470	4,847,852	19.47%
Budgeted HAP Payments to Landlords	25,930,620	25,755,919	174,701	0.68%
<i>HAP Surplus (Deficit)</i>	<i>(1,067,399)</i>	<i>452,254</i>	<i>(1,519,653)</i>	<i>-336.02%</i>
Actual Fee & Other Revenue	10,445,599	8,910,702	1,534,897	17.23%
Budgeted Fee & Other Revenue	9,186,615	8,615,199	571,416	6.63%
Actual Expenditures	9,214,404	8,746,614	467,790	5.35%
Budgeted Expenditures	9,830,957	9,137,021	693,936	7.59%
<i>Unrestricted Profit (Loss)</i>	<i>1,231,195</i>	<i>164,088</i>	<i>1,067,107</i>	<i>650.33%</i>
Actual Surplus (deficit)	163,796	616,342	(452,546)	-73.42%



RENO HOUSING AUTHORITY

AGENDA ITEM NUMBER: 6

January 28, 2025

SUBJECT: Discussion and possible approval of revisions to the RHA By-laws. (For Possible Action)

FROM: Executive Director

RECOMMENDATION: For Possible Action

Background:

The By-Laws of the Housing Authority were last amended in June 2023. The Board requested a review and discussion on the By-Laws to see what changes, if any, are needed to better align with current Authority and Board practices. The current By-Laws were provided and discussed during the December 17, 2024, annual meeting. Based on discussion during that meeting and board input, counsel updated the By-Laws and drafted the attached Fifth Amended and Restated By-Laws for review and potential adoption.

Staff Recommendation and Motion:

Staff recommends the Board of Commissioners motion to approve the Fifth Amended and Restated By-Laws as presented.

**~~FOURTH~~FIFTH AMENDED AND RESTATED
BY-LAWS OF THE
HOUSING AUTHORITY OF THE CITY OF RENO**

ARTICLE I - THE AUTHORITY

Section 1. Name of Authority. The name of the Authority shall be "Housing Authority of the City of Reno".

Section 2. Seal of Authority. The seal of the Authority shall be in the form of a circle and shall bear the name of the Authority and the year of its organization.

Section 3. Office of Authority. The offices of the Authority shall be at such locations in the Cities of Reno or Sparks or Washoe County, State of Nevada, as the Commissioners may from time to time designate by resolution.

ARTICLE II – OFFICERS

Section 1. Officers. The Officers of the Board of Commissioners shall be a Chairperson, a Vice Chairperson and a Secretary/Treasurer.

Section 2. Chairperson. The Chairperson shall preside at all meetings of the Board of Commissioners. Except as otherwise authorized by resolution of the Commissioners, the Chairperson shall sign all contracts, deeds and other instruments for and on behalf of the Housing Authority.

Section 3. Vice Chairperson. The Vice Chairperson shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson; and in case of the resignation or death of the Chairperson, the Vice Chairperson shall perform such duties as are imposed on the Chairperson until such time as the Commissioners shall select a new Chairperson.

Section 4. Secretary / Treasurer. The Secretary/Treasurer shall be the Executive Director of the Authority and, as Executive Director, they shall have general supervision over the administration of its business and affairs, subject to the direction of the Commissioners. They shall be charged with the management of the housing projects of the Authority. As Secretary, they shall keep the records of the Authority, shall act as secretary of the meetings of the Commissioners and record all votes, and shall keep a record of the proceedings of the meetings of the Commissioners, except closed sessions, in a journal of proceedings to be kept for such purpose, and shall perform all duties incident to his/ her office. They shall keep in safe custody the seal of the Authority and shall have power to affix such seal to all contracts and instruments authorized to be executed by the Commissioners.

As Treasurer, they shall have the care and custody of all funds of the Authority and shall deposit the same in the name of the Authority in such bank or banks as the Commissioners may select. They may be authorized to sign orders and checks for the payment of money individually or as a multiple signature, and shall pay out and disburse such monies all in accordance with policies of

the Commissioners as adopted from time to time. They shall keep regular books or accounts showing receipts and expenditures and shall render to the Commissioners, at each regular meeting (or more often when requested), an account of their transactions and also of the financial condition of the Authority.

The Secretary/Treasurer of the Board of Commissioners shall at all times be responsible to and subject to the direction of the Board of Commissioners.

Section 5. Executive Director. The Executive Director (“ED”) of the Authority shall have the general supervision over the administration of its business and affairs subject to the direction of the Authority. The compensation of the ED shall be determined by the Authority for the faithful performance of duties, as to be documented in an Agreement between the Authority and the ED.

Section 6. Additional Duties. The officers of the Board of Commissioners shall perform such other duties and functions as may from time to time be required or desired by the Board of Commissioners or the by-laws or rules and regulations of the Authority.

Section 7. Payment for Services. No officer of the Board of Commissioners shall be entitled to payment for services rendered to the Authority, except as allowed for attendance at meetings as provided under the statutes of the State of Nevada, as amended from time to time by the State Legislature.

The compensation of the Executive Director for services rendered as Secretary/Treasurer to the Board of Commissioners shall be deemed included in the salary of the Executive Director as established by the Board of Commissioners.

Section 8. Duties of Members. The members of the Authority shall perform such duties as are incumbent upon them by reason of their appointment to any office, and shall perform such other duties and functions as may from time to time be required by the Authority or these by-laws, as amended from time to time, or which may arise by reason of their appointment to serve on committees functioning within the Authority or in cooperation with other persons or groups.

Section 9. Election or Appointment. The Chairperson and Vice Chairperson shall be elected at the Annual Meeting of the Authority from among the commissioners of the Authority, and Authority and hold office for one year or until their successors are elected and qualified.

Section 10. Vacancies. Should the offices of Chairperson or Vice Chairperson become vacant, the remaining Commissioners shall appoint a successor from its membership at the next regular meeting, and such appointment shall be for the unexpired term of said office.

Section 11. Additional Personnel. The Commissioners may, from time to time, authorize the employment of such personnel as deemed necessary or advisable to exercise its powers, duties and functions as prescribed by the laws of the State of Nevada applicable thereto. The selection and compensation of such personnel shall be in accordance with the Personnel Policies of the Housing Authority as established by the Commissioners.

ARTICLE III – MEETINGS

Section 1. Annual Meeting. The Authority shall hold an annual meeting by December of each year, which may encompass an annual retreat of the Board, at a time and place identified by of the Authority in its public notice. The annual meeting shall not be held on a legal holiday or weekend. The Annual Meeting ~~shall~~may be separate from a regular meeting and the agenda shall be proposed by the Chairperson with input from the other Commissioners.

The Board will work in conjunction with the Executive Director to set annual goals for the upcoming year at the annual meeting.

Section 2. Regular Meetings. Regular meetings of the Authority shall be held at least once in each calendar month for the transaction of the business of the Authority, normally to be held in the Office of the Authority at 12:00 noon on the fourth Tuesday of each month unless the same shall be a legal holiday, in which event, said meeting shall be held on the next succeeding secular day. A different date, time and/or location may be chosen by the Chairperson or Vice Chairperson, or the Board and posted in accordance with Article III Section 5. The agenda for a regular meeting shall be delivered to each Commissioner or mailed to the business or home address of each Commissioner at least three businessdays prior to the date of such regular meeting.

Section 3. Special Meetings. The Chairperson or upon the written request of two Commissioners of the Authority may, when deemed expedient, and shall, , call a special meeting of the Authority for the purpose of transacting any business designated in the agenda. The agenda for a special meeting will be posted in accordance with Article III, Section 5. A different date, time and/or location may be chosen by the Chairperson, Vice Chairperson, or the Board and posted in accordance with Article III, Section 5.

Section 4. Emergency Meetings. An emergency meeting may be called without notice in accordance with Nevada's Open Meeting Law.

Section 5. Notice of Meetings. Notice of all meetings of the Board of Commissioners of the Housing Authority shall, at a minimum, comply with the requisites of the statutes of the State of Nevada (open meeting laws), as they may be amended from time to time, and other resolutions or directions of the Board of Commissioners not inconsistent with said statutes.

Section 6. Quorum. The powers of the Authority shall be vested in the Board of Commissioners as may be appointed from time to time. Three Commissioners shall constitute a quorum for the purpose of conducting its business and exercising its powers and for all other purposes, but a smaller number may adjourn from time to time until a quorum is obtained, subject to the same requisites for recesses of meetings as hereinafter contained.

Section 7. Order of Business. The regular meetings of the Board of Commissioners shall proceed in accordance with the posted "Notice of Meeting" except as modified by the Commissioners for emergency items or other contingencies as allowed by law. Such agenda shall be substantially in the following order:

1. Call to order and roll call
2. Receive introduction of guests and public comment
3. Approval of agenda
4. Consider recognition of posting notice and approval of minutes of previous meeting(s)
5. Consent Agenda
6. Receive Commissioner reports
7. Receive Executive Director /Secretary's report including financial statements
8. Consider resolutions before the Board
9. Other business

Items may be taken out of order as determined by the Chairperson.

Section 8. Recessed Meetings. A meeting may be recessed to the call of the Chair for not more than two hours. A meeting may be recessed to a date and time certain within five days without posting notice. If a meeting is in recess longer than five days, notice of said meeting must be posted in accordance with Article III Section 5.

Section 9. Conduct of Meetings. All meetings of the Authority shall be conducted in accordance with the Open Meeting Laws of the State of Nevada, as amended or enacted from time to time, and in accordance with these by-laws and such other policies on conduct of meetings as may be adopted by the Authority from time to time that are consistent with the foregoing.

Section 10. Participation in Meetings. Board members may participate in scheduled meetings in-person, virtually via conference call or other electronic meeting services. Sub-committee members may also participate via these means. If participating virtually via conference call or other electronic meeting services, Board members must be able to access any material that is presented to Board Members participating in person.

In order to effectively accomplish the purpose of the Authority, it is necessary for Commissioners to regularly and actively participate in meetings of the Board of Commissioners. Any Commissioner that is unable to attend meetings of the Board consistently and actively, is encouraged to resign from the Board of Commissioners in order to allow for the appointment of a Commissioner that is able to consistently participate in the management of the Authority. In this regard, any Commissioner who fails to attend three (3) consecutive meetings of the Board of Commissioners, or 1/3 of the total meetings in any calendar year, consents to removal from the Board and may either resign voluntarily or authorizes the Chairperson of the Board or any other board representative to request that the authority responsible for making appointments to the Board remove said Commissioner and appoint a replacement accordingly.

Section 11. Creation of Committees. The Board of Commissioners may create board committees and subcommittees deemed necessary to assist in meeting the goals of the Authority. The Board of Commissioners, by majority vote, may make appointments to any committee and/or subcommittee, and, in so doing, will further determine the meeting frequency, number of members, member composition, the initial chair, term limits, replacement of members due to death, term expiration, retirement, incapacitation or resignation. Applications may be accepted through the

Authority or an alternate designated process and referred to the Board of Commissioners for appointment. Committee and Sub-committee meetings shall be conducted in accordance with the Open Meeting Laws of the State of Nevada, as amended or enacted from time to time, and committee/sub-committee members may also participate remotely via electronic participation.

ARTICLE IV - AMENDMENT TO BY-LAWS

Section 1. The by-laws of the Authority may be amended by majority vote of its Board of Commissioners at any regular or special meeting.

ARTICLE V - RULES OF ORDER

Section 1. The rules contained in Roberts' Rule of Order, as most recently revised, shall guide the Authority in the conduct of its meetings.

These Amended and Restated By-Laws of the Housing Authority of the City of Reno are effective upon the date of its adoption.

ADOPTED THIS ____ DAY OF _____, 2023.

[4907-7296-3602, v. 14919-2111-1313, v. 14875-3971-2868, v. 1](#)

RENO HOUSING AUTHORITY

AGENDA ITEM NUMBER: 7

January 28, 2025

SUBJECT: Discussion and possible adoption of the Executive Director performance evaluation tool.
(For Possible Action)

FROM: RHA Counsel

RECOMMENDATION: For Possible Action

Background:

Per Section 10 of the Executive Director Employment Agreement, RHA, with input from the Executive Director, agrees to adopt priorities and expectations for the Executive Director in each year of the contract. RHA adoption of priorities and expectations for the Executive Director shall coincide with the annual retreat. The priorities and expectations may be added to or deleted as the parties jointly determine and reduced to writing and signed by RHA and the Executive Director.

The Executive Director's annual evaluation shall be based on the agreed upon priorities and expectations as well as an agreed upon process. Merit pay or base salary adjustment shall be based upon the Executive Director's job performance in meeting the priorities and expectations. A proposed "Evaluation Matrix" for use for the evaluation was presented and discussed during the December 17, 2024, annual meeting. Based on input at the meeting, the performance evaluation tool (or evaluation matrix) was updated. The revised evaluation matrix is attached for review, discussion, and possible adoption.

Staff Recommendation and Motion:

Counsel recommends the Board of Commissioners motion to approve the Evaluation Matrix as presented.

RHA EXECUTIVE DIRECTOR Performance Evaluation Form

Name _____ Review Date _____

Position Executive Director Rating Period _____

Evaluating Board Member _____ Evaluation Type _____

Use the scale below to assess the Executive Director based on the priorities and expectations listed.

Evaluation Scale:

- 5 Exceptional – Performance is notably superior and demonstrates exceptionally high ability in greatly exceeding established job performance expectations. Employee’s level of work and initiatives significantly advance and improve RHA’s interests.
- 4 Exceed Expectations – Employee’s performance consistently exceeds job performance expectations, demonstrating work efforts and abilities that are clearly above the expectations for the position.
- 3 Meets expectations - Employee consistently meets job performance expectations. Performance Standards are completed on time successfully and proficiently. Employee’s performance fully meets the expectations for the position.
- 2 Needs Improvement - Employee’s performance may generally meet job performance expectations but occasionally falls below what is required. May achieve results in some areas and may need development in one or more areas; performance is inconsistent and below the expectations for the position.
- 1 Unsatisfactory – Employee does not perform or make reasonable efforts to achieve job performance expectations.
- 0 Not applicable or Don’t know

Board of Directors

Skill or Ability	
Evaluate based on: <ul style="list-style-type: none">• Effectively implements policy as determined by the board.• Provides appropriate, adequate and timely information to the board.• Keeps the board informed on the condition of the organization and all-important factors influencing it.• Works effectively with the board as a whole.	
	Score
Overall Rating on Board of Directors	

Organizational Performance

Skill or Ability	
Evaluate based on: <ul style="list-style-type: none">• Communicates the organization's mission internally and externally.• Manages in a manner that ensures excellence and impact.• Leads the agency in synthesizing overarching goals into actionable items that results in quality housing and services.• Develops a reasonable budget for operations and staffing by required deadlines.• Ensures adequate oversight of all funds, including developing and maintaining sound financial practices.• Works within legal requirements and consults counsel as needed for proper guidance.	
	Score
Overall Rating on Organizational Performance	

Community Relations

Skill or Ability	
Evaluate based on: <ul style="list-style-type: none">• Serves as an effective spokesperson for the agency; represents the organization and its point of view of the organization to agencies, organizations and the general public.• Works to establish partnerships and build relationships with other agencies, providers, and community groups.• Maintains good working relationships with HUD and other funders.	
	Score
Overall Rating on Community Relations	

Annual Expectations and Priorities

Skill or Ability	Score
Evaluate based on: <ul style="list-style-type: none">• Completed or progressed one-year goals forward and explained delays or issues for items that could not be completed.• Exceeded baselines for goals.• Completed or progressed on short-term or mid-term goals ahead of schedule.	
	Score
Overall Rating on Annual Expectations and Priorities	

Overall Rating: _____

General Comments:

RENO HOUSING AUTHORITY

AGENDA ITEM NUMBER: 8

January 28, 2025

SUBJECT: Closed Session:

The Board may give direction to staff in closed session regarding the position or positions to be taken or the strategy to be employed, and staff may provide the Board with an update, regarding:

- Discussion and update on legal analysis of Right of First Refusal, potential sales options, potential lobby lease options, and or other options for the property located at Parcel 4-B of Paradise Retail I, LLC, Sparks, Nevada (also known as Paradise Plaza) and estimated budgets associated with various potential scopes of work to renovate the site and address needed pest mitigation. (Discussion Only)

FROM: Executive Director

RECOMMENDATION: Discussion

RENO HOUSING AUTHORITY

AGENDA ITEM NUMBER: 9

January 28, 2025

SUBJECT: Reconvene Open Session:

Discussion and possible direction to staff on next steps regarding initiating the Right of First Refusal, potential sales options, potential lobby lease options, and/ or other options for the property located at Parcel 4-B of Paradise Retail I, LLC, Sparks, Nevada (also known as Paradise Plaza) and/or estimated budgets associated with various potential scopes of work to renovate the site and address needed pest mitigation. (For Possible Action)

FROM: Executive Director

RECOMMENDATION: For Possible Action

RENO HOUSING AUTHORITY

AGENDA ITEM NUMBER: 10

January 28, 2025

SUBJECT: Discussion of the draft Development Principles to be used as part of RHA evaluation of potential development opportunities. (Discussion Only)

FROM: Executive Director

RECOMMENDATION: Discussion

Background:

RHA has undertaken a significant number of development projects in the past two (2) years and has a robust pipeline of projects projected for the next five (5) years. Due to the high need to preserve existing affordable housing and bring new units to the community, the agency expects there will be many more opportunities for projects in the future. To ensure that RHA pursues the appropriate opportunities and develops high quality projects, staff have drafted a set of Development Principles to guide the agency's efforts and assist in analyzing and deciding between various potential development opportunities.

The drafted principles align with prior Board discussions on strategic planning and presented development pipelines, previously approved considerations around land acquisition, and indicated agency overarching, one-year, and longer-term goals. A draft of the principles has been included with this report for Board review and discussion.

Development & Preservation Guiding Principles

2025

Preservation

- 1) Due to the significant need for affordable housing in our community, RHA commits to preserving the Agency's public housing portfolio and will prioritize the repositioning of this portfolio to preserve these important affordable housing assets. This may include redevelopment of current public housing sites.
- 2) RHA will develop Capital Improvement Plans (CIP) and/or other measures to ensure the long-term preservation of its community benefit portfolio and work with the Board of Commissioners to set aside funds to meet the identified priority capital needs of these properties.
- 3) RHA will pursue financially feasible and rational strategies that ensure the long-term preservation of the Agency's existing portfolio, including HUD's Rental Assistance Demonstration (RAD) Program, HUD Section 18 Demolition and Disposition, recapitalization, traditional debt, and other strategies.
- 4) RHA will evaluate preservation opportunities using cost-benefit analyses that consider the physical condition of the property, available funding streams (both internal and external), long-term financial viability and stability, and agency capacity based on current development pipeline.

New Development

- 1) RHA will pursue development of new affordable housing that supports the Public Housing repositioning strategy and/or when the agency has adequate capacity to self-develop or can identify a development partner.
- 2) RHA will pursue all financially feasible strategies to ensure the successful creation of new affordable housing.
- 3) RHA will make data driven decisions regarding the development and acquisition of new affordable housing that are based on the unmet demand for affordable housing in Washoe County. The agency will consider:
 - a. Location of the site
 - b. Community assets
 - c. Target household income level and size based on waitlist statistics, the Consolidated Plan, and other local data
 - d. Need for supportive services and site amenities
 - e. Homeownership opportunities
 - f. Mixed-use development opportunities.
- 4) Site selection will be a key factor in evaluating new development opportunities. RHA will prioritize sites that are:
 - a. Near existing RHA managed properties and allow for joint operations and asset management efficiencies.
 - b. In high-opportunity neighborhoods with high walkability scores, easy access to public transit, nearby employment opportunities and community amenities, and high-performing schools.
 - c. Available for free or below market prices through strategic community partnerships.
 - d. Zoned and entitled for higher density multi-family housing or are in areas in which necessary zoning and entitlements could be reasonable obtained.

- e. In areas that support competitive funding proposals and leverage available financing incentives.

Design & Construction Standards

- 1) RHA will strive to change the expectations of what affordable housing looks like by developing its properties to the highest financially feasible standards possible. Standards will include, among others:
 - a. Finishes and amenities that respond to the needs of the intended populations (high quality, durable materials, pleasing aesthetics, etc.)
 - b. Energy efficiencies which provide operating cost saving and/or reduce RHA's footprint (like geotherm/solar, energy efficient lighting and appliances, green buildings, EV charging, water efficient landscaping etc.)
 - c. Mobility and Audio/Visual Accessibility
 - d. Exterior design and landscaping that are cohesive with surrounding neighborhood and meet transitional standards.
 - e. Wear well over time and allow for ease of maintenance.

RHA's Role

- 1) To the greatest extent possible, RHA will self-develop the agency's new development and preservation projects. This is to ensure high quality projects and earn sufficient developer fees to maintain ongoing development activity.
- 2) If RHA's capacity or project timelines do not allow for self-development, the agency will pursue partnerships that are the most advantageous to the agency and the households the agency serves. RHA will retain public ownership of all land in these partnerships.
- 3) RHA will leverage the expertise of selected professional consultants throughout the predevelopment and constructions phases of a project.
- 4) RHA will develop strong relationships with leaders at the federal, state, and local level to ensure that the agency's development efforts are successful and address the community's affordable housing needs.
- 5) RHA will revisit its development pipeline at least annually and adjust projects as needed to take advantage of one-time funding or other unforeseen opportunities that advance the Agency's goals.

Stakeholder Engagement

- 1) RHA will engage in open and transparent communication with both RHA residents and the broader community regarding development efforts.

Resident Relocation

- 1) When temporary or permanent relocation is required for a development project, RHA will strive to cause minimal disruption to impacted households.
- 2) RHA will proactively communicate with residents regarding scopes of work and relocation timelines.
- 3) RHA will ensure that relocation efforts consider the needs and resources of impacted households and will make necessary accommodations where feasible.
- 4) RHA will engage third party partners, when needed, to effectively implement the relocation plan.
- 5) RHA will strive to minimize permanent displacement of existing residents.

RENO HOUSING AUTHORITY

AGENDA ITEM NUMBER: 11

January 28, 2025

SUBJECT: Discussion and review of the draft MTW Annual Plan.
(For Discussion Only)

FROM: Executive Director

RECOMMENDATION: Discussion Only

Background:

On November 19, 2024, staff brought the proposed new initiatives for RHA's FY 2026 Annual MTW Plan to the Board for review. Staff are now providing the entire draft of the FY 2026 Annual MTW Plan, organized according to HUD's requirements, for your review and feedback prior to formally posting it for public review and comment on January 29, 2025.

As previously discussed, the following four new initiatives are being proposed in FY 2026:

1. *Direct Rental Assistance (DRA) pilot*

RHA proposes to design and evaluate a DRA pilot as a Local Non-Traditional (LNT) activity in FY 2026. Similar to HUD's Housing Choice Voucher (HCV) program, the DRA model will test the impact of paying a rental subsidy directly to the tenant rather than the landlord. RHA will partner with the Housing Solutions Lab at NYU Furman Center to rigorously evaluate the difference between DRA and HCV participants in lease up success rates, overall landlord participation (new vs. existing), geographical spread of participants, overall quality of housing chosen, and reduced administrative burdens.

2. *Creation of an alternative inspection policy for newly constructed or substantially rehabilitated properties*

RHA proposes to reduce the number of inspections required at newly constructed or substantially rehabilitated properties by foregoing an inspection on every unit prior to allowing an HCV participant to move-in, if the following conditions have been met:

- RHA staff conducts an inspection of 10% of the units at the complex, or at a minimum, two inspections per bedroom size.
- Each of the units inspected must pass during RHA's first inspection of the complex or, if there are failed items, the landlord must certify that those failed items noted during the inspection will be addressed in any uninspected units.
- The property must certify that the units have not been previously occupied.

Staff anticipate that implementation of this activity will reduce the administrative burden and provide an overall cost savings to the agency.

