

**NOTICE OF ANNUAL MEETING OF THE
WASHOE HOUSING FINANCE CORPORATION
BOARD OF TRUSTEES**

TO TRUSTEES: Dave Aiazzi, President
 Mark Sullivan, Vice President
 Mayor Hillary Schieve, Secretary/Treasurer
 Hilary Lopez
 Kathleen Taylor

MEETING DATE: **Tuesday, December 17, 2024**

TIME: **10:00 a.m. (Approximately)**

Persons wishing to provide public comment may participate during the scheduled meeting by commenting in person during the course of the meeting, via teleconference, or address their comments, data, views, arguments in written form to Hilary Lopez, Ph.D., Executive Director, Housing Authority of the City of Reno, 1525 East 9th Street, Reno, NV 89512-3012, Fax: 775.786.1712; e-mail address: Hlopez@renoha.org. Written submission should be received by the Board on or before, December 13, 2024, by 5:00 p.m., in order to make copies available to Trustees and the public.

Below is the agenda of all items scheduled to be considered. At the discretion of the president or the Trustees, items on the agenda may be taken out of the order; the Trustees may combine two or more agenda items for consideration, and the Trustees may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public is advised that one or more members of the Trustees may participate in the meeting via telephone.

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- Call to order and roll call.
 - Receive introduction of guests.
 - First Period of Public Comment. The opportunity for public comment is reserved for any matter within the jurisdiction of the Board. No action on such an item may be taken by the Board unless and until the matter has been noticed as an action item. Comment from the public is limited to three minutes per person, under these items.
1. Approval of agenda. (For Possible Action)
 2. Approval of the minutes of the Annual Board meeting held November 28, 2023.
 3. Nomination and election president, vice president, and secretary/treasurer. (For Possible Action)

4. Additional items:

- i) General matters of concern to Board Trustees regarding matters not appearing on the agenda. (Discussion)
- ii) Old and New Business. (Discussion)
- iii) Schedule of next meeting. The following dates have been scheduled in advance but are subject to change at any time: December 16, 2025. (For Possible Action)

5. First Period of Public Comment. The opportunity for public comment is reserved for any matter within the jurisdiction of the Board. No action on such an item may be taken by the Board unless and until the matter has been noticed as an action item. Comment from the public is limited to three minutes per person, under these items.

6. Adjournment.

This meeting is accessible to the hearing impaired through the RHA TTY/TDD/voice phone line (385) 770-7166. Anyone with a disability, as defined by the Americans with Disabilities Act, requiring special assistance to participate in the meeting, may contact the Board of Trustees at the following address, at least five days in advance of the meeting in order to make arrangements, if possible, for reasonable accommodations that would enable participation in the meeting by contacting Colleen Montgomery-Beltran, Executive Administrative Assistant, Housing Authority of the City of Reno, 1525 East Ninth Street, Reno, Nevada, 89512, or by calling (775) 329-3630.

This agenda has been posted at the Housing Authority of the City of Reno Administrative Office, 1525 East Ninth Street; and further in compliance with NRS 241.020, this agenda has been posted on the official website for the Housing Authority of the City of Reno www.renoha.org and the State of Nevada Public Notification website <http://notice.nv.gov/>.

According to the provisions of NRS 241.020(5), a copy of supporting (not privileged and confidential) material provided to Trustee members may be obtained upon request made to: Colleen Montgomery-Beltran, Executive Administrative Assistant, Housing Authority of the City of Reno, 1525 East Ninth Street, Reno, Nevada, 89512, or by calling (775) 329-3630. Copies of supporting (not privileged and confidential) material provided to Trustee members may be obtained at the aforementioned address.

Dated December 12, 2024

Colleen Montgomery-Beltran

By: _____

*Colleen Montgomery-Beltran
Executive Administrative Assistant*

MINUTES OF THE SPECIAL MEETING
BOARD OF TRUSTEES
WASHOE HOUSING FINANCE CORPORATION
November 28, 2023

The Special meeting of the Board of Trustees of Washoe Housing Finance Corporation was called to order by President Aiazzi at 1:54 pm on Tuesday, November 28, 2023, in the Housing Authority of the City of Reno Boardroom, 1525 East Ninth Street, Reno, Nevada.

Trustees Present

Dave Aiazzi, President
Kathleen Taylor, Trustee
Mark Sullivan, Trustee
Hilary Lopez, Trustee

Trustees Absent

Mayor Hillary Schieve, Secretary/Treasurer

Staff Present

Hilary Lopez, Executive Director
Heidi McKendree, Deputy Executive Director
Ryan Russell, Legal Counsel
JD Klippenstein, Director of Development
Darren Squillante, Director of Human Resources
Josh Stice, Director of Information Technology
Kristin Scott, Director of Asset Management
Brenda Freestone, Contract Administrator Washoe Affordable Housing Corporation (WAHC)
April Conway, Public Information Officer
Lindsay Dobson, Executive Administrative Assistant

Staff Absent

Others Present

There being a quorum present, the order of business was as follows:

1. Call to order and roll call.

2. Receive introduction of guests.

No guests were present.

3. Public Comment. (Public comment, if any, must be limited to any item on the Agenda which is listed as an item for action by the Board. Comment from the public is limited to three minutes per person, under these items.)

There was no public comment.

4. Approval of the agenda. (For Possible Action)

Trustee Lopez moved to approve the agenda. President Aiazzi seconded the motion. Hearing no further discussion, President Aiazzi called for the question. The vote was all ayes and no nays. President Aiazzi declared the motion carried and the agenda approved.

5. **Approval of the minutes of the Annual Board meeting held October 25, 2022**
Trustee Schieve moved to approve the minutes of the annual meeting held October 25, 2022. President Aiazzi seconded the motion. Hearing no further discussion, President Aiazzi called for the question. The vote was all ayes and no nays. President Aiazzi declared the motion carried and the minutes approved.

6. **Appointment of new trustee (For Possible Action)**

Trustee Schieve motioned to appoint all current sitting members of the RHA Board of Commissioners as trustees along with the Executive Director. President Aiazzi seconded the motion. Hearing no further discussion, President Aiazzi called for the question. The vote was all ayes and no nays. President Aiazzi declared the motion carried and approved.

7. **Nomination and election president, vice president, and secretary/treasurer. (For Possible Action)**

Trustee Lopez moved to nominate Dave Aiazzi as President, Mark Sullivan as Vice President and Mayor Schieve as Secretary/Treasurer. Mayor Schieve seconded the motion. Hearing no further discussion, President Aiazzi called for the question. The vote was all ayes and no nays. President Aiazzi declared the motion carried and approved.

8. **Additional items:**

- i) General matters of concern to Board Trustees regarding matters not appearing on the Agenda. (Discussion)

There were no items to discuss.

- ii) Old and New Business. (Discussion)

There was no Old or New business to discuss.

9. **Public Comment. (The opportunity for public comment is reserved for any matter within the jurisdiction of the Board. No action on such an item may be taken by the Board unless and until the matter has been noticed as an action item. Comment from the public is limited to three minutes per person.)**

There was no public comment.

10. **Adjournment.**

Meeting adjourned 1:56 pm