3. *Basic Payment Standard for LIHTC assisted units*

RHA has adopted Exception Payment Standards at the zip code level for several higher opportunity areas throughout the Truckee Meadows. While the higher payment standard has allowed HCV assisted families to find affordable units within these areas, it has also inadvertently resulted in some LIHTC properties establishing rents for HCV assisted families that exceed those of non-assisted families. Through this activity, RHA proposes to avoid additional rent burdens being placed on HCV participants, and reduce the amount of HAP being paid by RHA, by limiting all LIHTC properties to the Basic Payment Standard regardless of the zip code the property is located in.

4. *Direct Referral to Waiting List*

Temporary or short-term tenant-based housing programs provide housing with supportive services to individuals and families experiencing homelessness. Working with the Continuum of Care (CoC), RHA proposes to allow individuals and families who are currently living in temporary or short-term tenant-based housing to be placed on the waiting lists, even during times the waiting lists are closed to other applicants, if they are referred directly through one of the CoC partners.

The following amendment to an activity previously approved by HUD is also being proposed:

1. *Simplify rent calculations and increase the minimum rent*

During the recertification process, RHA must verify income based on HUD's hierarchy of verification. Under current regulations, RHA must request written third-party verification from any family member who provides financial support to an assisted household. To streamline this process, RHA proposes to require full verification of income during the Admissions process but allow clients receiving support from a family member to self-certify the amount of income received once housed rather than going through HUD's hierarchy of verification.

The draft Plan was presented to RHA's Resident Advisory Board (RAB) on January 21, 2025. Overall feedback on the proposed programs and changes was positive, with several RAB members particularly supportive of the direct rental assistance demonstration project. The Plan will now be posted for public review and comment. Following the public review and comment period, the draft plan will be brought back to the Board for final review and approval in March 2025. The final FY 2026 MTW Annual Plan must be submitted to HUD by April 15, 2025.



MTW

Local • Innovative • Solutions



2026 | Annual Plan

Posted for public review and comment on January 29, 2025.

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JD Klippenstein
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Vacant
Director of Finance

Jeremy Stocking
Director of Resident Services

Darren Squillante
Director of Human Resources

Jeff Miller
Director of Information Technology

About

Founded in October 1943, the Housing Authority of the City of Reno (RHA) owns and manages 501 units of Public Housing in six different locations in the City of Reno and the City of Sparks. Using Neighborhood Stabilization Programs (NSP) and other funding, RHA acquired and manages over 160 scattered site rental properties specifically targeted for low-income households. RHA also provides housing subsidies to more than 3,200 low-income families in Reno, Sparks, and Washoe County through various rental assistance programs.

Mission

Provide fair, sustainable, quality housing in diverse neighborhoods throughout Reno, Sparks and Washoe County that offers a stable foundation for low-income families to pursue economic opportunities, become self-sufficient and improve their quality of life.

Housing Authority of the City of Reno
1525 East Ninth Street
Reno, NV 89512-3012
www.renoha.org



Table of Contents

I. Introduction.....	7
A. Who we are.....	7
B. What is MTW?.....	7
C. RHA’s designation as an MTW agency.....	8
D. FY 2026 MTW Annual Plan overview.....	8
E. Overview of RHA’s annual goals and objectives.....	8
II. General Operating Information.....	13
A. Housing Stock Information.....	14
i. Planned New Public Housing Units.....	14
ii. Planned Public Housing Units to be removed.....	15
iii. Planned New Project-Based Vouchers.....	16
iv. Existing Project-Based Vouchers.....	17
v. Planned Other Changes to MTW Housing Stock Anticipated During the Plan Year.....	18
vi. General Description of All Planned Capital Expenditures during the Plan Year.....	18
B. Leasing Information.....	19
i. Planned Number of Households Served.....	19
ii. Discussion of Any Anticipated Issues/Possible Solutions Related to Leasing.....	20
iii. Unique Households Served (Optional).....	21
C. Wait List Information.....	22
i. Waiting List Information Anticipated.....	22
ii. Planned Changes to Waiting List in the Plan Year.....	23
III. Proposed MTW Activities.....	25
2026-01: Direct Rental Assistance.....	25
2026-02: Alternative inspection policy for newly constructed or substantially rehabilitated properties.....	32
2026-03: Basic Payment Standard for LIHTC assisted units.....	34
2026-04: Direct Referral to Waiting List.....	38
IV. Approved MTW Activities.....	42
A. Implemented Activities.....	42
2014-02: Mobility Demonstration.....	44
2014-05: Simplify rent calculations and increase the minimum rent.....	44
2014-06: Triennial recertifications for elderly/disabled participants on fixed incomes.....	45
2015-01: Elimination of all negative rents and simplification of HCV utility allowances.....	46
2015-02: Allow RHA to inspect its own HCV units.....	46
2016-01: Simplification of medical deductions.....	47
2016-05: Eliminate Earned Income Disallowance (EID).....	47

2016-06: Disregard earned income of PH household members, ages 18-20, who are not the head of household or co-head	48
2016-07: Implement a \$75 fee for each additional HQS inspection when more than two inspections are required	49
2017-01: Increase verified application data for HCV applicants	50
2017-02: Asset threshold to determine eligibility for admission	50
2018-01: Landlord Incentive Program	51
2019-01: Redetermination of rent reasonableness as a result of a change in contract rent.....	52
2019-02: Provide incentives to \$0 HAP households.....	53
2021-01: Affordable Housing Acquisition, Rehabilitation and Preservation	54
2021-03: Partnership to Assist Homeless Youth.....	56
2022-01: Workforce Development Program.....	56
2024-02: Local Project Based Voucher Program.....	57
2025-01: Reduce Interim Recertifications	58
B. Not yet implemented activities.....	59
2021-02: STAR Apprenticeship Program	59
2024-01: Time-Limited Workforce Development Vouchers.....	59
C. Activities on hold	60
D. Closed Activities	60
2014-01: Assign PBVs to RHA owned/controlled units without competitive process.....	61
2014-03: Rent Reform Controlled Study	62
2014-04: Expand self-sufficiency activities	62
2014-07: Alternate HQS verification policy	62
2014-08: Partner with local nonprofit to provide special needs housing	62
2015-03: Eliminate Caps on PBV allocations and allow for assignment of PBVs to 100% of RHA-owned, non-Public Housing properties	63
2015-04: Required Savings Plan for Earned Income Disallowance (EID) PH clients	63
2016-02: Redefine near-elderly person	63
2016-03: Time limited vouchers and redesign of traditional FSS Program.....	64
2016-04: Allow HCV participants to lease units that exceed the 40% rent burden.....	64
2016-08: Expand Project Based Voucher Program.....	64
V. Sources and Uses of Funds	66
A. Planned Application of MTW Funds	66
i. Estimated Sources of MTW Funds	66
ii. Estimated Application of MTW Funds.....	66
iii. Description of Planned Application of MTW Funding Flexibility.....	67
iv. Planned Application of PHA Unspent Operating Fund and HCV Funding	69
v. Local Asset Management Plan.....	70

vi. Rental Assistance Demonstration (RAD) Participation.....	70
VI. Administrative.....	73
Attachment 1: Board Resolution and Certifications of Compliance	76
Attachment 2: Proof of Publication	78
Attachment 3: DRA Letter of Intent	80
Attachment 4: Ongoing Evaluation - Mobility Demonstration	83
Attachment 5: Lobbying Disclosures.....	95

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Section I | Introduction





I. Introduction

A. Who we are

At its core, RHA is a housing solution for thousands of families, seniors, and people with disabilities in the Truckee Meadows. At its heart, RHA’s programs are driven by the desire to serve our community. At its essence, RHA assists low-income members in securing housing, allowing seniors and disabled households to age-in-place, and fostering an environment where families can pursue economic opportunities and raise their children.

Since 1943, RHA has provided low-income families with housing options in diverse communities throughout Washoe County. Initially, RHA’s housing programs provide a sense of stability, but with a robust workforce development program, that includes youth and seniors, residents can pursue education or employment opportunities as they work toward becoming self-sufficient. RHA’s programs encourage engaging with neighbors, enjoying retirement, and embracing opportunities to improve their quality of life.

While there is still not enough affordable housing for all of our community members who need it, RHA continues to look for new opportunities that will preserve affordable housing within our community. Current programs are being refined, and promising new partnerships will continue to be cultivated to support of the agency’s mission. RHA is positioned to lead the conversation on the housing challenges that face our community and proud to help thousands of Nevadans have a safe, secure, and affordable place to call home.

B. What is MTW?

MTW is a demonstration program, established by Congress in 1996, that offers a limited number of “high performing” Public Housing Authorities (PHAs) the opportunity to propose and test innovative, locally designed approaches to administering housing programs and self-sufficiency strategies. The program permits PHAs to combine federal funds from the Public Housing (PH) operating fund, Capital Fund Program (CFP) and Housing Choice Voucher (HCV) program into a single, agency-wide funding source known as a “block grant.” This block grant approach allows MTW PHAs to allocate resources based on a local determination of how to effectively address the needs of the local community. It is important to note that the MTW designation does not provide PHAs with additional funding from the U.S. Department of Housing and Urban Development (HUD), but rather allows each agency to use their funding in a more flexible manner.

With HUD’s approval, PHAs participating in the MTW program can waive certain statutes and regulations in the United States Housing Act of 1937 to explore different and creative ways to improve their housing programs. These policy changes allow

MTW Statutory Objectives

- Increase housing choices for low-income families.
- Give incentives to families with children where the head of household is working, is seeking work, or is preparing for work by participating in job training, educational programs, or programs that assist people to obtain employment and become economically self-sufficient.
- Reduce costs and achieve greater cost effectiveness in federal expenditures.



PHAs to address challenges for low-income families that are unique to their local needs. In doing so, each of the activities proposed and implemented must address at least one of three MTW statutory objectives.

C. RHA's designation as an MTW agency

After a national competition was held in 2012, RHA was selected and designated as one of four new MTW agencies in 2013. The MTW agreement between RHA and HUD was executed on June 27, 2013. The executed agreement established RHA as an MTW agency through RHA's FY 2018. On April 14, 2016, RHA received notice that pursuant to Section 239 of Title II, Division L of the Consolidated Appropriations Act, 2016, RHA's current MTW agreement with HUD was extended through the end of FY 2028. On March 8, 2024, Congress passed H.R. 4366, the Consolidated Appropriations Act of 2024. Passage of this legislation provided initial MTW agencies, including RHA, with a 10-year extension of the MTW agreement, which has now been extended through FY 2038.

D. FY 2026 MTW Annual Plan overview

FY 2026 (i.e., the period from July 1, 2025, through June 30, 2026) will be RHA's thirteenth year as an MTW agency. Each year RHA is required to adopt an MTW Annual Plan for HUD's approval in advance of the start of the fiscal year. This plan, which is organized according to HUD's requirements outlined in Form 50900, explains the proposed/amended MTW activities for the coming year, and provides updates on current MTW activities that have already received approval from HUD. For this plan, an "MTW activity" is defined as any activity that requires MTW flexibility to be utilized to waive statutory or regulatory requirements.

The MTW Annual Plan is intended to provide PH residents, HCV participants, local officials, the public, and HUD with pertinent information on each of RHA's proposed and implemented activities. It also serves to provide stakeholders with details on RHA's operating budget and capital improvement plans.

As part of RHA's planning process, staff began discussing the FY 2026 MTW Annual Plan, including each of the proposed/amended activities and ongoing PH repositioning strategies, during Resident Advisory Board and Resident Council meetings in January 2025. Public review and comments are solicited prior to consideration and approval by RHA's Board of Commissioners. Following approval from the Board of Commissioners, RHA's FY 2026 MTW Annual Plan is submitted to HUD for review.¹

E. Overview of RHA's annual goals and objectives

During its twelve years as an MTW agency, RHA implemented activities intended to simplify the administration of both the PH and HCV programs. These activities include, but are not limited to, simplifying medical deductions in both the PH and the HCV program, implementing true triennial

¹ Additional details on RHA's public process can be found in Section VI of this plan and the accompanying attachments.



recertifications for elderly/disabled participants on fixed incomes and waiving rent reasonableness determinations under certain conditions in the HCV program. Furthermore, RHA created a Landlord Incentive Program within the HCV program, began providing an incentive to \$0 Housing Assistance Payment (HAP) households and received approval to use its funding flexibility for Affordable Housing Acquisition, Rehabilitation and Preservation.

Throughout RHA's participation in the MTW Demonstration, staff have sought innovative activities that are designed to streamline resident requirements and increase overall efficiency. To identify ways that approved MTW activities could be improved upon, staff continue to monitor activities following implementation to gauge its continued viability.

RHA's proposed/amended FY 2026 MTW activities

RHA is proposing the following new MTW activities in FY 2026:

- *Direct Rental Assistance*
Partnering with the Housing Solutions Lab at the NYU Furman Center, RHA proposes to design and evaluate a Direct Rental Assistance (DRA) pilot that will study the impacts of paying cash rental assistance directly to individuals and families for housing costs rather than the landlord.
- *Alternative inspection policy for newly constructed or substantially rehabilitated properties*
RHA will reduce the number of inspections required at newly constructed or substantially rehabilitated properties by foregoing an initial inspection on every unit prior to allowing HCV participants to move-in.
- *Basic Payment Standard for LIHTC assisted units*
To avoid additional rent burdens being placed on HCV participants and reduce the amount of HAP being paid, RHA proposes to limit all Low-Income Housing Tax Credit (LIHTC) properties to RHA's Basic Payment Standard when determining affordability and subsidy amount to be paid for a household.
- *Direct referral to waiting list*
RHA will allow individuals and families currently living in temporary or short-term tenant-based housing to be placed on the waiting list even during times that the waiting list is closed to other applicants if they are referred directly through Continuum of Care (CoC) partners.

In addition, RHA is amending the following activity in FY 2026 that was previously approved by HUD:

- *Simplify rent calculations and increase the minimum rent*
To streamline the recertification process for assisted households, RHA will allow PH residents and HCV participants to self-certify the amount of income received directly from family members rather than using HUD's hierarchy of verification.



MTW goals and objectives

Utilizing the flexibilities available through MTW to expand housing choice, streamline agency operations and develop creative solutions that meet the needs of low-income families in our community remains an ongoing goal of RHA. New initiatives that further both the MTW statutory objectives and RHA’s strategic plan will continue to be explored and proposed if feasible.

Based on information provided through a capital needs assessment, RHA identified ways to sustain its housing portfolio over time. As such, the repositioning of Silverada Manor and Hawk View Apartments is currently underway. Repositioning options continue to be considered for RHA’s six other PH sites. In FY 2026, RHA will apply to reposition Essex Manor, John McGraw Court, and Stead Manor using RAD or RAD/Section 18. Including these three properties, the following repositioning strategies are being considered for RHA’s remaining PH properties:

Property Name	AMP	# of Units	Repositioning Strategy
Essex Manor	NV39-P001-009	105	RAD/Section 18 Demolition/Disposition
John McGraw Court	NV39-P001-018	34	RAD
Mineral Manor	NV39-P001-001	144	RAD/Section 18 Demolition/Disposition
Myra Birch Manor	NV39-P001-010	56	RAD/Section 18 Demolition/Disposition
Stead Manor	NV39-P001-006	67	RAD
Tom Sawyer Village	NV39-P001-002	100	Section 18 Demolition/Disposition

In December 2023, RHA’s Board of Commissioners identified the following five overarching goals that the agency will continue to pursue in the coming year:

- Explore ways that RHA can increase the amount of affordable housing provided.
- Become an integral part of the community.
- Make data-driven decisions.
- Increase opportunities for current and future PH residents/HCV participants to break the cycle of poverty.
- Promote health and wellness with current and future PH residents/HCV participants.

The following highlight is provided as one step RHA has taken to increase opportunities for HCV participants to break the cycle of poverty:

- RHA has extended many of the flexibilities of its MTW program to increase opportunities for Foster Youth to Independence (FYI) participants. This includes participation in its Workforce Development (WFD) Program, a program designed to assist participants in increasing their



level of education, workforce skills, and employment earnings. Once FYI voucher holders sign a Contract of Participation (CoP) with WFD, they can extend their assistance from 36 months to 60 months. Furthermore, they will work closely with one of RHA's WFD Coordinators as they receive participant focused resources, workforce training, and employment services.

Non-MTW goals and objectives

Non-MTW goals and objectives are those activities that do not require MTW authority or flexibility to implement. In addition to its planned MTW goals and objectives, RHA will:

- Continue to review and update the HCV payment standards to ensure viability with the area's rental market and maintain adequate lease up levels within the HCV program.
- Increase staff efficiencies by fully implementing an Electronic Document Management System (EDMS) that will manage the use and storage of documents created throughout the organization.
- Fully implement additional modules available in the new software system to further automate workflows and streamline agency operations.

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Section II

General Operating Information

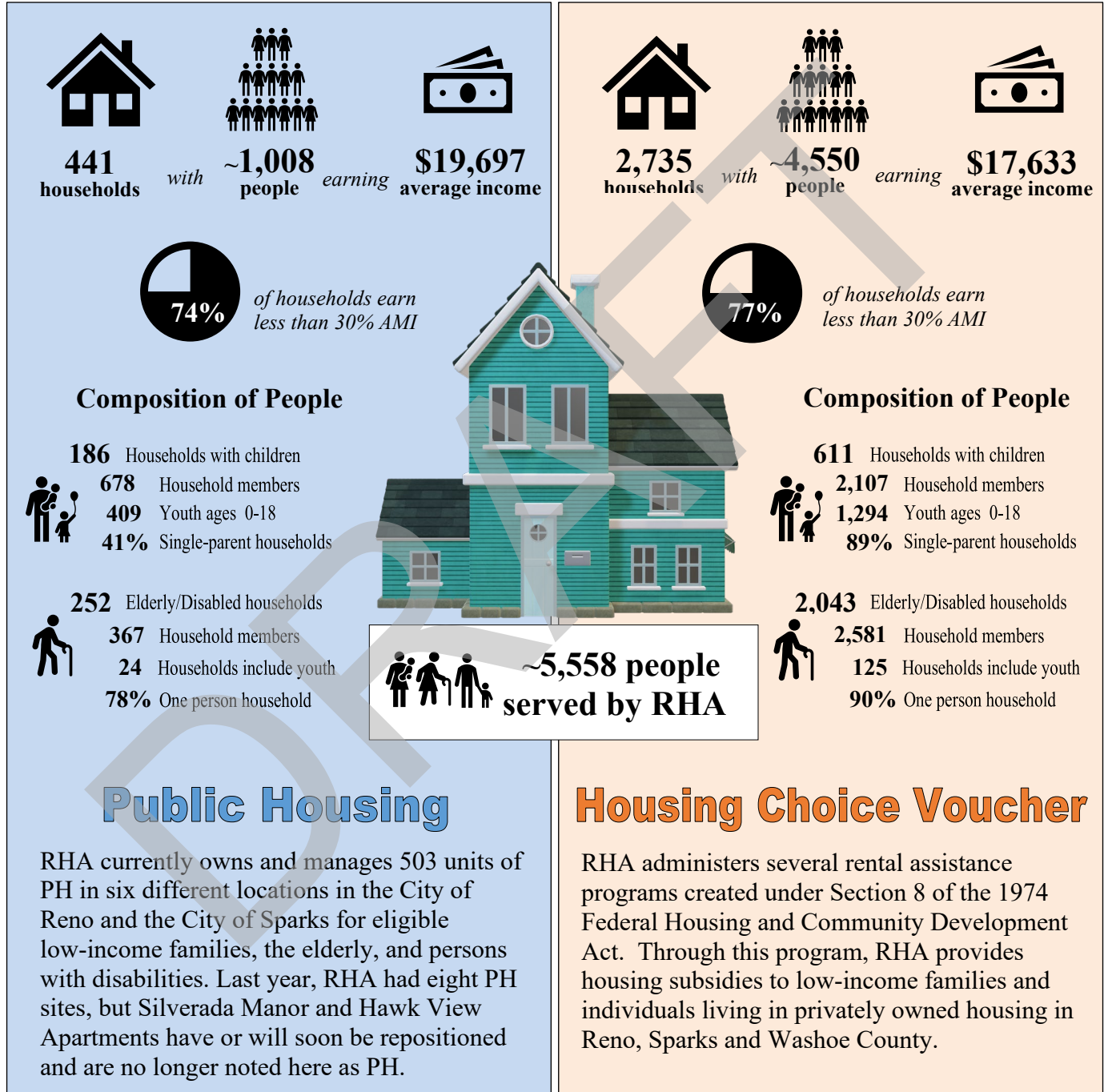




II. General Operating Information

Overview of RHA's Housing Assistance Programs

On January 1, 2025, RHA was providing housing assistance to 3,176 active households through its PH and HCV programs.²



Public Housing

RHA currently owns and manages 503 units of PH in six different locations in the City of Reno and the City of Sparks for eligible low-income families, the elderly, and persons with disabilities. Last year, RHA had eight PH sites, but Silverada Manor and Hawk View Apartments have or will soon be repositioned and are no longer noted here as PH.

Housing Choice Voucher

RHA administers several rental assistance programs created under Section 8 of the 1974 Federal Housing and Community Development Act. Through this program, RHA provides housing subsidies to low-income families and individuals living in privately owned housing in Reno, Sparks and Washoe County.

² Number of active households indicated here also includes VASH, FYI and EHV participants.



In addition to the PH complexes noted, RHA owns one LIHTC property providing 44 units of affordable housing to seniors, one 12-unit complex that provides permanent supportive housing for low-income veterans and a new 15-unit affordable housing development in Sparks targeting households at or below 60% AMI. Utilizing the Neighborhood Stabilization Program (NSP) and other identified funding sources, RHA acquired over 200 scattered site properties throughout the local area; 166 of these are still a part of the agency's housing portfolio. While some of these scattered site rental properties are leased to higher income families, the majority are specifically allocated to house very low-income households. RHA also owns nine unaided multi-family housing properties that provide an additional 376 affordable housing units, many of which are leased at levels that are lower than HUD's Fair Market Rents (FMRs) for Washoe County.

This section includes RHA's general housing stock, lease-up, and wait list information.

A. Housing Stock Information

i. Planned New Public Housing Units

RHA will not be adding any new PH units in FY 2026.

ASSET MANAGEMENT PROJECT (AMP) FILL IN NAME AND NUMBER	0 Bdm	1 Bdm	2 Bdm	3 Bdm	4 Bdm	5 Bdm	TOTAL UNITS	POPULATION TYPE**	Section 504 Accessible Units* (Mobility)	Section 504 Units* (Hearing/Vision)
Name/Number	0	0	0	0	0	0	0	N/A	0	0
Name/Number	0	0	0	0	0	0	0	N/A	0	0

Total Public Housing Units to be Added in the Plan Year:	0
---	----------

* The federal accessibility standard under HUD's Section 504 regulation is the Unifor Federal Accessibility Standards (UFAS) for purposes of Section 504 compliance (24 CFR 8.32). HUD recipients may alternatively use the 2010 ADA Standards for Accessible Design under Title II of the ADA, except for certain specific identified provisions, as detailed in HUD's Notice on "Instructions for use of alternative accessibility standard," published in the Federal Register on May 23, 2014 ("Deeming Notice") for purposes of Section 504 compliance, <https://www.govinfo.gov/content/pkg/FR-2014-05-23/pdf/2014-11844.pdf>

** Select "Population Type" from: General, Elderly, Disabled, Elderly/Disabled, Other

If "Population Type" is "Other" please describe:

N/A



ii. Planned Public Housing Units to be removed

RHA has been exploring all options to reposition its PH portfolio including RAD and Section 18 Demolition/Disposition. RHA applied, and received approval, for RAD/Section 18 repositioning of Silverada Manor and Section 18 repositioning of Hawk View Apartments. In FY 2026, RHA plans to submit a RAD application to reposition John McGraw Court.

A “substantial amendment” was submitted with the FY 2024 MTW Annual Plan, which captured the proposed changes to the PH portfolio. This included identifying the planned PH units to be removed and the number of new PBVs to be assigned.

In FY 2026, RHA plans to remove the following PH units:

AMP NAME AND NUMBER	NUMBER OF UNITS TO BE REMOVED	EXPLANATION FOR REMOVAL
NV39P001018 John McGraw Court	34	PH general occupancy site that is currently undergoing substantial rehabilitation. Once complete, RHA plans to apply to reposition this site under RAD.
NV39P001009 Essex Manor	105	RHA plans to apply to reposition this PH general occupancy site using RAD/Section 18 Demolition/Disposition.
NV39P001006 Stead Manor	67	PH general occupancy site that is currently undergoing substantial rehabilitation. Once complete, RHA plans to apply to reposition this site under RAD.
TOTAL: Public Housing Units to be removed in the Plan Year	206	



iii. Planned New Project-Based Vouchers

In FY 2026, RHA anticipates project-basing the following properties pursuant to the agency's repositioning strategies and competitive process outlined in the Administrative Plan for Housing Choice Voucher and Project Based Voucher Programs (Admin Plan). These include only those in which at least an Agreement to enter into a Housing Assistance Payment (AHAP) will be in place by the end of the Plan Year. It also indicates whether the unit is included in the Rental Assistance Demonstration (RAD).

PROPERTY NAME	NUMBER OF VOUCHERS TO BE PROJECT-BASED	RAD?	DESCRIPTION OF PROJECT
Hawk View Apartments	99	N	PH general occupancy site that is being repositioned through Section 18 Demolition/Disposition. RHA has applied for 99 TPVs and will be notified regarding the number of vouchers awarded once the property closes.
John McGraw Court	34	Y	PH general occupancy site that will be repositioned using RAD.
Silver Sage Court	16	N	Affordable housing property adjacent to John McGraw Court. The property is currently undergoing moderate rehabilitation.
Essex Manor	105	Y	PH general occupancy site that will be repositioned using RAD/Section 18 Blend.
Stead Manor	67	Y	PH general occupancy site that will be repositioned using RAD.
VASH PBV	65	N	Privately owned property awarded HUD-Veterans Affairs Supportive Housing (VASH) PBVs based a competitive process.
TOTAL:			
Planned new Project-Based Units in the Plan Year			386



iv. Existing Project-Based Vouchers

RHA is currently project-basing the following tenant-based vouchers in the Plan Year. These include only those in which at least an AHAP or HAP is already in place at the beginning of the Plan Year.

PROPERTY NAME	NUMBER OF PROJECT-BASED VOUCHERS	PLANNED STATUS AT END OF PLAN YEAR*	RAD?	DESCRIPTION OF PROJECT
Silverada Manor	149	Leased/Issued	Yes	PH general occupancy site that is being repositioned using RAD PBV/Section 18 Blend. RHA has issued 60 RAD PBVs and 89 TPV PBVs at this site.
Mobility Demonstration	18	Leased/Issued	No	PH tenants in good standing are allowed to move to RHA's scattered site properties with a PBV.
Mobility Demonstration	9	Committed	No	PH tenants in good standing are allowed to move to RHA's scattered site properties with a PBV.
Single-Family Home Project-Based Vouchers	13	Leased/Issued	No	RHA has several single-family homes which are shifted to a PBV if/when the unit becomes vacant.
Yorkshire Terrace	12	Leased/Issued	No	RHA has assigned PBVs to units at Yorkshire Terrace, a 30-unit Low Income Housing Tax Credit (LIHTC) property.
Partnerships	5	Leased/Issued	No	RHA has formalized agreements with nonprofit community partners and property owners to provide affordable housing.
Willie J. Wynn Apartments	12	Leased/Issued	No	Affordable housing development designed specifically to support seniors aging in place.
Privately Owned Partnerships	46	Leased/Issued	No	Privately owned properties being assigned PBVs through a competitive process.
Privately Owned Partnerships	8	Committed	No	Privately owned properties being assigned PBVs through a competitive process.
Pilgrims Rest	7	Leased/Issued	No	Privately owned senior complex managed by RHA.
Railyard Flats	4	Committed	No	New affordable housing complex targeting households at or below 60% AMI.
VASH PBV	43	Leased/Issued	No	RHA and privately owned properties have been assigned HUD-Veterans Affairs Supportive Housing (VASH) PBVs.
VASH PBV	30	Committed	No	Privately owned properties have been assigned HUD-Veterans Affairs Supportive Housing (VASH) PBVs.
TOTAL:				
Planned Existing Project-Based Vouchers		363		

* Select "Planned Status at the End of Plan Year" from: Committed, Leased/Issued



v. Planned Other Changes to MTW Housing Stock Anticipated During the Plan Year

Examples of the types of other changes can include (but are not limited to): units held off-line due to relocation or substantial rehabilitation, local, non-traditional units to be acquired/developed, changes to designated housing plans and/or accessibility features of developments or units, etc.

PLANNED OTHER CHANGES TO MTW HOUSING STOCK ANTICIPATED IN THE PLAN YEAR

To ensure the longevity of RHA’s PH properties for years to come, staff began pursuing viable repositioning strategies for each of the properties in its PH portfolio. RAD and Section 18 were both identified as strategies that RHA would utilize first to reposition Silverada Manor and Hawk View Apartments. RHA applied to reposition Silverada Manor utilizing a RAD/Section 18 blend that includes a substantial rehabilitation of this property. Similarly, RHA applied to HUD for Section 18 Demolition and/or Disposition for Hawk View Apartments and began holding units at this site once they became vacant. Keeping units vacant rather than leasing them to another eligible household was done intentionally to decrease RHA’s relocation expense. Although RHA has completed the permanent relocation of all residents at Hawk View Apartments in preparation for demolition of the site, an unexpected delay in closing has resulted in a construction start date several months later than anticipated.

In the coming months, RHA will begin to apply for the repositioning of John McGraw Court and Stead Manor using RAD as well as a RAD/Section 18 blend at Essex Manor.

In December 2024, RHA finished construction on Railyard Flats, an affordable housing complex consisting of 15 brand new units in the City of Sparks. This housing infill project is set to provide affordable housing for extremely low to low-income households. Full lease of the property is expected by February 2025.

There were no additional changes to the MTW housing stock, however, RHA continues to look for single family homes, duplexes, and condominiums to expand its affordable housing options. All properties acquired/developed will be used to provide additional housing choice for low-income families and individuals throughout the Truckee Meadows.

vi. General Description of All Planned Capital Expenditures during the Plan Year

Narrative general description of all planned capital expenditures of MTW funds during the Plan Year.

GENERAL DESCRIPTION OF ALL PLANNED CAPITAL EXPENDITURES DURING PLAN YEAR

In FY 2026, RHA anticipates CFP funds will be used to fund the soft costs, hard costs, and administrative costs of various renovation activities throughout six PH properties, which include Stead Manor and John McGraw Court. Hard costs may include exterior improvements that include landscaping and irrigation or upgrades to exterior lighting. Soft costs may include architecture and engineering consultants required for due diligence related activities. MTW funds may also be used to fund capital expenditures at LNT or PBV units for items that could include energy efficiency measures or other critical need projects.



B. Leasing Information

i. Planned Number of Households Served

Snapshot and unit month information on the number of households the MTW PHA plans to serve at the end of the Plan Year.

PLANNED NUMBER OF HOUSEHOLDS SERVED THROUGH:	PLANNED NUMBER OF UNIT MONTHS OCCUPIED/LEASED*	PLANNED NUMBER OF HOUSEHOLDS TO BE SERVED**
MTW Public Housing Units Leased	5,856	488 ³
MTW Housing Choice Vouchers (HCV) Utilized***	37,224	3,102 ⁴
Local, Non-Traditional: Tenant-Based^	0	0
Local, Non-Traditional: Property-Based^	648	54
Local, Non-Traditional: Homeownership^	0	0
Planned Total Households Served:	43,728	3,644

* "Planned Number of Unit Months Occupied/Leased" is the total number of months the MTW PHA plans to have leased/occupied in each category throughout the full Plan Year.

** "Planned Number of Households to be Served" is calculated by dividing the "Planned Number of Unit Months Occupied/Leased" by the number of months in the Plan Year.

*** "Housing Choice Vouchers (HCV) Utilized" includes SPVs within the MTW PHA's portfolio.

^ In instances when a local, non-traditional program provides a certain subsidy level but does not specify a number of units/households to be served, the MTW PHA should estimate the number of households to be served.

LOCAL, NON-TRADITIONAL CATEGORY	MTW ACTIVITY NAME/NUMBER	PLANNED NUMBER OF UNIT MONTHS OCCUPIED/LEASED*	PLANNED NUMBER OF HOUSEHOLDS TO BE SERVED*
Tenant-Based	N/A	0	0
Property-Based	2021-01: Affordable Housing Acquisition, Rehabilitation and Preservation	132	11
Property-Based	2021-03: Partnership to Assist Homeless Youth	516	43
Homeownership	N/A	0	0

* The sum of the figures provided should match the totals provided for each local, non-traditional categories in the previous table. Figures should be given by individual activity. Multiple entries may be made for each category if applicable.

³ Following the repositioning of Hawk View Apartments, RHA will have 503 ACC units. Lease up is not anticipated to drop below 488 units, or 97% of these 503 units.

⁴ RHA has 2,703 Housing Choice Vouchers and 675 Special Purpose Vouchers (SPV) including VASH, FYI and EHV. Although our goal is 100% of the established MTW baseline of 2,638 and 100% of the allocated 675 SPVs, RHA anticipates leasing this program at 92% in the coming year.



ii. Discussion of Any Anticipated Issues/Possible Solutions Related to Leasing

Discussions of any anticipated issues and solutions in the MTW housing programs listed.

HOUSING PROGRAM	DESCRIPTION OF ANTICIPATED LEASING ISSUES AND POSSIBLE SOLUTIONS
MTW Public Housing	<p>At the end of CY 2024, RHA’s occupancy rate for this program was at 74.70% across all sites. Units were initially held at several locations to accommodate relocation of residents from Silverada Manor and Hawk View Apartments. RHA is also completing substantial rehabilitation at two additional PH complexes, Stead Manor and John McGraw Court. The rehabilitation at both complexes has also required residents to be temporarily relocated. Although RHA has completed the permanent relocation of all residents at Hawk View Apartments in preparation for demolition of the site, a delay in closing has led to these units remaining in RHA’s occupancy rate. Once the closing occurs, these units will be removed from RHA’s PH portfolio. If these units were already removed, RHA’s PH occupancy rate would increase to 89.40%.</p> <p>For units that are not being held, common leasing issues typically involve tenant preferences being requested, which if not provided, result in the tenant’s refusal to lease a unit. These preferences often include the size of the unit being offered, the location of the property, or the lack of desired amenities. Compounding the longer leasing times are the normal vacancy issues that delay the turn of the unit including tenant damage and the disposal of personal property in accordance with Nevada Revised Statutes (NRS). RHA continues to select applicants off the waiting list based on preferences set forth in the Admissions and Continued Occupancy (ACOP) for Public Housing for referral to vacant PH units.</p>
MTW Housing Choice Voucher	<p>Washoe County continues to experience a strengthening housing market that resulted in an overall shortage of affordable housing units. With limited inventory and an influx in population due to the relocation of several tech companies to the region, the need for additional housing stock continues.</p> <p>RHA will continue to monitor its payment standards to ensure they accurately reflecting local market conditions, promote its Landlord Incentive Program, and continue implementation of a “lease in place” preference. In November 2022, RHA also adopted Exception Payment Standards for specific zip codes throughout the Truckee Meadows where rents were unaffordable based on RHA’s traditional payment standards. The adoption of these small area payment standards has facilitated leasing in low-poverty neighborhoods and increased housing choice for RHA’s voucher holders. RHA’s Landlord Liaison continues to assist with the lease-up of this program by serving as the primary point of contact for landlords. The agency is continuously working to promote the HCV</p>



	program to new landlords and retain existing landlords throughout Washoe County.
Local, Non-Traditional	On August 1, 2020, RHA began providing LNT assistance to Eddy House, a local non-profit serving homeless youth, ages 12-24. Although RHA does not anticipate any leasing issues related to this assistance, the very transient nature of this at-risk population makes it difficult to anticipate leasing issues that may be encountered.

iii. Unique Households Served (Optional)

Number of unique households served annually through local, non-traditional rental services program such as short-term assistance, rapid rehousing, emergency housing, etc.

UNIQUE HOUSEHOLDS SERVED
RHA is not currently offering a LNT rental services program.

DRAFT



C. Wait List Information

The following table reflects RHA’s wait list information as of January 6, 2025.

i. Waiting List Information Anticipated

Snapshot information of waiting list data as anticipated at the beginning of the Plan Year. The “Description” column should detail the structure of the waiting list (indicating whether the waiting list is site-based or agency-wide for public housing) and the population(s) served.

WAITING LIST NAME	DESCRIPTION	NUMBER OF HOUSEHOLDS ON WAITING LIST	WAITING LIST OPEN, PARTIALLY OPEN OR CLOSED	PLANS TO OPEN THE WAITING LIST DURING THE PLAN YEAR
Essex2BR	Site-Based, General Occupancy PH 2 bedrooms	1,679	Closed	If needed
Essex3BR	Site-Based, General Occupancy PH 3 bedrooms	593	Closed	If needed
HCV	Housing Choice Voucher	4,775	Closed	If needed
McGraw1BR	Site-Based, General Occupancy PH 1 bedroom	1,807	Closed	If needed
Mineral1BR	Site-Based, General Occupancy PH 1 bedroom	2,278	Closed	If needed
Mineral2BR	Site-Based, General Occupancy PH 2 bedrooms	1,719	Closed	If needed
Mineral3BR	Site-Based, General Occupancy PH 3 bedrooms	637	Closed	If needed
Mineral4BR	Site-Based, General Occupancy PH 4 bedrooms	108	Closed	If needed
Myra2BR	Site-Based, General Occupancy PH 2 bedrooms	1,447	Closed	If needed
PB1BR	Project Based Voucher, 1 bedroom	1,994	Closed	If needed
PB2BR	Project Based Voucher, 2 bedrooms	910	Closed	If needed
PB3	Project Based Voucher, Homeless Partnerships	13	Closed	If needed
PB3BR	Project Based Voucher, 3 bedrooms	279	Closed	If needed
PB4BR	Project Based Voucher, 4 bedrooms	64	Closed	If needed
PBPR	Project Based Voucher, Senior/Disabled	26	Closed	If needed
PBSILV	Project Based Voucher, Silverada Manor	1,706	Closed	If needed
PBWJWP	Project Based Voucher, Willie J Wynn	3	Closed	If needed
SILV0BR	Site-Based, General Occupancy, 0 bedroom	548	Closed	If needed
SILV1BR	Site-Based, General Occupancy 1 bedroom	429	Closed	If needed



WAITING LIST NAME	DESCRIPTION	NUMBER OF HOUSEHOLDS ON WAITING LIST	WAITING LIST OPEN, PARTIALLY OPEN OR CLOSED	PLANS TO OPEN THE WAITING LIST DURING THE PLAN YEAR
SILV2BR	Site-Based, General Occupancy 2 bedrooms	137	Closed	If needed
Stead2BR	Site-Based, General Occupancy PH 2 bedrooms	1,635	Closed	If needed
Stead3BR	Site-Based, General Occupancy PH 3 bedrooms	600	Closed	If needed
Tom0BR	Site-Based, General Occupancy PH 0 bedroom	1,457	Closed	If needed
Tom1BR	Site-Based, General Occupancy PH 1 bedroom	2,013	Closed	If needed
Tom2BR	Site-Based, General Occupancy PH 2 bedrooms	804	Closed	If needed

Please describe any duplication of applicants across waiting lists:

With RHA's software conversion, all clients on current PH waiting lists were transferred to each of RHA's new site-based waiting lists based on bedroom size. This accounts for some duplications of applicants across waiting lists, however, at the time of application, clients may apply for all open waiting lists. As a result, the number of households reported here will reflect households who have applied for more than one program and/or bedroom size.

ii. Planned Changes to Waiting List in the Plan Year

Please describe any anticipated changes to the organizational structure or policies of the waiting list(s), including any opening or closing of a waiting list, during the Plan Year.

WAITING LIST NAME	DESCRIPTION OF PLANNED CHANGES TO WAITING LIST
All Waiting Lists	All RHA waiting lists will be opened and closed as needed.
McGraw1BR	RHA will apply to reposition this property using RAD in the coming months. Once the RAD conversion is finalized, waitlists for the property will be changed to accommodate the switch to PBV.
Essex2BR & Essex3BR	RHA will apply to reposition this property using a RAD/Section 18 blend in the coming months. Once the conversion is finalized, waitlists for the property will be changed to accommodate the switch to PBV.
Stead2BR & Stead3BR	RHA will apply to reposition this property using RAD in the coming months. Once the RAD conversion is finalized, waitlists for the property will be changed to accommodate the switch to PBV.

Section III

Proposed Activities





III. Proposed MTW Activities

This section describes RHA's proposed MTW activities for the coming year. Information is included on which MTW statutory objective(s) will be achieved, the anticipated impact of the proposed activity on the stated objective(s) and the anticipated schedules for achieving the stated objective(s).

In FY 2026, RHA is proposing the following new MTW activities:

2026-01: Direct Rental Assistance

A. Activity Description

In 2016, Nevada's leaders remapped the state's economic development plan as the City of Reno, the City of Sparks, and Washoe County embraced the future as a tech and manufacturing hub for some of Fortune's highest-ranked companies. The population influx that followed altered the community's rental market as vacancy rates quickly decreased and rents steadily increased. A shortage of affordable housing units was at the forefront as HCV participants had an increasingly harder time finding units and RHA's lease-up success rate decreased to 56% in July 2018.

Washoe County's population has continued to steadily increase as a result, up from 453,616 in 2016 to an estimated 498,022 in 2023⁵ and the Nevada State Demographer estimates that this is expected to increase to 547,891 by 2028.⁶ An ongoing volatile rental market left 52% of renter-occupied households rent-burdened in 2023, paying more than 30% of their income on rent.⁷ Although the market has recently shown signs of stabilizing, RHA's HCV participants still struggle to secure affordable units and RHA's lease-up success rate has increased only slightly, currently sitting at 60%.

In addition to the tight rental market experienced locally, a study conducted by the Office of Policy Development and Research (PD&R) also shed light on the challenges faced by voucher recipients nationally.⁸ Notably, the study found that searching for housing with a voucher was time consuming and frustrating with clear evidence of outright denial. On the other hand, research has also shown that housing vouchers are a cost-effective policy⁹ that can effectively reduce rent burdens, overcrowding, and homelessness.¹⁰ However, persistent implementation challenges continue to limit the ability of

⁵ Annual Estimates of the Resident Population for Counties in Nevada: April 1, 2020 to July 1, 2023 (CO-EST2023-POP-32).

⁶ Annual Report on the Projected Population of Counties in the State of Nevada from July 1, 2024, to July 1, 2028.

⁷ U.S. Census Bureau, U.S. Department of Commerce. "Selected Housing Characteristics." American Community Survey, ACS 1-Year Estimates Data Profiles, Table DP04, 2023, [https://data.census.gov/table/ACSDP1Y2023.DP04?q=housing in washoe county, nv&t=Housing Units:Owner/Renter \(Householder\) Characteristics&y=2023](https://data.census.gov/table/ACSDP1Y2023.DP04?q=housing%20in%20washoe%20county,%20nv&t=Housing%20Units:Owner/Renter%20(Householder)%20Characteristics&y=2023).

⁸ HUD's Office of Policy Development and Research (PD&R), "A Pilot Study of Landlord Acceptance of Housing Choice Vouchers".

⁹ Olsen, Edgar O. (2003). "Housing Programs for Low-Income Households." In *Means-Tested Transfer Programs in the United States*. Ed. Robert A. Moffitt. University of Chicago Press, 365-442.

¹⁰ Jacob, Brian A., and Jens Ludwig (2012). "The Effects of Housing Assistance on Labor Supply: Evidence from a Voucher Lottery." *American Economic Review*, 102(1): 272-304; Ellen, Ingrid Gould (2020). "What Do We Know



recipients to benefit from vouchers and, nationally, only 61% of households offered vouchers can successfully use them, with even lower rates in tighter markets.¹¹ Overall, landlords frequently object to housing quality inspections, delays in leasing, and overall bureaucratic inefficiency in the HCV program.¹² Locally, Washoe County faces similar challenges for families in the voucher program and Nevada has no source of income protections in place.

In November 2024, RHA administered a survey of current HCV landlords where they were asked about their experience navigating the HCV program. Of those who responded, 50% indicated that rent reasonableness and inspections were the most challenging aspects of the HCV program. In fact, one survey respondent even noted that an “easier process for rent increases” would be an ideal re-lease bonus rather than identifying a specific dollar amount. Furthermore, 60% of these landlords agreed that the time between finding a voucher tenant and receiving the first rental payment from RHA was too long.

In 2023, as housing costs continued to rise in the Truckee Meadows, RHA began exploring alternative ways to increase the number of affordable housing units available to lower-income families without focusing entirely on new construction and/or development. As emerging research from several guaranteed income pilot programs began demonstrating the effectiveness of cash assistance in helping households secure housing and pay for basic household needs, RHA started to explore how similar assistance could be provided in Washoe County. Staff questioned whether the housing problems for some of these rent-burdened households could be alleviated if they were provided with cash-based rental assistance rather than a traditional HCV tenant-based voucher. Could affordable housing options increase for these households if a subsidy were provided directly to them rather than the landlord, as doing so would mimic the steady income requirements of market rate renters? Would the number of landlords willing to house lower-income families increase based on reduced bureaucratic red tape? Will the geographical spread of these families widen, or will the quality of housing chosen by these families change, if they are simply provided with more of a choice on where they spend their rental assistance dollars?

Amid growing interest to inform HUD's voucher assistance program and work toward finding an answer to many of these questions, RHA is proposing to implement a Direct Rental Assistance (DRA) pilot program as a Local Non-Traditional (LNT) activity in FY 2026. RHA's DRA program design will rigorously study whether participants can overcome some of the challenges often cited by voucher holders by simply changing the way the subsidy is delivered. To do this, RHA proposes a DRA model that is similar to HUD's HCV tenant-based assistance, with two key differences intended to remove administrative burdens for participants, landlords, and RHA. First, the rental subsidy payment from RHA will be made directly to the renter and the renter will be responsible for paying

About Housing Choice Vouchers?” Regional Science and Urban Economics, 80.
<https://doi.org/10.1016/j.regsciurbeco.2018.07.003>.

¹¹ Ellen, Ingrid Gould, Katherine O'Regan, and Sarah Stochak (2021). Using HUD Administrative Data to Estimate Success Rates and Search Durations for New Voucher Recipients. U.S. Department of Housing and Urban Development, Office of Policy Development and Research, December 2021.
https://www.huduser.gov/portal/sites/default/files/pdf/Voucher-Success_Rates.pdf

¹² Garboden, Philip, Eva Rosen, Meredith Greif, Stefanie DeLuca, and Kathryn Edin. Rep. *Urban Landlords and the Housing Choice Voucher Program: A Research Report*, May 30, 2018.
<https://www.huduser.gov/portal/publications/UrbanLandlords.html>



their rent to the landlord in full and on time. Any subsidy received through participation in the DRA study must be used to support the household's rent. Second, RHA's proposed model will relax unit inspection requirements, which both research and HUD have identified as particularly challenging for landlords in tight housing markets.¹³ To ensure that units meet quality standards, RHA will instead educate and empower residents to select appropriate units.

RHA's pilot will pull applicants, excluding those whose primary source of income is fixed (i.e. Social Security), directly from the current HCV waiting list. These households will be briefed on details of the DRA pilot program and provided with an opportunity to opt-in before being placed in a pool to randomly receive either DRA assistance or traditional HCV tenant-based assistance.¹⁴ Households randomly selected to receive traditional HCV tenant-based assistance following the briefing will serve as the study's control group.

RHA's proposed DRA pilot program will emphasize eliminating or streamlining the identified administrative processes that make it hard to use vouchers as these processes oftentimes create challenges for housing authorities, landlords, and households alike. To rigorously study this new approach to housing assistance, RHA has partnered with the Housing Solutions Lab at the NYU Furman Center¹⁵ and proposes to put the following design elements in place:

- Subsidy amounts will be determined based on RHA's current payment standards for the HCV program minus 30% of the household's monthly adjusted income. Subsidy amounts will be capped at this amount or at the unit's gross rent.¹⁶ Once the subsidy amount is finalized based on the household's executed lease agreement, the subsidy amount will not change for 12 months. At the one-year anniversary, RHA will recertify changes to household income and recalculate subsidy levels based on documented rent increases occurring as leases are

¹³ Garboden, P., Rosen, E., DeLuca, S., and Edin, K. (2018). "Taking Stock: What Drives Landlord Participation in the Housing Choice Voucher Program," *Housing Policy Debate* 28 (6): 979–1003; Greenlee, A. (2014). "More Than Meets the Market? Landlord Agency in the Illinois Housing Choice Voucher Program," *Housing Policy Debate* 24 (3): 500–524; Zuberi, A. (2019). "The Other Side of the Story: Exploring the Experiences of Landlords in Order to Improve Housing Opportunity for Low-Income Households." Working paper. New York: New York University, Furman Center; Stegman, M., and Shea, D. (2024). "Reforming the Inspections Process: A Necessary Step for a Stronger Housing Choice Voucher Program." Research Report. Urban Institute. https://www.urban.org/sites/default/files/2024-03/Reforming_the_Inspections_Process.pdf

¹⁴ Households choosing to opt out of the DRA study following their initial briefing will be placed back on the waiting list. RHA works through its waiting lists more rapidly than many PHAs, with the typical household local to Washoe County spending 18-24 months on the waiting list (though waiting lists are longer for non-local applicants).

¹⁵ With support from the Abdul Latif Jameel Poverty Action Lab (J-PAL) and other funders, and in partnership with RHA, the Housing Solutions Lab at the NYU Furman Center will undertake a rigorous, mixed-methods evaluation that harnesses the random selection of households from RHA's voucher waitlist to receive either a voucher or DRA to measure the impact of receiving DRA on lease-up, rent payment, housing quality, housing stability, mobility to high-opportunity neighborhoods, landlord participation, and administrative burdens. The evaluation will draw on administrative data collected by RHA as well as qualitative data gathered from treatment and control households and from landlords.

¹⁶ Note, however, that while the DRA subsidy will be capped at gross rent, it will not be reduced if a household chooses a unit with a gross rent lower than the payment standard. This incentivizes households to "shop" for a cost-effective unit, as an unsubsidized renter would. See Joice, P., O'Regan, K., and Ellen, I. G. (2024). "Direct Rental Assistance: Returning to the Roots of Housing Allowances." *Cityscape*, 26(2): 275-292. <https://www.huduser.gov/portal/periodicals/cityscape/vol26num2/ch15.pdf>.



renewed. The only exception to this calculation/recertification schedule occurs if the household changes units within the 12-month timeframe.

- To closely mirror what unassisted tenants experience in the private rental market, RHA proposes a shift in how landlords of DRA participants set rents by foregoing rent reasonableness requirements. Rather, participants in the study will be empowered to control their own budgets and choose units the same way unassisted households do.
- To honor DRA participants' own decision-making about housing cost and quality tradeoffs, RHA proposes to waive the usual housing quality inspection required by HUD. Instead, RHA will provide DRA participants with the education they need to select an appropriate unit during the briefing session. This will include providing them with materials that demonstrate what they should look for and what would or would not pass an NSPIRE inspection. Once a unit is selected, DRA participants will be required to self-certify that the unit chosen meets the safe, decent, sanitary, and in good repair requirement protocol with RHA reserving the option to require photographs, if deemed necessary. As a HAP contract will not be executed between RHA and the landlord, RHA will have an MOU in place with Northern Nevada Legal Aid to resolve any tenant/landlord issues that may arise surrounding housing quality.¹⁷ Washoe County's housing stock is relatively new, with nearly half of units built after 1990, so households face less risk of exposure to poor housing quality than in many other localities. This will allow the pilot to explore whether housing quality goals can be met in this context with a lighter, participant-driven approach. The evaluators will draw on inspection checklists, photos, and survey responses provided by pilot participants to closely track quality outcomes during the pilot period.
- RHA's DRA program is designed to allow participants to be more like unsubsidized renters while receiving a housing subsidy. As such, any eviction for non-payment of rent could result in the participant losing assistance. Pursuant to RHA's Admin Plan for the HCV program and prior to any loss of assistance, RHA will provide DRA participants with the opportunity to request an informal hearing. The informal hearing will be conducted by RHA staff in the presence of RHA's Hearing Officer. Determinations for continued assistance relating to the individual circumstances of the household will then be based on a preponderance of the evidence/documentation presented at this hearing. Beyond this process, there will be no grievance policy.¹⁸ RHA also proposes a rather limited hardship policy that allows households to be referred to one of RHA's community partners for assistance, if needed. For example, should a household notify RHA that they cannot pay rent, RHA will refer them to a community partner for emergency rental assistance, budgeting assistance, or financial coaching.
- Based on the results of this study, RHA may extend the direct payment option to participating households if the treatment is successful. Regardless, once the DRA participant has been on the program for 18 months, they will be provided with the option to apply for RHA's HCV

¹⁷ A letter of intent from Northern Nevada Legal Aid to execute an MOU with RHA to provide legal assistance regarding the resolution of habitability issues is attached at the end of this plan (see Attachment 3).

¹⁸ The evaluators will examine eviction rates to understand whether and how they differ from those in the traditional HCV program.



waiting list, even if the waiting list is closed at that time or continue receiving DRA assistance if RHA continues with the treatment. To ensure households are able to remain assisted, if needed, DRA participants will be provided with a waiting list preference and rescreened for eligibility based on RHA's regular voucher program rules at that time.

How does this achieve one or more of the statutory objectives(s)?

RHA anticipates that this activity will increase housing choice for low-income families *and* reduce costs and achieve greater cost effectiveness in federal expenditures. By implementing DRA in the form of a randomized trial paired with a rigorous, mixed-methods evaluation, researchers from the Housing Solutions Lab at the NYU Furman Center propose to measure whether the intervention can increase lease-up, households' mobility to high-opportunity neighborhoods, and landlord participation, and reduce administrative burdens for all parties in ways that translate to cost savings.

Anticipated impact of the proposed MTW activity on the stated statutory objective

RHA anticipates that implementation of this activity will reduce costs and achieve greater cost effectiveness by decreasing many of the administrative burdens that accompany the voucher program and by attracting new landlords to the voucher program. Furthermore, DRA assisted households will be empowered to make decisions based on their specific housing needs as landlords will work directly with the household with limited involvement of RHA. One of the theories to be tested is whether this light interaction with RHA will increase housing choice for this study group allowing for faster lease up times and increased utilization rates.

Anticipated schedule for implementing the proposed activity

Following approval of this activity, RHA will begin selecting eligible households from the current HCV waiting list. It is anticipated that the first group of DRA assisted households will be selected in the fall of 2025. RHA's intent is to have approximately 200 households between the control group and the DRA assisted group once fully implemented. Based entirely on RHA's current attrition rate, and to ensure that households who may be excluded from participation in this DRA pilot program continue to be provided with assistance, RHA anticipates onboarding approximately eight households per month over the course of 24 months.¹⁹ Each DRA assisted household will participate in the study for two years from the date that they receive their first subsidy payment. Based on this timeline, RHA expects to have a final evaluation of the study in late 2029 or early 2030.

Will this proposed activity be applied to any Special Purpose Voucher (SPV) types?

RHA is not proposing to apply this activity to any SPV population types.

B. Cost Implications

Describe whether the proposed activity will result in any cost implications (positive and/or negative), provide an estimate of the amount, and discuss how the surplus or deficit anticipated will be managed.

Between July 1, 2023, and December 31, 2024, RHA moved 114 households onto its traditional HCV program. Of these, 60 households would have been found eligible to participate in the proposed DRA study. Based entirely on this group of new move-ins and the proposed subsidy calculation, RHA anticipates an approximate DRA subsidy amount of \$1,346 per household per month. By

¹⁹ This schedule may be altered based on available funding, future attrition rates, and/or voucher utilization rates.



comparison, the average amount of HAP paid to landlords for this same group at move-in was \$1,234 per household per month.

Following HUD approval, RHA will begin to randomly select households to participate in its DRA pilot program with subsidy amounts similar to those housed with a traditional HCV tenant-based voucher. As lease up will occur based on the agency’s attrition rate, staff does not expect this activity to increase costs significantly. Cost savings associated with decreases in administrative burdens, such as inspections, rent reasonableness, or other administrative steps involved in the initial lease up process will serve to offset any unforeseen expenses related to implementing this activity.

The following table estimates the cost implications of this study should RHA provide DRA subsidy to 100 households for two years based on current attrition rates:

Estimated Annual Cost by FY²⁰	
FY 2026	\$296,153
FY 2027	\$1,095,766.10
FY 2028	\$1,409,688.28
FY 2029	\$679,536.52
FY 2030	\$30,692.22
TOTAL	\$3,511,836.12

It is important to note that the table does not include those who will be housed with a traditional HCV voucher thus participating in the control group. These households will continue to receive assistance following the end of the study. The table does reflect costs associated with increasing the DRA study participants by four households per month and reducing the number of participants by four households per month following a two-year timeline. Although subsidy amounts for this study will remain relatively fixed, RHA will recalculate annual income and subsidy amounts annually with lease expiration/renewal. As such, the costs estimated above also assume a 10% contract rent increase following one year of tenancy.

C. Need/Justification for MTW Flexibility

Cite the authorization(s) that allows for the flexibility to conduct the proposed activity and explain why the cited authorization(s) is needed.

This activity requires the following authorizations to allow RHA to implement a Local Non-Traditional activity with single fund budget flexibility. The authorization also allows for participants to apply to RHA’s waiting list at 18 months, be provided with a preference and avoid loss of assistance if the waiting list is closed at that time, if needed.

The use of the MTW block grant as outlined in PIH Notice 2011-45 (HA) is required for implementation of this activity. Furthermore, RHA’s executed MTW agreement, Attachment D - Use of MTW Funds and Attachment C, Section B and Section D as indicated below.

²⁰ Cost estimates are based entirely on the data pulled from 60 new HCV move-ins between July 1, 2023, and December 31, 2024. RHA anticipates that the DRA study could begin enrollments on September 1, 2025, however, this date is completely reliant on HUD’s approval of this plan by July 1, 2025.



Note: All references to authorizations are to the section and paragraph citation of Attachment C of the Standard MTW Agreement.

B. Authorizations Related to Both Public Housing and Section 8 Housing Choice Vouchers

B.1. *Single Fund Budget with Full Flexibility*

This authorization waives certain provisions of Sections 8 and 9 of the 1937 Act and 24 C.F.R. 982, and 990 as necessary to implement the Agency's Annual MTW Plan.

B.1.a. The Agency may combine funding awarded to it annually pursuant to Section 8(0), 9(d) and 9(e) of the 1937 Act into a single, authority-wide funding source ("MTW Funds"). However, section 9(d) funds are still subject to the obligation and expenditure deadlines and requirements provided in section 90) despite the fact that they are combined in a single fund. The funding amount for the MTW Funds may be increased by additional allocations of housing choice vouchers to which the Agency is entitled over the term of the Agreement. Special purpose vouchers will not be included in the MTW Funds during their initial term, though some may be included in the MTW Funds upon renewal.

B.1.b. The Agency may use MTW Funds for any eligible activity under Sections 9(d)(1), 9(e)(1) and Section 8(0) of the 1937 Act. Within the scope of the permissible eligible activities, the Agency can carry out the purposes of the MTW Demonstration Program to provide flexibility in the design and administration of housing assistance to eligible families, to reduce cost and achieve greater cost effectiveness in Federal expenditures, to give incentives to families with children where the head of household is working, seeking work, or is preparing for work by participating in job training, educational programs, or programs that assist people to obtain employment and become economically self-sufficient, and to increase housing choices for low-income families, through activities that would otherwise be eligible under sections 8 and 9 of the] 1937 Act.

D. Authorizations Related to Section 8 Housing Choice Vouchers Only

D.4. *Waiting List Policies*

The Agency is authorized to determine waiting list procedures, tenant selection procedures and criteria and preferences, including authorizing vouchers for relocation of witnesses and victims of crime that differ from the currently mandated program requirements in the 1937 Act and its implementing regulations. *This authorization waives certain provisions of Sections 8(o)(6), 8(o)(13)(J), and 8(o)(16) of the 1937 Act and 24 C.F.R. 982 Subpart E, 982.305 and 983 Subpart F.*



2026-02: Alternative inspection policy for newly constructed or substantially rehabilitated properties

A. Activity Description

To combat the lack of affordable housing in the Truckee Meadows and encourage construction of new properties, the City of Reno began loosening regulations on housing construction in September 2019 to allow for more density and reduced parking requirements. Furthermore, fees associated with permits and sewer hookups were deferred to help bring additional affordable housing to the market in specific eligible areas of the city.²¹ Although this has helped several projects move from conception and planning to procurement and construction, the need for additional affordable housing in northern Nevada continues. In fact, according to Nevada Housing Division 2023 Annual Housing Progress Report, the Truckee Meadows region has a need for an additional 46,930 affordable housing units.²²

According to Johnson Perkins Griffin's Quarterly Apartment Survey, northern Nevada had 11 major apartment projects under construction with 3,124 units during the third quarter of 2024. In addition, ten projects were in the planning stages offering another 3,150 units.²³ Although each of these projects will not include affordable housing, RHA anticipates that many voucher holders will opt to choose newly constructed or substantially rehabilitated units in and around the city. To accommodate these larger complexes and allow HCV participants to secure units quicker and easier, RHA proposes to reduce the number of inspections required at newly constructed or substantially rehabilitated properties by foregoing the initial inspection on every unit prior to allowing an HCV participant to move-in, if the following conditions have been met:

- RHA staff conduct an inspection on 10% of the units at the complex, or at a minimum, two inspections per bedroom size.
- Each of the units inspected pass during RHA's first inspection of the complex or, if there are failed items, the landlord certifies that those failed items noted during the inspection will be addressed in all uninspected units.
- The property must certify that the units have not been occupied since receiving the certificate of occupancy or upon completion of the substantial rehabilitation.

How does this achieve one or more of the statutory objectives(s)?

This activity will reduce costs and achieve greater cost effectiveness in federal expenditures.

Anticipated impact of the proposed MTW activity on the stated statutory objective

Staff anticipates that implementation of this activity will reduce administrative burden by reducing the number of inspections required at each property resulting in an overall cost savings to the agency.

Anticipated schedule for implementing the proposed activity

Following HUD approval of this plan, RHA will update its Admin Plan to reflect this alternative inspection policy for newly constructed or substantially rehabilitated properties. RHA's Rental

²¹ Reno's 1,000 homes in 120 days initiative.

²² https://housing.nv.gov/uploadedFiles/housingnewnv.gov/Content/Programs/HDB/AHPR2023_20240823.pdf

²³ <https://jpngv.com/wp-content/uploads/2024/11/Apartment-Survey-3rd-Quarter-2024-FINAL.pdf>



Assistance department, through its Landlord Liaison, will also work to inform property management firms and managers of this change as new and rehabilitated properties prepare for initial inspections and lease up.

Will this proposed activity be applied to any Special Purpose Voucher (SPV) types?

RHA will apply this activity to Emergency Housing Voucher (EHV), FYI, NED (Non-Elderly Disabled) and HUD-VASH population types.

B. Cost Implications

Describe whether the proposed activity will result in any cost implications (positive and/or negative), provide an estimate of the amount, and discuss how the surplus or deficit anticipated will be managed.

Once at the property, RHA's inspectors spend approximately 30 minutes in each unit. Although it is impossible to predict the number of units that may forego an initial inspection due to this policy change, RHA estimates that for each 30-minute inspection the agency would save approximately \$17.61 in staff time based on RHA's average hourly rate for its Housing Inspectors.

C. Need/Justification for MTW Flexibility

Cite the authorization(s) that allows for the flexibility to conduct the proposed activity and explain why the cited authorization(s) is needed.

This activity requires the following authorization to allow RHA to establish an alternative inspection policy at newly constructed or substantially rehabilitated properties through its HCV program.

Note: All references to authorizations are to the section and paragraph citation of Attachment C of the Standard MTW Agreement.

D. Authorizations Related to Section 8 Housing Choice Vouchers Only

D.5. *Ability to Certify Housing Quality Standards*

The Agency is authorized to certify that housing assisted under MTW will meet housing quality standards established or approved by HUD. The certification form will be approved or provided by HUD. The Agency is also authorized to perform HQS inspections on PHA-owned HCV and PBV units in lieu of the independent inspection requirements. *This authorization waives certain provisions of Section 8(o)(8) and 8(o)(11) of the 1937 Act, 24 C.F.R. 982.352(b) and 24 C.F.R. 982, Subpart I.*



2026-03: Basic Payment Standard for LIHTC assisted units

A. Activity Description

By definition, the Voucher Payment Standard is the maximum amount of subsidy RHA can pay toward each HCV participant's rent before subtracting the family's own contribution. In practice, payment standards play a fundamental role in calculating the amount of HAP made to landlords on behalf of participating families. As such, payment standards are set to ensure families have access to various rental options throughout the community, allowing for choice and flexibility.

RHA determines its voucher payment standards annually based on the FMRs established by HUD. As such, RHA typically sets these standards between 90% and 110% of HUD's published FMRs. To increase housing opportunities and encourage moves to lower poverty areas throughout the community, RHA adopted Exception Payment Standards at the zip code level based on Small Area Fair Market Rents (SAFMRs) in November 2022. Intended to reduce the potential rent burden for voucher holders residing in higher opportunity neighborhoods, Exception Payment Standards increase the amount of subsidy available to the family. To ensure these subsidies are competitive with the region's housing market, RHA's Exception Payment Standards are set between 90% and 110% of HUD's published SAFMR. While the higher payment standard has allowed HCV assisted families to find affordable units within these formerly out of reach areas, it also inadvertently resulted in some Low-Income Housing Tax Credit (LIHTC) properties establishing rents for HCV assisted families that exceed those of non-assisted families.

The LIHTC program is an indirect federal subsidy used to finance the construction and rehabilitation of low-income affordable rental housing. This program gives investors a dollar-for-dollar reduction in their federal tax liability in exchange for providing financing to develop affordable rental housing. Financed projects must meet eligibility requirements for at least 30 years and owners must keep the units rent restricted and available to low-income tenants.²⁴ Although these properties are required to remain affordable, current regulations allow HCV contract rents in LIHTC units to be greater than the rents being charged to non-voucher families as long as the tenant's portion of rent does not exceed the amount of rent being charged to non-voucher holders. Through this activity, RHA proposes to reduce the amount of HAP being paid, and avoid additional rent burdens being placed on HCV participants, by limiting all LIHTC properties to the Basic Payment Standard regardless of the zip code the property is located in.

How does this achieve one or more of the statutory objectives(s)?

This activity will reduce costs and achieve greater cost effectiveness in federal expenditures.

Anticipated impact of the proposed MTW activity on the stated statutory objective

By their very nature, LIHTC properties are required to keep their units affordable and available for low-income tenants for a pre-determined length of time, regardless of whether those tenants receive housing assistance. As such, limiting rents at these properties to RHA's Basic Payment Standard will not only ensure that one subsidized program is not paying for the other, but will ultimately reduce the amount of HAP being paid, reducing costs and achieving greater cost effectiveness in federal expenditures.

²⁴ <https://www.novoco.com/resource-centers/affordable-housing-tax-credits/about-lihtc>



Anticipated schedule for implementing the proposed activity

Limiting LIHTC properties to RHA's Basic Payment Standard will be implemented following HUD's approval of this Plan. Once approved, all changes will be incorporated in RHA's Admin Plan as applicable.

Will this proposed activity be applied to any Special Purpose Voucher (SPV) types?

RHA is not proposing to apply this activity to any SPV population types.

B. Cost Implications

Describe whether the proposed activity will result in any cost implications (positive and/or negative), provide an estimate of the amount, and discuss how the surplus or deficit anticipated will be managed.

Overall, implementation of this activity will result in a subsidy savings as the maximum contract rent amount allowed at these LIHTC units will decrease. RHA estimates the savings in HAP to be \$20,807 per month or \$249,684 annually.

C. Need/Justification for MTW Flexibility

Cite the authorization(s) that allows for the flexibility to conduct the proposed activity and explain why the cited authorization(s) is needed.

This activity requires the following authorizations to allow RHA to limit LIHTC units to the Basic Payment Standards, regardless of the zip code the property is in, when establishing tenant rent and rent reasonableness.

Note: All references to authorizations are to the section and paragraph citation of Attachment C of the Standard MTW Agreement.

D. Authorizations Related to Section 8 Housing Choice Vouchers Only

D.2. *Rent Policies and Term Limits*

D.2.a. The Agency is authorized to adopt and implement any reasonable policy to establish payment standards, rents or subsidy levels for tenant-based assistance that differ from the currently mandated program requirements in the 1937 Act and its implementing regulations. The Agency is authorized to adopt and implement any reasonable rent policies to calculate the tenant portion of the rent that differ from the currently mandated program requirements in the 1937 Act and its implementing regulations. *This authorization waives certain provisions of Sections 8(o)(1), 8(o)(2), 8(o)(3), 8(o)(10), and 8(o)(13)(H)-(I) of the 1937 Act and 24 C.F.R. 982.508, 982.503, and 982.518.*

D. Rent Reform Information

i. Impact Analysis

On December 11, 2024, RHA was assisting 304 HCV participants who were residing in LIHTC units located within a zip code covered by RHA's Exception Payment Standards. If RHA limits these LIHTC properties to the Basic Payment Standard, 41.45% of these



households would experience an increase to their tenant portion of approximately \$165/month based on traditional HCV program rules. However, this activity is specific to LIHTC properties, which are already rent restricted with clear provisions identified for setting reasonable rents on HCV assisted and non-assisted units. Specifically, HUD stipulates that requested rents at LIHTC units for an HCV assisted family must pass rent reasonableness and cannot exceed the 40% rent burden limit for the family. Rent reasonableness tests are also not required if the HCV assisted rent does not exceed non-assisted rents in the LIHTC assisted project.²⁵

RHA anticipates that limiting the property to the established Basic Payment Standard will result in HCV rents that exceed the rent for other LIHTC assisted units in the project that are not occupied by families with HCV assistance. As such, each identified unit will require another rent reasonableness test and corresponding rent adjustment, as necessary. As these units are already required to house low-income families within specific income limits, RHA does not expect any of the HCV participants housed at these properties to incur an increase in tenant rent as a result of this activity.

ii. *Hardship Case Criteria*

Many of the properties affected by this activity are charging higher rents based solely on the Exception Payment Standards offered by RHA. At the same time, several properties are struggling to find eligible applicants who meet their eligibility criteria. Following implementation of this activity, RHA anticipates that many of these properties will adjust unit rents down to ensure LIHTC units remain affordable and occupied by HCV participants who are currently housed.

Although RHA does not anticipate any hardship requests related to this activity, should the lower payment standard result in a hardship being placed upon the family, the lower payment standard will become effective at the time of the family's second regular reexamination following the effective date of the decrease in the payment standard.

iii. *Description of Annual Reevaluation*

RHA will continue to pull detailed household information and HAP amounts being paid to LIHTC assisted units within the Exception Payment Standard zip codes on an annual basis. Identifying affected households and tracking any unit changes made following implementation of this activity will allow RHA to identify any unintended consequences or impacts.

iv. *Transition Period*

Once approval is received, RHA will revert the payment standard to the basic schedule for LIHTC units located within the Exception Payment Standard zip codes. This will occur immediately for any new admission or those transferring units. Those currently housed at one of the properties will see this payment standard change at their contract anniversary date or their next annual or interim recertification, whichever comes sooner.

²⁵ <https://www.hudexchange.info/faqs/programs/housing-choice-voucher-program/rent-reasonableness/program-requirements/can-an-owner-of-a-low-income-housing-tax-credit-lihtc-property-increase/>



If the property does not lower the rent and the unit fails to remain affordable for the assisted household, RHA will follow the hardship criteria and establish the new payment standard amount at the household's second regularly scheduled reexamination.

DRAFT



2026-04: Direct Referral to Waiting List

A. Activity Description

On a single night in January 2024, Washoe County counted 1,760 community members staying in emergency shelters, transitional housing programs, or other unsheltered locations.²⁶ For many, a recent financial crisis or some other reason led them to experience homelessness. For others, the lack of affordable housing options in the area could have resulted in housing instability, an eviction, and/or homelessness. Unfortunately, many of these circumstances also affect community members who are working but not earning enough to afford long-term stable housing.

For many who find themselves experiencing homelessness, temporary or short-term tenant-based housing programs, such as transitional housing or rapid rehousing programs, can provide that critical first step to finding a safe, secure place to call home. Transitional housing programs provide temporary housing coupled with supportive services that facilitate the movement of homeless individuals and families to permanent housing within 24 months. Similarly, rapid rehousing is permanent housing that provides short-term (up to three months) and medium-term (4-24 months) tenant-based rental assistance and supportive services to those experiencing homelessness.

While emergency shelters and temporary or short-term tenant-based housing programs such as these can meet the immediate needs of these families and individuals, they don't always result in long-term stable housing. Acknowledging that assisting people experiencing homelessness is a community-wide effort and that those experiencing homelessness face unique barriers in applying for, securing, and maintaining housing assistance, RHA proposes a direct referral option for those currently living in a temporary or short-term tenant-based rental assistance programs. Working closely with the Continuum of Care (CoC), RHA will allow these households to be placed on RHA's waiting lists, even during times the waiting lists are closed to other applicants. To be eligible for a direct referral, each household must be referred directly from a community partner participating in the CoC and each partner must be actively reporting eligible household data in the Homeless Management Information System (HMIS).

How does this achieve one or more of the statutory objectives(s)?

This activity will increase housing choice for low-income families experiencing homelessness.

Anticipated impact of the proposed MTW activity on the stated statutory objective

RHA's waiting lists open and close at different times based on availability, and because people frequently submit applications for several lists at any given time, there is no way to know how long a person may be on a given list before receiving assistance. Throughout FY 2024, applicants for RHA's housing programs spent an average of 23.45 months on the waiting lists before receiving housing assistance.

Navigating waiting lists for housing assistance can be a barrier for many individuals or families. This is especially true for those experiencing homelessness. Without stable housing and reliable contact information, RHA staff often find it impossible to contact these applicants once they come

²⁶ Northern Nevada 2024 Point in Time Count conducted on January 25, 2024.
https://www.washoecounty.gov/homeless/CoC/pit/pit_2024.php



to the top of the waiting list. This can also be true when waiting lists are opened, as those experiencing homelessness are frequently left uninformed of waiting list openings, their potential eligibility, and their option to apply. Allowing a direct referral to the waiting list for those experiencing homelessness, even during times the waiting lists are closed, is anticipated to increase housing choice amongst this specific population.

Anticipated schedule for implementing the proposed activity

Prior to implementation, RHA will issue an RFP to members of the CoC with temporary or short-term tenant-based rental assistance programs. For each partnering agency selected to make direct referrals, RHA will execute an MOU specifying the eligibility criteria for each referral. Furthermore, each partnering agency will certify that those selected and referred to RHA have been made in accordance with the criteria outlined in the MOU.

As of October 30, 2024, Washoe County's CoC partners were reporting 93 beds available through short-term tenant-based rapid rehousing programs and 405 beds available through temporary housing programs, such as transitional housing. At that time, utilization rates for each program were 100% and 73% respectively. RHA anticipates that the threshold of need for this activity will vary based on the utilization rates of each housing program provider and the number of clients ready to successfully move to and maintain permanent housing. Once implemented, RHA will work closely with the CoC partners to balance this need against current waiting list numbers, RHA's attrition rate, and RHA's lease up success rate to determine the number of referrals that can reasonably be accepted through this activity without impacting RHA's ability to continue to serve applicants who obtained their spot on the waiting list when RHA waiting lists were open.

Will this proposed activity be applied to any Special Purpose Voucher (SPV) types?

RHA is not proposing to apply this activity to any SPV population types.

B. Cost Implications

Describe whether the proposed activity will result in any cost implications (positive and/or negative), provide an estimate of the amount, and discuss how the surplus or deficit anticipated will be managed.

Implementation of this activity allows for placement on RHA's waiting lists only and will not result in any cost implications, either positive or negative.

C. Need/Justification for MTW Flexibility

Cite the authorization(s) that allows for the flexibility to conduct the proposed activity and explain why the cited authorization(s) is needed.

This activity requires the following authorizations allow RHA to establish direct referral to the waiting lists from CoC partners even during times the waiting lists may be closed.

Note: All references to authorizations are to the section and paragraph citation of Attachment C of the Standard MTW Agreement.

C. Authorizations Related to Public Housing Only



C.2. *Local Preferences and Admission and Continued Occupancy Policies and Procedures*

The Agency is authorized to develop and adopt local preferences and admission policies and procedures for admission into the public housing program in lieu of HUD statutes, regulations or other requirements based in the 1937 Act so long as the families assisted qualify as low income, and that the total mix of families assisted meets the requirements of part I.C of the Amended and Restated MTW Agreement. The agency is required to revise the Admissions and Continued Occupancy Policy (ACOP), to implement changes in public housing occupancy policy as a result of the MTW program. Regardless of changes to the Agency's adopted ACOP policies and procedures, the Agency must comply with Sections I(B)(1) and II(D) of this Agreement. The Agency is subject to state and local preferences law. *This authorization waives certain provisions of Section 3 of the 1937 Act and 24 C.F.R. 960.206.*

D. Authorizations Related to Section 8 Housing Choice Vouchers Only

D.4. *Waiting List Policies*

The Agency is authorized to determine waiting list procedures, tenant selection procedures and criteria and preferences, including authorizing vouchers for relocation of witnesses and victims of crime that differ from the currently mandated program requirements in the 1937 Act and its implementing regulations. *This authorization waives certain provisions of Sections 8(o)(6), 8(o)(13)(J), and 8(o)(16) of the 1937 Act and 24 C.F.R. 982 Subpart E, 982.305, and 982 Subpart F.*

Section IV

Approved Activities





IV. Approved MTW Activities

A. Implemented Activities

The activities discussed in this section have previously been approved by HUD and implemented by RHA. The following tables provide an overview of each of the approved MTW activities including the year it was implemented, the primary statutory objective(s) the activity is intended to impact, and the Authorization(s) cited.

Approved MTW activities			
Activity #	Activity Name	Statutory Objective(s)	Authorization(s) Cited
2014-02	Mobility Demonstration	Increase housing choice for low-income families <i>and</i> create incentives for families to work, seek work or prepare for work.	Attachment C Sections D.1.b., D.4., D.7.a., and E.
2014-05	Simplify rent calculations and increase the minimum rent	Reduce costs and achieve greater cost effectiveness <i>and</i> create incentives for families to work, seek work or prepare for work.	Attachment C Sections C.4., C.11, D.2.a., and D.3.b.
2014-06	Triennial recertifications for elderly/ disabled participants on fixed incomes	Reduce costs and achieve greater cost effectiveness.	Attachment C Sections C.4. and D.1.c.
2015-01	Elimination of all negative rents and simplification of HCV utility allowances	Reduce costs and achieve greater cost effectiveness.	Attachment C Sections C.11. and D.2.a.
2015-02	Allow RHA to inspect its own HCV units	Reduce costs and achieve greater cost effectiveness.	Attachment C Sections C.9.a. and D.5.
2016-01	Simplification of medical deductions	Reduce costs and achieve greater cost effectiveness.	Attachment C Sections C.11. and D.2.a.
2016-05	Eliminate Earned Income Disallowance (EID)	Reduce costs and achieve greater cost effectiveness.	Attachment C Sections C.11. and D.2.a.
2016-06	Disregard earned income of PH household members, age 18-20, who are not the head of household or co-head	Create incentives for families to work, seek work or prepare for work.	Attachment C Section C.11.
2016-07	Implement a \$75 fee for each additional HQS inspection when more than two inspections are required	Reduce costs and achieve greater cost effectiveness.	Attachment C Section D.1.a.
2017-01	Increase verified application data for HCV applicants	Reduce costs and achieve greater cost effectiveness <i>and</i> increase housing choices for low-income families.	Attachment C Section D.3.a.



Activity #	Activity Name	Statutory Objective(s)	Authorization(s) Cited
2017-02	Asset threshold to determine eligibility for admission	Increase housing choices for low-income families.	Attachment C Sections C.2., D.3.a., D.3.b., and D.4.
2018-01	Landlord Incentive Program	Increase housing choice for low-income families.	Attachment C Sections D.1.a. and D.1.d.
2019-01	Redetermination of rent reasonableness as a result of a change in contract rent	Reduce costs and achieve greater cost effectiveness <i>and</i> increase housing choices for low-income families.	Attachment C Section D.2.c.
2019-02	Provide incentives to \$0 HAP households	Create incentives for families to work, seek work or prepare for work.	Attachment C Sections D.1.a, D.1.b, D.1.c., and Section E.
2021-01	Affordable Housing Acquisition, Rehabilitation and Preservation	Increase housing choices for low-income families.	Attachment D Use of MTW Funds and MTW block grant outlined in PIH 2011-45 (HA)
2021-03	Partnership to Assist Homeless Youth	Increase housing choices for low-income families.	Attachment D Use of MTW Funds and MTW block grant outlined in PIH 2011-45 (HA)
2022-01	Workforce Development Program	Create incentives for families to work, seek work or prepare for work.	Attachment C Section E
2024-02	Local Project Based Voucher Program	Reduce costs and achieve greater cost effectiveness <i>and</i> increase housing choice for low-income families.	Attachment C Sections B.4, D.1.b., D.1.e., D.2.b., D.4., D.5., D.7.a., D.7.b., D.7.c., and D.7.d.
2025-01	Reduce Interim Recertifications	Reduce costs and achieve greater cost effectiveness.	Attachment C Sections C.4., C.11., D.1.c., and D.2.a.



2014-02: Mobility Demonstration

Plan Year Approved, Implemented, and Amended (if applicable)

This activity was approved and implemented in FY 2014.

Description

RHA's Mobility Demonstration allows qualified low-income PH families with children to move to neighborhoods where opportunities are more abundant within the surrounding area. To enable these families to move, RHA assigns PBVs to agency-owned single-family homes, duplexes and condominiums located within low-poverty neighborhoods throughout the City of Reno and the City of Sparks. Based on a pool of eligible households and the family's approved voucher size, PH families with children, who are currently in good standing and who meet the established requirements to participate in the program, are provided with the opportunity to move into one of the identified properties.

SPV Population Types

RHA is not applying this activity to any SPV population types.

Status/Update

To date, 59 PH families with children have moved to properties located in low-poverty census tracts, 16 of whom are still participating in the demonstration. Overall, this activity has been successful with 41% or 24 families having successfully transitioned off housing assistance.

This activity will remain ongoing in FY 2026.

Planned Changes

RHA does not anticipate any non-significant or significant changes to this activity.

2014-05: Simplify rent calculations and increase the minimum rent

Plan Year Approved, Implemented, and Amended (if applicable)

This activity was approved and implemented in FY 2014. It was amended in FY 2024 to increase the minimum rent to \$100 and again in FY 2025 to allow households with assets less than \$50,000 to submit a self-certification as to the value of the asset.

Description

RHA is excluding all educational financial aid from income calculations and allowing self-certification of assets under \$50,000. The full amount of student financial assistance paid directly to the student or to the educational institution is excluded from income calculations for HCV participants. RHA's HCV participants can now benefit from being able to attend an institution of higher education without being penalized with an increase in rent due to any financial assistance that they may secure. Implementation of this activity also raised RHA's minimum rent to \$100, not only saving HCV and PH operating subsidy but providing an incentive for participants to seek employment due to a higher rent contribution.

SPV Population Types

RHA is currently applying this activity to EHV, FYI, NED, and HUD-VASH population types, however, HUD-VASH participants are excluded from the minimum rent portion of this activity



and subject to a minimum rent of \$0. The planned change noted below will also be applied to these same population types.

Status/Update

This activity will remain ongoing in FY 2026.

Planned Changes

Current regulations require RHA to verify income for all assisted households based on HUD's hierarchy of verification, including family members who provide financial support to assisted household. This support can vary greatly from cash assistance, childcare or simply paying for monthly utility bills such as cell phones. Following HUD's hierarchy and requiring written verification from family members can often result in delays in the recertification process. To streamline this process, RHA will now require full verification of income during the Admissions process only. Once housed, clients receiving financial support from a family member will be allowed to provide self-certification of the amount of income received rather than going through HUD's hierarchy of verification.

RHA does not anticipate any additional non-significant or significant changes to this activity.

2014-06: Triennial recertifications for elderly/disabled participants on fixed incomes

Plan Year Approved, Implemented, and Amended (if applicable)

This activity was proposed, approved, and implemented as a biennial activity for elderly/disabled PH residents and HCV participants on fixed incomes in FY 2014. It was expanded into a triennial activity in FY 2015 and amended in FY 2017 to allow for the use of local forms to accommodate the triennial schedule. In FY 2023, adjustments to the HCV payment standard began to be applied to the family's rent calculation once a rent increase was initiated by the participant's landlord and processed by RHA.

Description

Elderly and/or disabled PH residents and HCV participants on fixed incomes have recertifications on a triennial schedule rather than annually as the change in the amount of rent RHA receives from these stable income households from year to year is negligible. In FY 2018, RHA began allowing for "true" triennial recertifications for this population resulting in Cost-of-Living Adjustment (COLA) increases being processed every third year.

SPV Population Types

RHA is currently applying this activity to EHV, NED, and HUD-VASH population types. The planned change noted below will also be applied to these same population types.

Status/Update

In FY 2025, RHA began allowing households with minors to be included in the triennial recertification schedule if the household meets both the elderly or disabled definition as defined by HUD *and* the stable income definition. Stable income sources include and are limited to: Social Security benefits, Supplemental Security Income (SSI), Social Security Disability (SSD), and pensions. There can be no earned income in the household.



This activity will remain ongoing in FY 2026.

Planned Changes

RHA will continue to apply increased payment standards at the time of the household's annual recertification or during the processing of a contract rent increase initiated by the landlord. When HCV participants on a triennial recertification schedule have no interim recertification or change in gross rent/family share, increases to the payment standard will be processed outside of the 12-month window required by HUD.

RHA does not anticipate any additional non-significant or significant changes to this activity.

2015-01: Elimination of all negative rents and simplification of HCV utility allowances

Plan Year Approved, Implemented, and Amended (if applicable)

This activity was approved and implemented in FY 2015.

Description

RHA's PH residents and HCV participants no longer receive negative rents due to utility allowances. Furthermore, RHA simplified the HCV utility allowances for all units by creating a flat utility allowance schedule based on structure type and authorized voucher bedroom size. The simplified utility allowances are reviewed annually and designed to cover the full cost of apartment utilities, but a lesser percentage proportionally for participants who choose single family homes, duplexes, and mobile homes. With a tightening rental market, RHA noted an increase in the number of landlords who began requiring tenants to pay additional utilities such as water, sewer, and trash. To reduce the financial burden on HCV participants, RHA has established two simplified utility allowance schedules to cover the cost of these additional utilities.

SPV Population Types

RHA is currently applying this activity to EHV, FYI, NED, and HUD-VASH population types, however, HUD-VASH participants continue to receive utility reimbursement payments.

Status/Update

This activity will remain ongoing in FY 2026.

Planned Changes

RHA does not anticipate any non-significant or significant changes to this activity.

2015-02: Allow RHA to inspect its own HCV units

Plan Year Approved, Implemented, and Amended (if applicable)

This activity was approved and implemented in FY 2015.

Description

RHA owns a significant number of units which, under HUD's established rules, had to previously be inspected by third party contractors. In FY 2015, RHA staff began conducting inspections on



all HCV and PBV units, regardless of ownership or property management status, rather than using third party contractors.

SPV Population Types

SPV population types are not applicable to this activity.

Status/Update

This activity will remain ongoing in FY 2026.

Planned Changes

RHA does not anticipate any non-significant or significant changes to this activity.

2016-01: Simplification of medical deductions

Plan Year Approved, Implemented, and Amended (if applicable)

This activity was approved and implemented in FY 2016. It was amended in FY 2018 to modify the income tiers further and establish a requirement that all eligible households self-certify actual medical expenses rather than allowing all participants to simply receive the simplified medical deduction regardless of whether the household incurs the expense.

Description

Rather than use third party verifications and require residents to provide receipts showing out of pocket medical expenses, RHA established and implemented a simplified medical deduction schedule based entirely on the household's gross income.

SPV Population Types

RHA is currently applying this activity to EHV, FYI, NED, and HUD-VASH population types.

Status/Update

RHA reviews and adjusts the standardized medical deduction amounts annually to determine their overall viability for program participants. In FY 2026, RHA does not anticipate that any adjustments needed to the income tiers or corresponding medical deductions.

This activity will remain ongoing in FY 2026.

Planned Changes

RHA does not anticipate any non-significant or significant changes to this activity.

2016-05: Eliminate Earned Income Disallowance (EID)

Plan Year Approved, Implemented, and Amended (if applicable)

This activity was approved and implemented in FY 2016.

Description

Earned Income Disallowance (EID) allows eligible tenants in the PH and HCV programs to increase their incomes through employment without triggering rent increases. In FY 2016, RHA eliminated the HUD-mandated EID from the calculation of rent.



SPV Population Types

RHA is currently applying this activity to EHV, FYI, NED, and HUD-VASH population types.

Status/Update

This activity will remain ongoing in FY 2026.

Planned Changes

HUD issued guidance that as of January 1, 2024, all PHAs were required to stop enrolling families in EID as a result of the Housing Opportunity Through Modernization Act (HOTMA). As EID no longer applies to any family who was not eligible for and already participating in the disallowance as of December 1, 2023, RHA anticipates closing this activity in the FY 2025 MTW Annual Report.

RHA does not anticipate any non-significant or significant changes to this activity.

2016-06: Disregard earned income of PH household members, ages 18-20, who are not the head of household or co-head

Plan Year Approved, Implemented, and Amended (if applicable)

This activity was approved and implemented in FY 2016.

Description

HUD regulations for PH residents require that earned income of adult children, between the ages of 18 and 20, be factored into the household's rent calculation. In many cases where an adult child works, the head of household has no control over the child's willingness to contribute to the rent. In some cases, this increased rent burden may place the family at risk of being terminated from the program if the head of household is unable to pay their portion of the increased rent.

In FY 2016, RHA began providing these adult children, ages 18-20 who live in PH and are not the head of household or co-head, with an incentive to pursue employment and become economically self-sufficient by revising the definition of countable income. This revision excludes all earned income for these young adults when determining rent for the entire household.

SPV Population Types

SPV population types are not applicable to this activity.

Status/Update

This activity will remain ongoing in FY 2026.

Planned Changes

Currently, RHA is developing ways to ensure that this population is educated about, referred to, and participating in RHA's WFD Program prior to entering adulthood. RHA's WFD Program will specifically target this age group, providing or connecting them to available educational opportunities and job training that promotes economic independence and sustainable employment rather than continuing to exclude income received from jobs the youth may have had pre-graduation. Although this may result in an increased rent burden being placed on the household, RHA believes that the likelihood of these young adults becoming self-sufficient should they choose to participate in RHA's WFD Program, will also increase.



Furthermore, implementation of the policy change outlined in *2025-01: Reduce Interim Recertifications* eliminates the need for household to report increases in income until their next annual recertification. As a result, these households will no longer have an automatic rent increase once the young adult turns 18. Based on this policy change and outreach to inform this age group about the opportunity to join RHA's WFD Program as they work toward their self-sufficiency goals, may result in RHA closing this activity in the FY 2025 Annual MTW Report.

RHA does not anticipate any non-significant or significant changes to this activity.

2016-07: Implement a \$75 fee for each additional HQS inspection when more than two inspections are required

Plan Year Approved, Implemented, and Amended (if applicable)

This activity was approved and implemented in FY 2016.

Description

RHA is required to conduct a re-inspection on units that fail an annual HQS inspection to ensure that the owner/manager has corrected the noted violations. If the unit fails HQS, the owner/manager is notified in writing of the deficiencies and repairs that need to be made within 30 days. If the owner/manager does not take the required corrective action within the specified time, RHA can abate the HAP beginning 30 days from the date of the first inspection until the required work is totally complete. Frequently, a third inspection is required to verify the completion of the noted deficiencies.

To encourage owners/managers to correct the noted violations quickly and provide RHA's HCV participants with safer living conditions, RHA began to assess a \$75 fee for additional HQS inspections. This fee commences when more than two HQS inspections are required due to the owner/manager's failure to complete the necessary repairs. The fee for the inspection does not remove the abatement of the subsidy, but rather seeks to cover the administrative costs of conducting a third inspection that would not have been required had the owner/manager corrected the noted violations in a timely manner. The owner/manager **cannot** pass this fee on to the tenant.

Owners/managers frequently request extensions to complete the necessary repairs prior to the third inspection, and RHA anticipates that this will continue. However, upon implementation of this activity, extensions are no longer granted for more than 30 days following the date of the second inspection except under certain circumstances which are approved by RHA.

SPV Population Types

RHA is currently applying this activity to EHV, FYI, NED, and HUD-VASH population types.

Status/Update

This activity will remain ongoing in FY 2026.

Planned Changes

RHA does not anticipate any non-significant or significant changes to this activity.



2017-01: Increase verified application data for HCV applicants

Plan Year Approved, Implemented, and Amended (if applicable)

This activity was approved and implemented in FY 2017.

Description

RHA's Admin Plan and federal regulations require that information submitted by each applicant be verified by staff to ensure that the data provided by the applicant that was used to determine eligibility, priority status, HAP to be paid and voucher size is true and complete. Per CFR §982.201(e), RHA must receive information verifying that an applicant is eligible for the HCV program within the period of 60 days prior to the issuance of a voucher to the applicant. Information not subject to change (i.e., date and place of birth) does not need to be re-verified. Information that is subject to change, which was verified more than 60 days prior, must be re-verified close to certification of the applicant's file. If there is a delay after the file has been certified and referred to the HCV program that will cause an applicant to not lease up, the voucher is suspended while the information is re-verified. If changes are reported late, the file will be returned to Admissions staff to obtain written verification and to determine their effect on eligibility, rent, and unit size.

The amount of time RHA staff spent following-up and tracking third-party verification requests often resulted in information that was no more reliable than the documents provided by the applicants directly. To streamline the admissions process, reduce the amount of time required by staff, and decrease the time necessary to build a qualified applicant pool, RHA extended the length of time that all verified application data related to income is deemed valid for the HCV program to 120 days. Furthermore, this activity also allows stable income verifications, such as pensions and Social Security award letters, to be valid for the current year.

SPV Population Types

RHA is currently applying this activity to EHV, FYI, NED, and HUD-VASH population types.

Status/Update

This activity will remain ongoing in FY 2026.

Planned Changes

RHA does not anticipate any non-significant or significant changes to this activity.

2017-02: Asset threshold to determine eligibility for admission

Plan Year Approved, Implemented, and Amended (if applicable)

This activity was approved and implemented in FY 2017. It was amended in FY 2019 to exclude cash assets of elderly/disabled applicants.

Description

Under 24 CFR §5.609, annual income is defined to include amounts derived (during the 12-month period) from assets to which any member of the family has access. Income resulting from any assets held by the family must be calculated and included when determining program



eligibility and rent portions. However, under HUD's current guidelines, there is no limit on the amount of assets a family may have access to prior to determination of eligibility.

To serve applicants who are most in financial need, RHA received approval to establish an asset threshold when determining eligibility for admission to its housing programs. Should an applicant have combined assets with a cash value of more than \$50,000, or ownership in a suitable dwelling unit which they have a legal right to reside in, they are determined to be ineligible for admission.

In FY 2019, RHA amended this activity to exclude cash assets only when determining eligibility for elderly/disabled HCV and PH households. Ownership in a property that the applicant has a legal right to reside in remains in place for all applicants when determining eligibility for RHA's housing programs.

SPV Population Types

RHA is currently applying this activity to EHV, FYI, NED, and HUD-VASH population types.

Status/Update

This activity will remain ongoing in FY 2026.

Planned Changes

RHA does not anticipate any non-significant or significant changes to this activity.

2018-01: Landlord Incentive Program

Plan Year Approved, Implemented, and Amended (if applicable)

This activity was identified, approved, and implemented in FY 2018. It was amended in FY 2020 and FY 2024 to expand upon the conditions for qualification and allow for additional incentives including a referral bonus and a re-lease bonus. It was further expanded in FY 2025, to allow for a vacancy loss payment and to allow initial inspection results to be valid for 90 days.

Description

Based on information received from landlords through a survey which noted barriers to their continued participation in the HCV program, RHA implemented a Landlord Incentive Program in FY 2018 that was expanded upon in FY 2020 and FY 2024. The program allows landlords to receive their contracted HAP payment through the end of the month for units occupied by HCV participants vacating under the following conditions: (1) deceased tenant, (2) eviction, (3) skip, (4) a family responsibility violation, or (5) excessive damage to the unit that is beyond normal wear and tear. In addition, RHA allows for one additional month of HAP to be paid to landlords regardless of the actual move-out date of the participant.

In FY 2025, RHA extended the actual length of time that the initial inspection results are valid for, from 45 days to 90 days.

SPV Population Types

RHA is currently applying this activity to EHV, FYI, NED, and HUD-VASH population types.



Status/Update

In FY 2024, RHA received approval to pay one additional month of the actual full contract rent amount rather than the HAP amount automatically. Although RHA continues to pay landlords one additional month of their HAP amount, if requested, this amount may be adjusted to the full contract rent amount based on current rental market conditions and budget availability.

During this same time, RHA expanded the Landlord Incentive Program to provide landlords with a \$500 re-lease bonus and a \$1,000 referral bonus. In FY 2025, RHA also included a vacancy loss payment if the unit passed HQS on the first inspection. The re-lease bonus, referral bonus, and vacancy loss payment have yet to be implemented by RHA but based on RHA's voucher utilization rate and future market trends, all three of these incentives may be offered in the future.

As RHA works to increase landlord participation and promote the affordable housing needs of the local community, single fund flexibility may be utilized to provide additional outreach, including, but not limited to, additional staff, landlord educational sessions, and resources.

Planned Changes

RHA does not anticipate any non-significant or significant changes to this activity.

2019-01: Redetermination of rent reasonableness as a result of a change in contract rent

Plan Year Approved, Implemented, and Amended (if applicable)

This activity was approved and implemented in FY 2019. It was amended in FY 2024, to allow for the automatic approval of a CRI without a rent reasonableness redetermination if the requested rent change amount does not exceed RHA's payment standards.

Description

The strengthening housing market and the lack of affordable housing in the City of Reno, the City of Sparks and Washoe County has resulted in private landlords becoming wary or simply refusing to rent to HCV participants. This is oftentimes made worse by the myriad of regulations that must be adhered to when leasing to a family participating in the HCV program. These burdensome regulations include mandatory inspections and the requirement to determine whether a CRI request is reasonable. Several of RHA's landlords expressed dissatisfaction in having to complete a rent reasonableness determination when requesting a rent increase and many disagree with the comps used if the amount requested is determined to be unreasonable.

Based on the local rental market, RHA began waiving the requirement for a rent reasonableness determination in FY 2019 if the new requested rent amount represents a change of 10% or less. Expanding this further in FY 2024, RHA began allowing for automatic approvals without a rent reasonableness redetermination of any CRI as long as the requested rent change does not exceed RHA's payment standards.

SPV Population Types

RHA is currently applying this activity to EHV, FYI, NED, and HUD-VASH population types.



Status/Update

During FY 2024, RHA processed 1,343 rent change requests of which 620 or 46% sought a change of 10% or less. Staff continue to complete a rent reasonableness determination when a unit is placed under a HAP contract for the first time, when an owner requests a contract rent change of more than 10%, or any time deemed necessary by RHA.

RHA conducted a general analysis of the local rental market to ensure this policy change continues to be a viable option for waiving the required rent reasonableness determination following a CRI request of 10% or less. According to Zillow, the median rent price in Reno for all bedrooms and all property types for December 2024 is \$1,900²⁷. This is \$50 more than December 2023. With current rental market conditions in mind, RHA plans to continue to alleviate some of the administrative burden required of RHA staff while at the same time continuing to provide an incentive to RHA's HCV landlords by leaving this threshold at 10% for the coming year.

This activity will remain ongoing in FY 2026.

Planned Changes

RHA does not anticipate any non-significant or significant changes to this activity.

2019-02: Provide incentives to \$0 HAP households

Plan Year Approved, Implemented, and Amended (if applicable)

This activity was approved and implemented in FY 2019.

Description

Many of RHA's families who increase their household earnings and begin to pay full contract rent also experience the "benefits cliff." For many of these families, an increase in earned income results in a loss of eligibility for certain public benefits such as Temporary Assistance for Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP), childcare subsidy and housing. As a result, it is not uncommon for households approaching the end of the six-month period of zero assistance to elect to reduce their income or lose employment in order to keep their housing assistance as many remain fearful of no longer having the safety net offered through assistance eligibility.

To ease this fear and increase the success rate of RHA's HCV households in becoming economically self-sufficient, RHA adopted a new policy in FY 2019 that extends the length of time a household can remain on the HCV program while receiving zero assistance. By lengthening the period from six months to 12 months, RHA expects to provide an additional level of security and confidence. Participants can continue to increase their earned income while at the same time eliminating the incentive to terminate employment or reduce working hours.

As an additional incentive to HCV participants on their way to self-sufficiency, RHA began allowing households at \$0 HAP to accrue an escrow account for up to 12 months. Using single-fund flexibility, RHA began setting aside 15% of each household's contracted rent monthly in an

²⁷ <https://www.zillow.com/rental-manager/market-trends/reno-nv/>



escrow account for no more than 12 months while the household remains on the program receiving zero assistance. This escrow accrual begins the first month that the family reaches \$0 HAP, accumulates monthly for up to 12 months and is provided to the family once the HAP contract is terminated by RHA and the family has successfully transitioned off the HCV program. If, at any time during the 12-month accrual period, the family becomes eligible to receive housing assistance again, the amount of money accrued is forfeited and the escrow accrual starts over from zero if/when the household reaches \$0 HAP again. Should the family choose to move off the HCV program within the 12-month period that they are receiving zero assistance, they move off the program with the amount accrued in the account up to the date of their voluntary departure.

This policy change is intended to encourage increased earnings and upward mobility by providing a small amount of additional assistance for RHA's families as they approach the benefits cliff. As a result, it is not RHA's intent to put restrictions on what the escrow amount can be spent on. However, each escrow accrual during this \$0 HAP period is subject to funding availability and payouts will be limited to one per lifetime for all adults within the household at the time the escrow accrual is paid to the family. Households who accept the escrow accrual payment and transition off housing assistance will only be allowed to reapply following a three-year period without housing assistance. Furthermore, families who are participating in RHA's traditional FSS program and escrowing as part of their participation, will only be allowed to receive one escrow.

SPV Population Types

RHA is currently applying this activity to EHV, FYI, and NED population types.

Status/Update

This activity will remain ongoing in FY 2026.

Planned Changes

RHA does not anticipate any non-significant or significant changes to this activity.

2021-01: Affordable Housing Acquisition, Rehabilitation and Preservation

Plan Year Approved, Implemented, and Amended (if applicable)

This activity was approved and implemented in FY 2021.

Description

Rents in the Truckee Meadows remain unstable leaving many families struggling to pay rent as housing affordability continues to be an issue. In FY 2021, RHA began exploring ways that single fund flexibility through the MTW Demonstration could be used to assist in the acquisition/development of new affordable units, the rehabilitation of newly acquired properties, and the preservation and revitalization of existing affordable housing properties.

SPV Population Types

SPV population types are not applicable to this activity.

Status/Update

RHA utilizes this activity for the development of affordable housing units in Washoe County. Use



of MTW funding flexibility related to the following developments have been committed through a Resolution adopted by RHA's Board of Commissioners.

Carville Court Redevelopment

Carville Court is an existing RHA owned property consisting of three 2-unit duplexes located at 1245-1259 Carville Dr, Reno, NV. It was built in 1963 and purchased by RHA in 1997. Following the permanent relocation of existing tenants, RHA plans to demolish and replace the existing buildings with a 2-story walk-up with 11 residential units (1BD/1BR), a community room, and on-site offices for property management and supportive services staff. In order to increase the number of units that can be built on the site, a Master Plan Amendment to current zoning must be approved by the City of Reno. As of June 2024, the development budget was \$5,594,427. Based on 2023 TDC limits, \$2,423,894 of the budget will be funded through MTW Block Grant funds. Additionally, RHA was awarded \$701,348 in HOME-ARP funds from the State of Nevada. The agency is continuing to pursue other funding opportunities to fill the project's funding gaps.

RHA anticipates this project to be a supportive housing project and is actively pursuing funding opportunities to support intensive case management at the property including partnering with Washoe County as a co-applicant for a Nevada Supporting Housing Development Fund grant. RHA was awarded \$278,000 in HOME-ARP funds to fund the salary of a full-time supportive service provider on-site through 2030. RHA projects that once occupied, the property's cash flow will allow for that position to be funded beyond 2030.

Hawk View Apartments Redevelopment

Hawk View Apartments Redevelopment project involves the conversion of a 100-unit public housing site to a project-based Section 8 project under the demolition and disposition rules authorized by Section 18 of the U.S. Housing Act of 1937. The Hawk View Apartments are located on two parcels at 1500 Steelwood Lane and 2531 Tripp Drive, Reno, Nevada 89512. In partnership with Brinshore Development, RHA will demolish all 28 buildings and build new 3-story buildings that will create an additional 199 units of modern low-income affordable housing on the site. The project will be built using Home Means Nevada Initiative funds (American Rescue Plan Act SLFRF dollars), 4% Low Income Housing Tax Credit (LIHTC) equity, and tax-exempt bonds. Additionally, to ensure that the project can add as many new affordable housing units as possible, RHA's Board of Commissioners have committed up to \$7,550,000 in MTW Block Grants to cover potential financial gaps.

RHA contracted with HousingtoHome, a relocation services company, to provide relocation services to tenants. Tenants were offered a variety of resources and continued rental assistance to smoothly transition to another property and maintain housing stability. Resident relocation is now complete. Although RHA has experienced a delay in closing on this property, staff anticipates that the financial closing of the property will be complete in early 2025 with construction scheduled to start soon after.

This activity will remain ongoing in FY 2026.

Planned Changes

RHA anticipates RHA's Board of Commissioners to obligate HUD-Held Reserves for the following Local Non-Traditional development activities with details on obligation amounts and timelines to follow:



- 440 Reno Avenue
- 2026 I Street/John McGraw Court

RHA does not anticipate any non-significant or significant changes to this activity.

2021-03: Partnership to Assist Homeless Youth

Plan Year Approved, Implemented, and Amended (if applicable)

This activity was approved and implemented in FY 2021.

Description

In FY 2021, RHA partnered with Eddy House, a local 501(c)3 non-profit, that serves as the central intake and assessment facility in northern Nevada for homeless youth. Recently the local non-profit purchased a building that now serves as a resource center during the day and an overnight facility. RHA assists Eddy House with their 24-hour facility by funding up to 43 beds.

SPV Population Types

SPV population types are not applicable to this activity.

Status/Update

This activity will remain ongoing in FY 2026.

Planned Changes

Although the amount RHA provides Eddy House may fluctuate based on occupancy, RHA has budgeted \$10 per bed per night. This is an annual expense of approximately \$175,200 for 43 beds. Eddy House has now taken on the essential role of providing both immediate shelter and long-term solutions for unaccompanied homeless youth, ages 18-24. Through emergency, transitional, and now independent living programs, Eddy House strives to equip youth with the tools to achieve sustainable independence. To accommodate rising costs, increased occupancy, and expanded services, RHA plans to review this activity in the coming months. Based on budget availability, RHA may consider increasing the number of beds allowed to be funded under this activity to no more than 80 and/or increasing the amount of funding being provided for each bed per night from \$10 to \$15.

RHA does not anticipate any additional non-significant or significant changes to this activity.

2022-01: Workforce Development Program

Plan Year Approved, Implemented, and Amended (if applicable)

This activity was approved and implemented in FY 2022. It was amended in FY 2023 to allow for any adult member of the household to sign a contract to participate.

SPV Population Types

RHA is applying this activity to FYI and HUD-VASH population types.

Description

Past successes and failures led staff to revise the agency's definition of self-sufficiency in FY 2017



and restructure the FSS program into a WFD Program in FY 2019. Through this restructuring, RHA began providing a more client focused approach to self-sufficiency.

Increasing the number of PH residents and HCV participants moving toward the final phase of self-sufficiency by directly providing or connecting them to available educational opportunities and job trainings that promote economic independence continues to be a main pillar of RHA's WFD Program. Addressing the need for sustainable employment that encourages economic mobility across multiple generations should be an integral part of the program's design. To achieve this, RHA's WFD Program began addressing the needs of the entire family - from one individual member, to parents, and youth.

Status/Update

RHA is offering FYI voucher holders participation in its WFD Program. Should FYI eligible youth sign CoPs with RHA's WFD Program, RHA will extend the term of their voucher assistance for 24 months as long as they remain in compliance with program requirements.

In FY 2024, RHA indicated using funding flexibility to rehab a new office space which was donated to RHA's WFD Program by CIRE Equity. Rehabilitation of this site has now been delayed due to unforeseen issues within the building and may not occur at all. Should RHA determine it is best not to move forward with construction at this site, RHA may use single fund flexibility to acquire and/or develop a permanent office location for its Resident Services department.

This activity will remain ongoing in FY 2026.

Planned Changes

RHA does not anticipate any non-significant or significant changes to this activity.

2024-02: Local Project Based Voucher Program

Plan Year Approved, Implemented, and Amended (if applicable)

This activity was approved and implemented in FY 2025.

SPV Population Types

SPV population types are not applicable to this activity.

Description

Throughout RHA's participation in MTW, the agency proposed and implemented several activities directly related to PBVs. These activities allowed for the assignment of PBVs to agency owned/controlled properties for ongoing partnerships, PBVs for privately owned properties, and the ability to assign PBVs to agency owned properties without going through a competitive process. Implementation of this activity combined all of RHA's PBV activities into one Local Project Based Voucher Program.

Status/Update

This activity will remain ongoing in FY 2026.



Planned Changes

In FY 2016, RHA began setting initial contract rents for units owned or managed by the agency at or below applicable low HOME rents rather than going through a state-certified appraiser and a HUD-approved independent agency. In FY 2026, RHA proposes to remove this language and allow initial contract rents to be set by RHA without the rent being tied to the area's established low HOME rents. RHA will conduct rent reasonableness for PBVs, including those related to any Operating Cost Adjustment Factor (OCAF) updates or changes, and will do so without having to go through a state-certified appraiser and/or HUD-approved independent agency.

RHA does not anticipate any additional non-significant or significant changes to this activity.

2025-01: Reduce Interim Recertifications

Plan Year Approved, Implemented, and Amended (if applicable)

This activity was approved and implemented in FY 2025.

SPV Population Types

RHA is currently applying this activity to EHV, FYI, NED, and HUD-VASH population types.

Description

In FY 2025, RHA implemented an activity to reduce the number of interim recertifications resulting in increased staff productivity while also encouraging PH residents and HCV participants to increase household income without adversely affecting rent. RHA continues to process interim recertifications and rent redeterminations in both programs under the following circumstances:

- Any decrease in household income,
- Workforce Development Program participants with a signed contract of participation can request an interim to update the amount being contributed to their escrow accounts,
- When increased income would allow a new unit to meet affordability standards when a transfer and/or move is requested,
- Any change in family composition,
- When a contract rent increase or decrease is submitted by the landlord.

Status/Update

While RHA no longer processes interim recertifications due to an increase in income, RHA has determined that PH residents or HCV participants should continue to be required to report increases in household income during a transition period. RHA anticipates that costs will be further reduced once staff determine that PH residents and HCV participants no longer need to report increases in income.

This activity will remain ongoing in FY 2026.

Planned Changes

RHA does not anticipate any non-significant or significant changes to this activity.



B. Not yet implemented activities

The activities discussed in this section have previously been approved by HUD, but not yet implemented by RHA. The following table provides an overview of each of the approved MTW activities that have not yet been implemented including the year it was identified, the primary statutory objective(s) the activity is intended to impact, and the Authorization(s) cited.

MTW activities approved but not yet implemented				
Activity #	Plan Year Approved	Activity Name	Statutory Objective(s)	Authorization(s)
2021-02	2021	STAR Apprenticeship Program	Create incentives for families to work, seek work or prepare for work.	Attachment C Section C.11 and Section D.2.a.
2024-01	2024	Time-Limited Workforce Development Vouchers	Create incentives for families to work, seek work or prepare for work.	Attachment C Sections D.1.b., D.1.c., D.2.d., D.4. and Section E

2021-02: STAR Apprenticeship Program

Description

As Washoe County’s workforce and employers evolve, training and preparation programs are becoming necessary to secure several of the higher paying jobs that are available within the region. In FY 2021, RHA proposed using single fund flexibility to establish the STAR Apprenticeship Program. This 24-week program will be designed to provide career-connected learning opportunities for residents of all ages. Through the program, PH residents and HCV participants will be provided with on-the-job training and related classroom instruction that will serve to increase current skill levels. More importantly, each STAR participant will gain valuable work experience within one of RHA’s departments (maintenance, development, finance, etc.) and be provided with continuous feedback regarding expectations and overall performance throughout.

SPV Population Types

RHA may apply this activity to SPV population types.

Update/timeline for implementation

Although this activity was scheduled to begin in January 2021, it is now unclear when this activity will be implemented.

Planned Changes

RHA does not anticipate any non-significant or significant changes to this activity.

2024-01: Time-Limited Workforce Development Vouchers

Description

In FY 2024, RHA received approval to assist Washoe County’s younger population who have successfully completed a community-based education or life-skills program and are at risk of long-



term housing instability. Following implementation of this activity, RHA will allow at least 15 tenant-based vouchers to be earmarked to house youth who want to achieve self-sufficiency. Currently, this population is largely unassisted by the agency’s traditional housing programs and due to waiting list preferences in place, are very unlikely to receive a traditional voucher. Through this activity, RHA proposes to expand the services already provided to these youth with a structured, goal-oriented program that provides ongoing self-sufficiency support. Each applicant housed under this activity will receive a time-limited voucher of eight years and be required to participate in RHA’s Workforce Development program.

SPV Population Types

RHA is not applying this activity to any SPV population types.

Update/timeline for implementation

Although this activity was scheduled to begin in FY 2024, it is now unclear when this activity will be implemented. Once RHA’s Resident Services Department is ready to implement this activity, RHA will undertake a competitive process to solicit partnering agencies within the community.

Planned Changes

RHA does not anticipate any non-significant or significant changes to this activity.

C. Activities on hold

Not applicable. RHA does not have any activities on hold.

D. Closed Activities

The activities discussed in this section have previously been approved by HUD but closed by RHA. The following table provides an overview of each of the approved MTW activities that have been closed by RHA including the year it was identified and implemented, the primary statutory objective(s) the activity was intended to impact, and the Authorization(s) cited.

Closed MTW activities					
Activity #	FY Implemented	FY Closed	Activity Name	Statutory Objective(s)	Authorization(s)
2014-01	2014	2023	Assign PBVs to RHA owned/controlled units without competitive process	Reduce costs and achieve greater cost effectiveness.	Attachment C Sections D.2.b. and D.7.a.
2014-03	2014	2019	Rent Reform Controlled Study	Create incentives for families to work, seek work or prepare for work <i>and</i> reduce costs and achieve greater cost effectiveness.	Attachment C Sections D.1.b., D.1.c., D.2.a., and D.4.
2014-04	2014	2021	Expand self-sufficiency activities	Create incentives for families to work, seek work or prepare for work.	Attachment C Section E.



Activity #	FY Implemented	FY Closed	Activity Name	Statutory Objective(s)	Authorization(s)
2014-07	2014	2017	Alternate HQS verification policy	Reduce costs and achieve greater cost effectiveness.	Attachment C Section D.5.
2014-08	2014	2023	Partner with local nonprofit to provide special needs housing	Increase housing choice for low-income families and reduce costs <i>and</i> create incentives for families to work, seek work or prepare for work.	Attachment C Sections B.4., D.1.b., and D.7.a.
2015-03	2015	2023	Eliminate Caps on PBV allocations and allow for assignment of PBVs to 100% of RHA-owned, non-Public Housing properties	Reduce costs and achieve greater cost effectiveness <i>and</i> increase housing choices for low-income families.	Attachment C Sections D.1.e. and D.7.a.
2015-04	2015	2018	Required Savings Plan for Earned Income Disallowance (EID) PH clients	Create incentives for families to work, seek work or prepare for work.	Attachment C Section E.
2016-02	2016	2024	Redefine near-elderly person	Increase housing choices for low-income families.	Attachment C Sections C.2. and D.4.
2016-03	N/A	2020	Time limited vouchers and redesign of traditional FSS Program	Create incentives for families to work, seek work or prepare for work <i>and</i> reduce costs and achieve greater cost effectiveness <i>and</i> increase housing choices for low-income families.	Attachment C Section D.1.b., Section D.1.c., Section D.2.d., and Section E. Attachment D Use of MTW Funds
2016-04	2016	2023	Allow HCV participants to lease units that exceed the 40% rent burden	Increase housing choices for low-income families.	Attachment C Section D.2.a.
2016-08	2016	2023	Expand Project Based Voucher Program	Increase housing choices for low-income families.	Attachment C Sections D.1.e. and D.4.

2014-01: Assign PBVs to RHA owned/controlled units without competitive process

Plan Year Approved, Implemented, and Closed Out

This activity was approved and implemented in FY 2014. It was closed out in FY 2023.

Reason for close out

In FY 2024 RHA received approval to create a Local Project Based Voucher Program (*Activity*



2024-02) to consolidate all current PBV activities within its MTW program into one. The authorizations and outcomes related to this activity will continue to be reported under the new FY 2024 activity.

2014-03: Rent Reform Controlled Study

Plan Year Approved, Implemented, and Closed Out

This activity was approved and implemented in FY 2014. It was closed out in FY 2019.

Reason for close out

RHA staff considered several factors before reaching a decision to close this activity. Based on current rental market conditions resulting in a decline in RHA's current HCV lease up figures along with the undue stress that a time-limited voucher may cause for the participating family, this activity was closed. Notification was given to all remaining Rent Reform Controlled Study participants of RHA's intent to close the activity at which time all active households were transitioned to a regular HCV voucher. This activity was closed in FY 2019 and is no longer being reported on.

2014-04: Expand self-sufficiency activities

Plan Year Approved, Implemented, and Closed Out

This activity was approved and implemented in FY 2014. It was closed out in FY 2021.

Reason for close out

RHA recently restructured its entire FSS Program into a Workforce Development Program focused on Job placement and job retention for all able-bodied participants in RHA's housing programs, including youth. As the goal of this activity is to propel households toward the final phase of self-sufficiency, RHA will no longer refer households with delinquent community service hours to the Workforce Development Program. This fundamental change resulted in this activity, including the FSS Lite Program, being closed and replaced with *Activity 2022-01: Workforce Development Program*.

2014-07: Alternate HQS verification policy

Plan Year Approved, Implemented, and Closed Out

This activity was approved and implemented in FY 2014. It was closed out in FY 2017.

Reason for close out

As HUD is now allowing for Biennial HQS Inspections through Section 220 of the 2014 Appropriations Act, this activity was closed out in FY 2017 and is no longer being reported on.

2014-08: Partner with local nonprofit to provide special needs housing

Plan Year Approved, Implemented, and Closed Out

This activity was approved and implemented in FY 2014. It was closed out in FY 2023.



Reason for close out

In FY 2024 RHA received approval to create a Local Project Based Voucher Program (*Activity 2024-02*) to consolidate all current PBV activities within its MTW program into one. The authorizations and outcomes related to this activity will continue to be reported under the new FY 2024 activity.

2015-03: Eliminate Caps on PBV allocations and allow for assignment of PBVs to 100% of RHA-owned, non-Public Housing properties

Plan Year Approved, Implemented, and Closed Out

This activity was approved and implemented in FY 2015. It was closed out in FY 2023.

Reason for close out

In FY 2024 RHA received approval to create a Local Project Based Voucher Program (*Activity 2024-02*) to consolidate all current PBV activities within its MTW program into one. The authorizations and outcomes related to this activity will continue to be reported under the new FY 2024 activity.

2015-04: Required Savings Plan for Earned Income Disallowance (EID) PH clients

Plan Year Approved, Implemented, and Closed Out

This activity was approved and implemented in FY 2015. It was closed out in FY 2018.

Reason for close out

RHA received approval through Activity 2016-05 to eliminate the HUD-mandated EID from the calculation of rent. To alleviate the impact that this would have on rent calculations for some PH residents and HCV participants, EID participants could keep their benefits for one year following plan approval. After this initial year, all participants will have their EID benefits eliminated upon their first annual recertification or immediately following the termination of employment income. All participants have been phased off EID. This activity was closed in FY 2018 and is no longer being reported on.

2016-02: Redefine near-elderly person

Plan Year Approved, Implemented, and Closed Out

This activity was approved and implemented in FY 2016. It was closed out in FY 2024.

Reason for close out

In FY 2016, RHA proposed this activity to increase the number of eligible families referred to RHA's senior/disabled units without raising concerns with current residents regarding potential lifestyle conflicts. Newly defined near elderly households were treated as elderly to allow for their admission from the wait list to one of RHA's senior PH complexes or PBV sites, which define elderly as 55 years of age and older. In FY 2024, all RHA's PH complexes were designated as "general occupancy." As a result of this change in designation, the near-elderly definition is no



being used during the admissions process. This activity was closed in FY 2024 and is no longer being reported on.

2016-03: Time limited vouchers and redesign of traditional FSS Program

Plan Year Approved, Implemented, and Closed Out

This activity was approved in FY 2016 but never implemented. It was closed out in FY 2020.

Reason for close out

In FY 2014, RHA began issuing vouchers limited to five years as part of a Rent Reform Controlled Study (Activity 2014-03) within the HCV program. RHA partnered with an outside institution to evaluate the continuing effects and changing statuses of families participating in the Rent Reform Controlled Study. The purpose of the evaluation was to properly gauge whether increases in income that do not affect a household's rent and whether limiting vouchers to five years was incentive enough for families to become self-sufficient. As RHA worked through the lessons learned from the Rent Reform Controlled Study and current rental market conditions, staff determined that implementation of this activity on all non-elderly/non-disabled HCV participants would result in undue stress on participating families. This activity was closed in FY 2020 and is no longer being reported on.

2016-04: Allow HCV participants to lease units that exceed the 40% rent burden

Plan Year Approved, Implemented, and Closed Out

This activity was approved and implemented in FY 2016. It was closed out in FY 2023.

Reason for close out

RHA began implementing this activity in FY 2016. Overall, this activity was relatively ineffective at increasing housing choice among HCV participants. Rather than continue with this activity, staff began exploring ways the agency could not only increase voucher utilization but also assist HCV participant who want to move to low poverty, high opportunity neighborhoods within the region. Rather than place the increased rent burden on the participants, RHA implemented Exception Payment Standards for specific zip codes throughout the Truckee Meadows where rents were unaffordable based on RHA's traditional payment standards to allow for more upward mobility. Based on this transition, this activity was closed in FY 2023 and is no longer being reported on.

2016-08: Expand Project Based Voucher Program

Plan Year Approved, Implemented, and Closed Out

This activity was approved and implemented in FY 2016. It was closed out in FY 2023.

Reason for close out

In FY 2024, RHA received approval to create a Local Project Based Voucher Program (*Activity 2024-02*) to consolidate all current PBV activities within its MTW program into one. The authorizations and outcomes related to this activity will continue to be reported under the new FY 2024 activity.

Section V

Sources and Uses of Funds





V. Sources and Uses of Funds

This section includes summary budget information for FY 2026 including planned sources and uses for MTW funds.

A. Planned Application of MTW Funds

i. Estimated Sources of MTW Funds

The MTW PHA shall provide the estimated sources and amount of MTW funding by Financial Data Schedule (FDS) line item. Following is RHA's estimated sources and amount of MTW funding by FDS line item:

ESTIMATED SOURCES OF MTW FUNDS		
FDS Line-Item Number	FDS Line-Item Name	Dollar Amount
70500 (70300+70400)	Total Tenant Revenue	\$3,249,564
70600	HUD PHA Operating Grants	\$35,499,535
70610	Capital Grants	\$671,377
70700 (70710+70720+70730+70740+70750)	Total Fee Revenue	\$0
71100+72000	Interest Income	\$46,941
71600	Gain or Loss on Sale of Capital Assets	\$0
71200+71300+71310+71400+71500	Other Income	\$590,417
70000	Total Revenue	\$40,057,834

ii. Estimated Application of MTW Funds

The MTW PHA shall provide the estimated application of MTW funding in the plan year by Financial Data Schedule (FDS) line item. Only amounts estimated to be spent during the plan year are identified here; unspent funds that the MTW PHA is not planning during the plan year **should not be** included in this section. Following is RHA's estimated application of MTW funds by FDS line item:

ESTIMATED APPLICATION OF MTW FUNDS		
FDS Line-Item Number	FDS Line-Item Name	Dollar Amount
91000 (91100+91200+91400+91500+91600+91700+91800+91900)	Total Operating – Administrative	\$8,100,064
91300+91310+92000	Management Fee Expense	\$1,317,525
91810	Allocated Overhead	\$0
92500 (92100+92200+92300+92400)	Total Tenant Services	\$518,232
93000 (93100+93600+93200+93300+93400+93800)	Total Utilities	\$768,842



93500+93700	Labor	\$0
94000 (94100+94200+94300+94500)	Total Ordinary Maintenance	\$1,993,959
95000 (95100+95200+95300+95500)	Total Protective Services	\$0
96100 (96110+96120+96130+96140)	Total Insurance Premiums	\$287,796
96000 (96200+96210+96300+96400+96500+96600+96800)	Total Other General Expenses	\$3,701,343
96700 (96710+96720+96730)	Total Interest Expense & Amortization Cost	\$0
97100+97200	Total Extraordinary Maintenance	\$0
97300+97350	HAP + HAP Portability-In	\$24,937,987
97400	Depreciation Expense	\$1,537,455
97500+97600+97700+97800	All Other Expense	\$0
90000	Total Expenses	\$43,163,203

Description of Variance between Estimated Total Revenue and Estimated Total Expenses:

RHA populates the amounts in the preceding table directly from our most recent FDS submission whether unaudited, as is typically the case, or audited. In FY 2024 RHA had not experienced a change in the number of PH units, nor any recent material change in HAP revenue. However, HAP expenses increased based on the use of exception payment standards resulting in losses that have exceeded previous years. According to the FY 2024 unaudited FDS submission, expenses exceeded revenue in the amount of \$3,105,369.

iii. Description of Planned Application of MTW Funding Flexibility

MTW agencies have the flexibility to apply fungibility across three core funding programs’ funding streams – public housing Operating Funds, public housing Capital Funds, and HCV assistance (to include both HAP and Administrative Fees) – hereinafter referred to as “MTW Funding.” The MTW PHA shall provide a thorough narrative of planned activities it plans to undertake using its unspent MTW Funding. Where possible, the MTW PHA may provide metrics to track the outcomes of these programs and/or activities. Activities that use other MTW authorizations in Attachment C and/or D of the Standard MTW Agreement do not need to be described here, as they are already found in Section (III) or Section (IV) of the Annual MTW Plan. The MTW PHA shall also provide a thorough description of how it plans to use MTW funding flexibility to direct funding towards specific housing and/or service programs and/or other MTW activity, as included in an approved MTW Plan.



PLANNED APPLICATION OF MTW FUNDING FLEXIBILITY

In FY 2025, RHA began repositioning Hawk View Apartments and Silverada Manor through Section 18 Demolition/Disposition and a RAD PBV/Section 18 Blend. RHA utilized MTW funding flexibility to assist with relocation and predevelopment expenses at both sites. Through this repositioning, RHA plans to utilize MTW single fund flexibility to augment RAD rents, increase replacement reserves at each property converted, and provide gap financing when Hawk View Apartments financing closes. In addition, funding flexibility may be used to establish ongoing tenant participation funds for continued Resident Council involvement at repositioned PH sites as well as a part-time resident services position to assist with ongoing Resident Council related activities, if needed.

In FY 2026, RHA may use MTW funding flexibility, including MTW HUD Held Reserves, to fund the development of low-income housing on I Street in the City of Sparks. The I Street complex will consist of 12 units and may be bundled with the repositioning of McGraw Court, a 34-unit PH site also located in the City of Sparks. In addition, RHA recently acquired a site within the City of Reno located on Reno Avenue. RHA plans to develop 44-units utilizing 9% tax credits with HUD Held Reserves being identified for gap financing of this project.

RHA's Board of Commissioners continue to identify the expansion of Resident Services as a priority goal for the agency in the coming year. Beyond the WFD Program, RHA will continue to use MTW single fund flexibility to provide additional services to the people served by the department and expand upon the services offered to all residents. These expanded services will include offerings to RHA's senior/disabled residents, and the activities/programs made available to RHA's youth. RHA will also consider utilizing MTW HUD Held Reserves to acquire and/or develop a permanent location to house its Resident Services department including RHA's WFD Program, Start Smart programs, and staff.

Recently, RHA conducted a survey of current HCV landlords to gauge their interest in several areas including landlord incentives and Ready to Rent certifications. Of those surveyed, 80% indicated that they would be more likely to rent to low-income and/or homeless individuals if they were a certified graduate of a Ready to Rent or similar program. The goal of a Ready to Rent program at RHA would be to provide tenant readiness training to RHA's HCV participants and PH residents. In FY 2026, RHA may use single fund flexibility to cover the cost for staff to complete Ready to Rent's Instructor Certification Training and establish a Ready to Rent program at RHA.

Staff continues to explore additional technology that can be used to keep RHA's HCV participants and PH residents informed. Applications that allow for direct messaging to clients regarding upcoming appointment reminders, available classes, events, office closures, etc. are currently being used by the Resident Services department, but may be expanded for use amongst all RHA departments. If needed, RHA may use single fund flexibility to advance the implementation of these or other identified communication and/or messaging platforms.

RHA will continue to use single fund flexibility to pay administrative and operating costs that are not covered by the administrative fee in the HCV program or operating subsidy within the PH program.

RHA does not anticipate any additional uses of MTW single fund flexibility other than those found in Section (III) or Section (IV) of the Annual MTW Plan.



iv. Planned Application of PHA Unspent Operating Fund and HCV Funding

The MTW PHA shall provide a description of planned activities and/or use(s) for unexpended Operating Fund and HCV Funding. The original funding source is defined as the legacy MTW PHA's appropriated Section 8 and Section 9 funding source(s) (HCV HAP, HCV Admin Fee, and PH Operating Subsidy). Where possible, the planned use, the estimated amount, to which funding source the planned use(s) is attributable, as well as the projected timeline or timeline update has been identified.

Original Funding Source	Beginning of FY – Unspent Balances	Planned Application of PHA Unspent Funds during FY
HCV HAP*	\$17,978,274	\$5,675,000
HCV Admin Fee	\$1,033,362	\$1,033,362
PH Operating Subsidy	\$(1,822,667)	\$0
TOTAL	\$17,188,969	\$6,708,362

* Unspent HAP funding should not include amounts recognized as Special Purpose Vouchers reserves.

** HUD's approval of the MTW Plan does not extend to a PHA's planned usage of unspent funds amount entered as an agency's operating reserve. Such recording is to ensure agencies are actively monitoring unspent funding levels and usage(s) to ensure successful outcomes as per the short- and long-term goals detailed in the Plan.

Description
<p>By taking advantage of RHA's single fund flexibility, FY unspent balances will be utilized to support shortfalls in PH Operating Subsidy and RHA's other MTW-approved activities and administrative expenses.</p> <p>Additionally, RHA's Board of Commissioners has obligated HUD-Held Reserves for the following Local Non-Traditional development activities for FY25-26:</p> <ul style="list-style-type: none"> • Carville Court Redevelopment - \$4,650,000 • Hawk View Apartments Redevelopment Gap Financing - \$7,500,000 <p>The redevelopment project, Carville Court Redevelopment, will consist of the demolition of an existing six-unit complex (three duplexes) that was purchased by RHA using unrestricted funds in the late 1990s. RHA plans to redevelop the site to include up to 12 new supportive housing units for individuals experiencing homelessness or who are at risk of homelessness. RHA plans to partner with a local community service agency who is currently providing a six-month transitional housing program. Their program is aimed at stabilizing homeless individuals by building life skills and providing medical and mental health stabilization. RHA's preliminary budget for this redevelopment project is \$4.8 million.</p> <p>Hawk View Apartments is a PH complex with a pending Section 18 application for demolition/disposition. The project will include the demolition of the existing 100 units of PH and the redevelopment of up to 200 new affordable housing units. The project funding gap is estimated to be \$7,500,000. Low-Income Housing Tax Credits and bonds will be used as the primary funding for this project.</p>



RHA also anticipates RHA's Board of Commissioners to obligate HUD-Held Reserves for the following Local Non-Traditional development activities with details on obligation amounts and timelines to follow:

- 440 Reno Avenue
- 2026 I Street/John McGraw Court
- Resident Services Office Location Acquisition and/or Development

v. Local Asset Management Plan

YES/No

a. Is the MTW PHA allocating costs within statute?

b. Is the MTW PHA implementing a local asset management plan (LAMP)? Yes/NO

c. Has the MTW PHA provided a LAMP in the appendix? Yes/NO

d. If the MTW PHA has provided a LAMP in the appendix, please describe any proposed changes to the LAMP in the Plan Year or state that the MTW PHA does not plan to make any changes in the Plan Year.

N/A

vi. Rental Assistance Demonstration (RAD) Participation

a. Description of RAD Participation

The MTW PHA shall provide a brief description of its participation in RAD. This description must include the proposed and/or planned number of units to be converted under RAD, under which component the conversion(s) will occur, and approximate timing of major milestones. The MTW PHA should also give the planned/actual submission dates of all RAD Significant Amendments. Dates of any approved RAD Significant Amendments should also be provided.

Rental Assistance Demonstration (RAD) Participation

RHA received approval to reposition Silverada Manor using a RAD/Section 18 blend. In the coming months, RHA will apply to reposition 67 units at Stead Manor and 34 units at John McGraw Court using RAD. Both properties were included in RHA's RAD Significant Amendment submitted as part of its FY 2024 MTW Annual Plan. This Amendment also identified a RAD conversion as its repositioning strategy for 105 units at Essex Manor. After further review, staff have determined that a RAD/Section 18 blend will allow the repositioning of the property to move forward. As such, the application requesting this repositioning strategy will be submitted in FY 2026.



- b. Has the MTW PHA submitted a RAD Significant Amendment in the appendix? A RAD Significant Amendment should only be included if it is a new or amended version that requires HUD approval.

Yes/NO

- c. If the MTW PHA has provided a RAD Significant Amendment in the appendix, please state whether it is the first RAD Significant Amendment submitted or describe any proposed changes from the prior RAD Significant Amendment?

N/A

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Section VI | Administrative





VI. Administrative

A. Board Resolution and Certifications of Compliance

Board Resolution 2025-03-XX RH approving the content and submission of the FY 2026 MTW Annual Plan and the Certifications of Compliance (see Attachment 1).

B. Documentation of Public Process

- The FY 2026 MTW Annual Plan was discussed at multiple Resident Advisory Board meetings beginning in January 2025. The Plan will also be discussed at meetings of each of the Resident Councils in February 2025 and March 2025. Resident sign in sheets from each of the above-mentioned meetings are available upon request.
- The FY 2026 MTW Annual Plan is being made available for public review and comment on RHA's website and at RHA's Administrative Office beginning January 29, 2025, through March 25, 2025.
- Proof of Publication Notice (see Attachment 2). The FY 2026 MTW Annual Plan was advertised in the Legal Notices section of the Reno Gazette-Journal as follows:

NOTICE OF PUBLIC HEARING AND PUBLIC COMMENT PERIOD

The Housing Authority of the City of Reno (RHA) is requesting public comments and conducting a public hearing on the proposed MTW Annual Plan for Fiscal Year (FY) 2026.

RHA's FY 2026 MTW Annual Plan for the period July 1, 2025 - June 30, 2026, is available for public review and comment beginning January 29, 2025, through March 25, 2025, at RHA's Administrative Office, 1525 E. Ninth St, Reno, NV 89512 or on RHA's website at www.renoha.org. Copies of the FY 2026 MTW Annual Plan may also be obtained by contacting Kim Anhalt, MTW Initiatives & Housing Policy Manager at (775) 329-3630; TDD (385) 770-7166 or by email at kanhalt@renoha.org.

The public may provide oral comments by attending the public hearing described below and/or submitting written comments during the comment period. Written comments on RHA's draft FY 2026 MTW Annual Plan can be mailed to the address noted above and must be received by close of business on Monday, March 24, 2025.

A public hearing to answer questions and receive comments will be held at 6:00 PM on Thursday, March 6, 2025, in Mineral Manor's Community Room, 1525 E. 9th St., Reno, NV 89512.

- A public hearing for the FY 2026 MTW Annual Plan will be held at 6:00pm on Thursday, March 6, 2025.



C. Planned and Ongoing Evaluations

(see Attachment 3)

D. Lobbying Disclosures

Certification of Payments to Influence Federal Transactions and Disclosure of Lobbying Activities (see Attachment 4).

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Attachment 1

Board Resolution & Certifications of Compliance





Attachment 1: Board Resolution and Certifications of Compliance

To be inserted prior to submission to HUD.



Attachment 2

Proof of Publication





Attachment 2: Proof of Publication

To be inserted prior to submission to HUD.



Attachment 3

DRA Letter of Intent





Attachment 3: DRA Letter of Intent



Compassion for Our Clients and Passion for Their Interests

January 7, 2025

Via Email only:

Jamie Newfelt, V.P.M.
Director of Rental Assistance
Reno Housing Authority
1525 East Ninth Street
Reno, NV 89512
JNewfelt@renoha.org

Kimberly Anhalt
MTW Initiatives & Housing Policy Manager
Reno Housing Authority
1525 East Ninth Street
Reno, NV 89512
KAnhalt@renoha.org

Re: Direct Rental Assistance Program – Letter of Intent

Dear Ms. Newfelt and Ms. Anhalt:

Thank you for reaching out to Northern Nevada Legal Aid (NNLA) with respect to the Direct Rental Assistance Program by Reno Housing Authority (RHA). Our two organizations work closely to ensure that the needs of our community's most vulnerable tenants and families are met by providing both rental assistance and legal assistance with respect to a variety of issues, including habitability issues and evictions. It is our understanding that RHA seeks to coordinate a new program, the Direct Rental Assistance Program, to increase tenants' chances of successfully maintaining stable housing in our community.

With the DRA Program in place, RHA has shared that program participants may face housing quality issues that may need legal assistance. One of the many legal services that NNLA provides to its clients is the resolution of habitability issues, on both an emergency and continuing basis. In order to protect tenants and advance our program goals, NNLA is willing to enter into a memorandum of understanding with RHA to provide legal services to DRA program participants who meet eligibility under grant funding, with the understanding that NNLA retains the discretion to determine the acceptance of clients and extent of legal services provided by NNLA attorneys and staff in compliance with our legal and ethical responsibilities.



Ms. Jamie Newfelt
Ms. Kimberly Anhalt
January 7, 2025
Page 2

We are excited to continue our partnership with RHA to provide and protect housing rights of tenants in the Reno-Sparks community. Should you need additional information, please do not hesitate to contact Sarah M. Molleck via email at smolleck@nnlegalaid.org or directly at 775-321-2064.

Sincerely yours,

A handwritten signature in black ink, appearing to be 'SM', written over a large, light gray 'DRAFT' watermark.

SARAH M. MOLLECK, ESQ.
Supervising Attorney,
Consumer & Housing Unit,
Senior Law Center

cc: Alexander Cherup (acherup@nevadalegalservices.org)

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Attachment 4

Ongoing Evaluation

Mobility Demonstration





Attachment 4: Ongoing Evaluation - Mobility Demonstration

Analyses and Results as of August 9, 2024

The Mobility Demonstration began in 2014 and allows households in public housing to move to PBV single-family, duplex, or multifamily units in low-poverty neighborhoods. The purpose of this study is to determine if a move out of public housing to a low-poverty neighborhood improves outcomes for households with children. RHA has partnered with Dr. Rebecca J. Walter at the University of Washington to analyze the data and outcomes for the Mobility Demonstration Study.

A within-subject design is used to compare household outcomes over time using administrative, survey, and American Community Survey (ACS) data (Table 1). Many of the households moved in public housing before the Mobility Demonstration Study was initiated and were enrolled in the study when they moved from public housing to a PBV unit. The household characteristics, household outcomes, and neighborhood characteristics assessed in this study are included in Table 1. The Wilcoxon Rank Sum Test was used instead of the Paired Samples T-Test since the data violates the assumption of normality, there are outliers in the data, and the sample size is small. The 2016 ACS 5-year Estimates were used for the neighborhood characteristics since most participants moved from public housing to a PBV unit in 2014. In 2022, a new survey was administered to capture additional household outcomes. The survey gathers information about physical and mental health, safety, finances and wealth accumulation, employment and education, child well-being, and neighborhood and housing preferences. Eighteen households that have entered the Mobility Demonstration have participated in the new survey and descriptive statistics are provided for their initial responses.

Table 1. Variables

	Data Source	Data Type	Statistical Test
Household Characteristics			
Gender	Administrative	Categorical	Descriptive Statistics
Race	Administrative	Categorical	Descriptive Statistics
Ethnicity	Administrative	Categorical	Descriptive Statistics
Years in Public Housing	Administrative	Discrete	Descriptive Statistics
Head of Household Age	Administrative	Discrete	Descriptive Statistics
Household Size	Administrative	Discrete	Descriptive Statistics
Number of Adults in Household	Administrative	Discrete	Descriptive Statistics
Number of Children in Household	Administrative	Discrete	Descriptive Statistics
Household Outcome Variables			
Employment Status	Administrative	Categorical	McNemar
Annual Household Income	Administrative	Continuous	Wilcoxon
Physical and Mental Health	Survey	Discrete	Descriptive Statistics
Safety	Survey	Likert Scale	Descriptive Statistics
Financial Security/Wealth Accumulation	Survey	Likert Scale	Descriptive Statistics
Employment and Education	Survey	Likert Scale	Descriptive Statistics
Child Well-being	Survey	Likert Scale	Descriptive Statistics
Housing and Neighborhood Preferences	Survey	Rank Order	Descriptive Statistics



Neighborhood Characteristics			
Percent high school graduate or higher	ACS	Continuous	Wilcoxon
Percent bachelor's degree or higher	ACS	Continuous	Wilcoxon
Unemployment rate	ACS	Continuous	Wilcoxon
Median household income	ACS	Continuous	Wilcoxon
Percent of people in poverty	ACS	Continuous	Wilcoxon
Proportion of vacant housing units	ACS	Continuous	Wilcoxon
Proportion of single-family homes	ACS	Continuous	Wilcoxon
Owner occupancy rate	ACS	Continuous	Wilcoxon
Median home value	ACS	Continuous	Wilcoxon
Median gross rent	ACS	Continuous	Wilcoxon
Percent White	ACS	Continuous	Wilcoxon
Percent Hispanic or Latino	ACS	Continuous	Wilcoxon

Only households that have been enrolled for at least one year are included in the study so within-subject analyses over time can be conducted. This results in 51 households being included in the analyses. Households entered and exited the study at different times. There are 14 households that are currently enrolled in the study and 37 households that have exited (Table 2).

Table 2. Sample Size and Number of Years of Participation in the Study

Participant Year	Count	Currently Enrolled	Exits
Year 1	51	3	8
Year 2	40	0	8
Year 3	32	1	6
Year 4	25	1	4
Year 5	20	1	3
Year 6	16	2	0
Year 7	14	2	2
Year 8	10	0	3
Year 9	7	1	3
Year 10	3	3	0
Total		14	37

Of the 37 exits, half of the exits from the mobility program have been voluntary self-sufficiency exits (Table 3). Within the second year after the move from public housing, some households voluntarily exited the program and were able to pay rent in full on their own, while on the other hand, it took other households over six years or more to reach this point. The sample size is too small to generalize an approximate period for how long the average non-elderly and/or non-disabled household needs housing assistance before they can afford housing without a subsidy.

Table 3. Reasons for Exiting the Program

Reason	Count	Percent
Deceased	1	2.7%
Program/Lease Violation	4	10.8%
Transferred to VOO	9	24.3%
Voluntarily Left Program	5	13.5%
Paying Full Rent/Purchased Home	18	48.7%
Total	37	100%



Many households in the study are White, non-Hispanic, and female-headed that are single, divorced, or widowed (Table 4). The median number of years that households were in public housing before transferring to a PBV unit was four, with the range being from one to seventeen years. The median household age is thirty-five with the youngest householder when transferring to a PBV unit age 23 and oldest 63. The median household size is four and ranges from two to nine members (this program is specifically for families with children). The median number of adults per household is one while the median number of children is two (Table 4).

Table 4. Household Characteristics at Baseline (n=51)

		Count	Percent
Gender	Male	5	9.8%
	Female	46	90.2%
Race	White	40	78.4%
	Non-White	11	21.6%
Ethnicity	Hispanic or Latino	19	37.3%
	Non-Hispanic or Latino	32	62.7%
Marital Status	Married/Cohabiting	13	25.5%
	Single/Divorced/Widowed	38	74.5%
		Median	Range
Years in Public Housing		4	1 - 17
Head of Household Age		35	23 - 63
Household Size		4	2 - 9
Number of Adults in Household		1	1 - 4
Number of Children in Household		2	0 - 7

Although more heads of household are typically employed in PBV units compared to their tenure in public housing, there isn't any statistical difference in employment compared to baseline regardless of how long the household has participated in the program (Table 5).

Table 5. Employment Status

		Baseline Unemployed	Baseline Employed	p-value ¹
Year 1 (n=51)	Unemployed	17	4	0.388
	Employed	8	22	
Year 2 (n=40)	Unemployed	12	2	0.109
	Employed	8	18	
Year 3 (n=32)	Unemployed	9	1	0.070
	Employed	7	15	
Year 4 (n=25)	Unemployed	5	2	0.065
	Employed	9	9	
Year 5 (n=20)	Unemployed	4	3	0.344
	Employed	7	6	



Year 6 (n=16)	Unemployed	7	1	1.000
	Employed	2	6	
Year 7 (n=14)	Unemployed	5	1	0.625
	Employed	3	5	
Year 8 (n=10)	Unemployed	3	1	0.625
	Employed	3	3	
Year 9 (n=7)	Unemployed	2	1	1.000
	Employed	2	2	
Year 10 (n=3)	Unemployed	1	0	----- ²
	Employed	0	2	

¹The exact *p*-value is calculated based on a binomial distribution because there are 25 or fewer records in at least one cell. ²No value is reported because each group must have a minimum of one to conduct a statistical comparison.

Annual household income is statistically significantly higher from baseline compared to every year recorded after baseline through the first eight years for households that moved from public housing to PBV units (Table 6). The median difference at Year 1 was only \$3,272 but in later years doubled, and in some years tripled, compared to the difference observed in Year 1. While the annual household income in Years 9 and 10 is not statistically significantly higher than the baseline, the median difference remains substantial and continues to trend in line with prior years. The small sample size for these two years may account for the lack of statistical significance. It's important to note that the annual household income figures are not adjusted for inflation, as there is no consistent base year for such adjustments, given that households begin the program at various times.

Table 6. Annual Household Income

	Baseline Median	Comparison Year Median	Median Difference	Z
<i>Annual Household Income</i>				
Year 1 (n=51)	\$16,396	\$19,668	\$3,272	-3.176**
Year 2 (n=40)	\$15,738	\$19,990	\$4,253	-3.671**
Year 3 (n=32)	\$15,738	\$23,889	\$8,151	-3.506**
Year 4 (n=25)	\$15,853	\$22,819	\$6,966	-2.839**
Year 5 (n=20)	\$16,125	\$23,339	\$7,215	-2.315*
Year 6 (n=16)	\$14,612	\$21,463	\$6,852	-2.379*
Year 7 (n=14)	\$14,612	\$32,603	\$17,992	-2.605**
Year 8 (n=10)	\$11,854	\$28,968	\$17,114	-2.803**
Year 9 (n=7)	\$13,370	\$21,252	\$7,882	-1.183
Year 10 (n=3)	\$15,853	\$22,935	\$7,082	-1.604

* *p* < 0.05; ** *p* < .01

As reported in the baseline survey which is taken within the first year a household enters the program, most households had no visits to a hospital or emergency room for physical health issues. Visits to a



hospital or emergency room for mental health, behavioral health or emotional issues was rare with most households having no visits (Table 7).

Table 7. Physical and Mental Health Outcomes (n=18)

	Median	Range
Number times in the past year any member in the household visited a hospital or emergency clinic for <i>physical health</i> problems	0	0-10
Number times in the past year any member in the household visited a hospital or emergency clinic for <i>mental health, behavioral health, or emotional</i> problem	0	0-5

The survey asked households to rank the neighborhood amenities that were most and least important to them (Table 8). The most important neighborhood attribute is a low crime rate. This is followed by, being within close proximity to grocery stores, neighborhoods with sidewalks, and near restaurants and shopping and parks and recreation.

Table 8. Neighborhood Preferences (n=17)

A neighborhood that has a low crime rate.	↑ Most Important
A neighborhood close to grocery stores.	
A walkable neighborhood with sidewalks.	
A neighborhood close to restaurants and shopping.	
A neighborhood close to parks and recreation	↓ Least Important
A neighborhood with job opportunities nearby.	
A neighborhood with low population and dispersed housing density.	
A neighborhood that has a lot of diversity in terms of race, age, family type.	
A neighborhood accessible by public transportation.	
A neighborhood with low poverty rates.	
A neighborhood with a community center and/or community events.	
A neighborhood close to downtown.	

The survey asked households to rank the housing and neighborhood amenities most important for their children (Table 9). The most important attribute is each child having their own bedroom. Having a home that has a yard that is safe for children to play in and a low crime rate are also important.

Table 9. Housing and Neighborhood Preferences for Children (n=16)

Each child has their own bedroom.	↑ Most Important
The home has a yard that is safe for children to play in.	
The neighborhood has low crime rates.	
The home is on a quiet street away from heavy traffic.	↓ Least Important
The neighborhood has good schools/daycares.	
The home is close to my child/children's school/daycare.	
The neighborhood has friendly neighbors that I can count on.	
The home is near a park or other recreational activities.	
There are other children in the neighborhood living close by.	



In the survey, households were asked why they might stay in their current home if they are paying full contract rent (Table 10). Respondents were given the option to select one or multiple reasons. The most common reason for households to remain in place is because the rent is affordable and many households responded it is too expensive to move somewhere else. Other common reasons include liking the home and neighborhood. Several households wanted to remain in place because their current home is either close to their child's school/daycare, work, or family/friends. A few households don't have time to search for a new place or move. Two of the households plan to move as soon as they can pay the full contract rent.

Table 10. Reasons for Staying in Current Home (n=18)

	Frequency
The rent is affordable.	13
I like the neighborhood.	12
I like the home.	10
It is too expensive to move somewhere else.	9
I am close to work.	9
I don't want my child/children to go to a different daycare/school.	6
I am close to family/friends.	3
I don't have time to search for a new place or move.	2
I plan to move as soon as I can pay the full contract rent.	2

The survey asked each household to envision their tenure situation in five years (Table 11). The majority believe they will own their own home or will be in the same home paying full contract rent. Less than half of the respondents believe they will still be receiving subsidized rent.

Table 11. Future Plans (n=18)

	Frequency	Percent
In the same home with subsidized rent.	8	44%
In the same home paying full contract rent.	3	17%
In a home that you own.	7	39%

For neighborhood characteristics of public housing compared to PBV unit location, there are statistically significant differences in all neighborhood characteristics except for the median gross rent. Educational attainment, median household income, and median home value are all statistically significantly higher in PBV neighborhoods compared to public housing neighborhoods. In the neighborhoods where PBV units are located, the poverty rate, unemployment rate, and proportion of vacant housing units are statistically significantly lower than the neighborhoods where public housing is located. Additionally, in PBV neighborhoods, there are statistically significantly higher proportions of single-family homes and owner occupancy. In the PBV neighborhoods, there is a higher percentage of White households and less Hispanic or Latino households than in the public housing neighborhoods (Table 12).



Table 12. Neighborhood Characteristics (n=51)

	Public Housing Median	PBV Median	Median Difference	Z
Percent high school graduate or higher	65.2%	91.2%	26.0%	-5.578**
Percent bachelor's degree or higher	14.2%	24.1%	9.9%	-5.447**
Unemployment rate	8.3%	5.3%	-3.0%	4.111**
Median household income	\$25,545	\$52,008	\$26,463	-4.931**
Percent of people in poverty	40.1%	12.9%	-27.2%	6.216**
Proportion of vacant housing units	8.6%	8.4%	-0.2%	4.520**
Proportion of single-family homes	45.0%	60.9%	15.9%	-3.863**
Owner occupancy rate	44.8%	53.4%	8.6%	-2.119*
Median home value	\$100,800	\$164,100	\$63,300	-5.878**
Median gross rent	\$823	\$833	\$10	-1.186
Percent White	69.3%	82.4%	13.1%	-4.660**
Percent Hispanic or Latino	51.6%	26.3%	-25.3%	5.006**

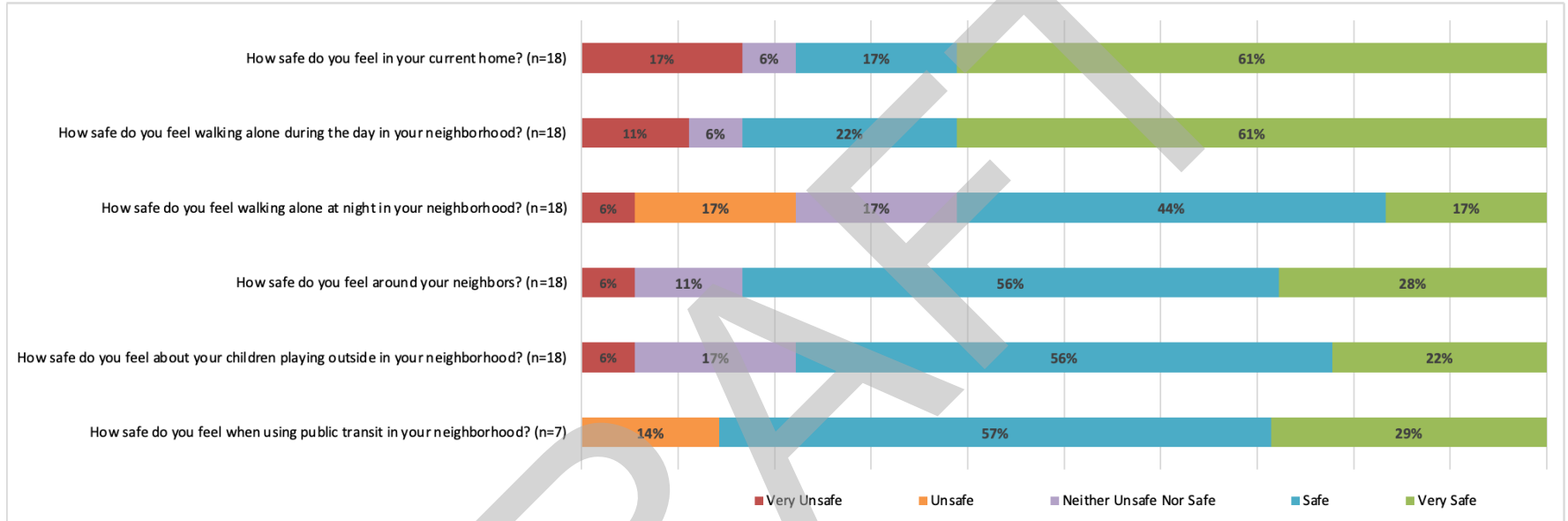
* p < 0.05; ** p < .01

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Most households feel safe in their home, neighborhood, and around their neighbors. The majority also feel safe when their children are playing outside in their neighborhood. Most survey respondents even feel safe walking alone in their neighborhood at night. The few households that use public transit also consider it to be generally safe.

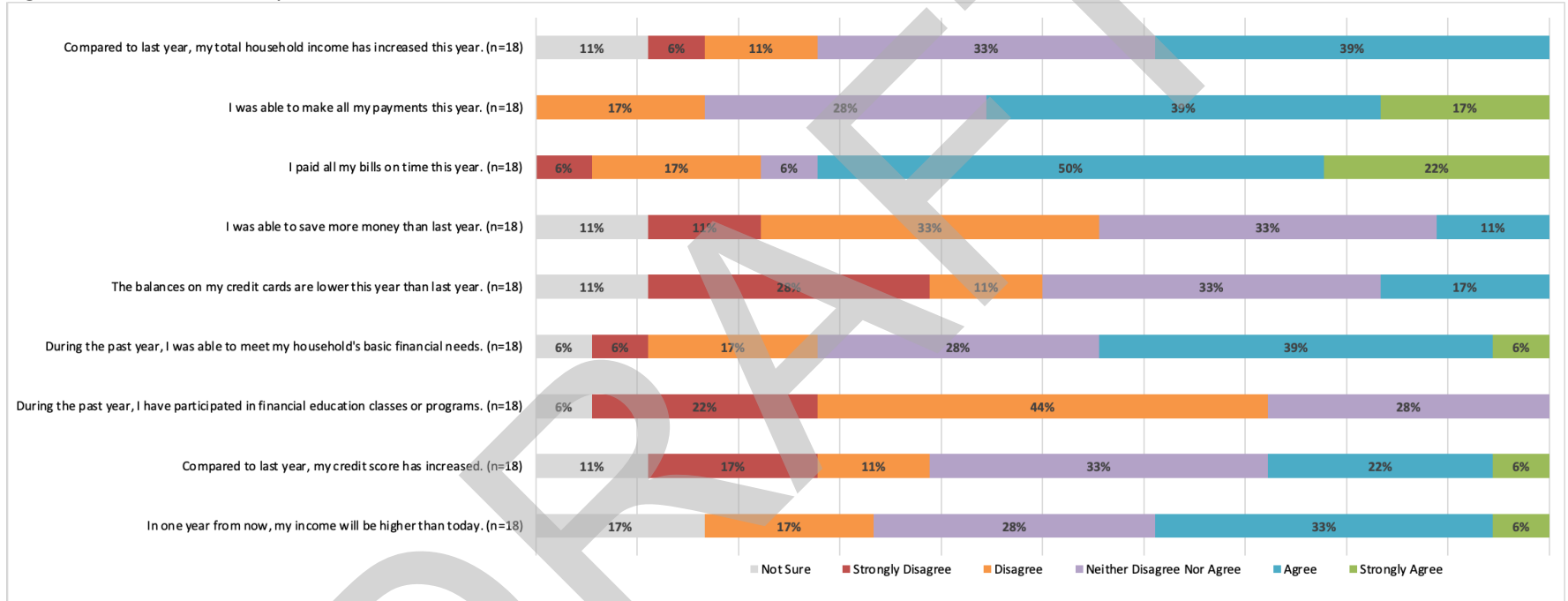
Figure 1. Safety





39% of households report that their household income has increased from the previous year and 45% of households stated that their basic financial needs were met. At least half of the respondents were able to make all their payments on time over the year and had lower balances on their credit cards compared to the previous year. However, the majority of households were unable to increase their credit score and report that they were unable to save more money than the previous year. Respondents did not participate in financial education classes or programs. The response regarding future income is mixed and only 39% of the households believe that their income will be higher in a year from now.

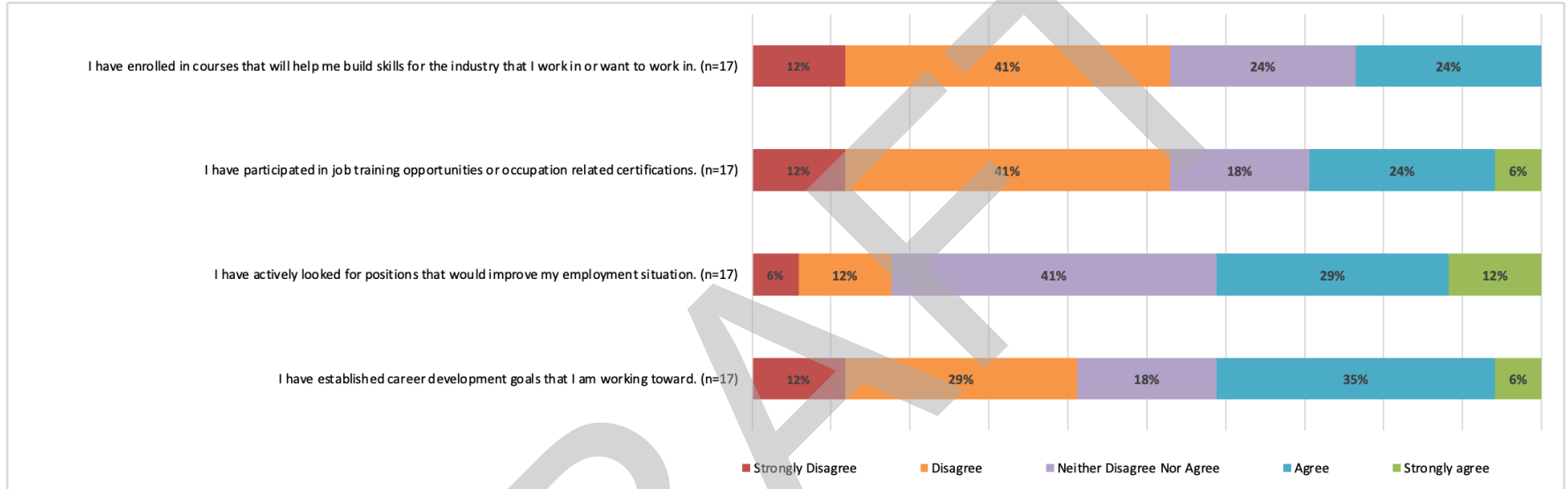
Figure 2. Financial Security and Wealth Accumulation





Although some households have established career development goals that they are working toward, less than one-third of respondents have taken advantage of job training opportunities or occupation related certificates. 41% of the respondents are actively looking for a position that would improve their employment situation.

Figure 3. Employment and Education

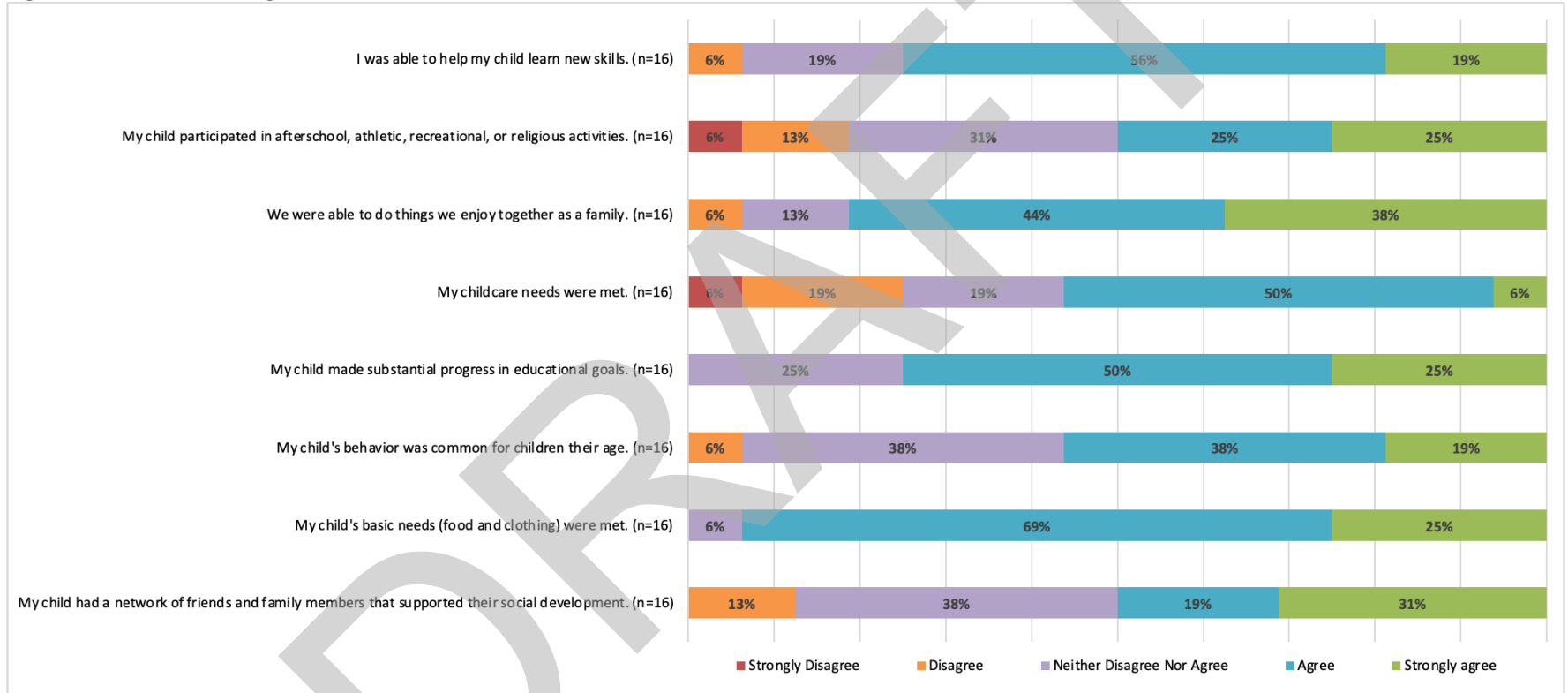


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Most households responded positively regarding their child's well-being. Respondents reported being able to help their child learn new skills, thought their child's basic needs were met, saw substantial progress in educational goals, and were able to do things together as a family. Most households also reported having a network of friends and family members that supported the social development of their child and that they were able to provide the opportunity for their child to participate in after school, athletic, recreational, or religious activities. Childcare needs were met for more than half of the households although there are a few households that reported childcare is a challenge.

Figure 4. Child Well-Being





Attachment 5

Lobbying Disclosures





Attachment 5: Lobbying Disclosures

To be inserted prior to submission to HUD.

RENO HOUSING AUTHORITY

AGENDA ITEM NUMBER: 12

January 28, 2025

SUBJECT: Additional Items (For Possible Action)

FROM: Executive Director

RECOMMENDATION: For Possible Action

Additional Items:

- a) General matters of concern to Board Members regarding matters not appearing on the agenda. (Discussion)
- b) Reports on conferences and training. (Discussion)
- c) Old and New Business. (Discussion)
- d) Request for Future Agenda Topics (Discussion)
- e) Schedule of next meetings. The following dates have been scheduled in advance but are subject to change at any time: Tuesday, February 25, 2025, and Tuesday, March 25, 2025. (For Possible Action)