

**NOTICE OF ANNUAL MEETING OF THE  
TRANSITIONAL HOUSING CORPORATION  
BOARD OF TRUSTEES**

TO TRUSTEES:                 Dave Aiazzi, Chairperson  
                                      Hilary Lopez, Vice-Chairperson  
                                      Mark Sullivan, Secretary/Treasurer  
                                      Mayor Hillary Schieve  
                                      Kathleen Taylor

MEETING DATE:               **Tuesday, December 17, 2024**

TIME:                           **10:00 a.m. (Approximately)**

*Persons wishing to provide public comment may participate during the scheduled meeting by commenting in person during the course of the meeting, via teleconference, or address their comments, data, views, arguments in written form to Hilary Lopez, Ph.D., Executive Director, Housing Authority of the City of Reno, 1525 East 9th Street, Reno, NV 89512-3012, Fax: 775.786.1712; e-mail address: [Hlopez@renoha.org](mailto:Hlopez@renoha.org). Written submission should be received by the Board on or before, December 13, 2024, by 5:00 p.m., in order to make copies available to Trustees and the public.*

Below is the agenda of all items scheduled to be considered. At the discretion of the president or the Trustees, items on the agenda may be taken out of the order; the Trustees may combine two or more agenda items for consideration, and the Trustees may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public is advised that one or more members of the Trustees may participate in the meeting via telephone.

- 
- Call to order and roll call.
  - Receive introduction of guests.
  - First Period of Public Comment. The opportunity for public comment is reserved for any matter within the jurisdiction of the Board. No action on such an item may be taken by the Board unless and until the matter has been noticed as an action item. Comment from the public is limited to three minutes per person, under these items.
    1. Approval of agenda. (For Possible Action)
    2. Approval of the minutes from the annual meeting held November 28, 2023. (For Possible Action)
    3. Nomination and election of chair, vice chair and secretary/treasurer. (For Possible Action)

4. Additional items:

- i) General matters of concern to Board Trustees regarding matters not appearing on the agenda. (Discussion)
- ii) Old and New Business. (Discussion)
- iii) Schedule of next meeting. The following dates have been scheduled in advance but are subject to change at any time: December 16, 2025. (For Possible Action)

5. Public Comment. The opportunity for public comment is reserved for any matter within the jurisdiction of the Board. No action on such an item may be taken by the Board unless and until the matter has been noticed as an action item. Comment from the public is limited to three minutes per person.

6. Adjournment.

---

*This meeting is accessible to the hearing impaired through the RHA TTY/TDD/voice phone line (385) 770-7166. Anyone with a disability, as defined by the Americans with Disabilities Act, requiring special assistance to participate in the meeting, may contact the Board of Trustees at the following address, at least five days in advance of the meeting in order to make arrangements, if possible, for reasonable accommodations that would enable participation in the meeting by contacting Colleen Montgomery-Beltran, Executive Administrative Assistant, Housing Authority of the City of Reno, 1525 East Ninth Street, Reno, Nevada, 89512, or by calling (775) 329-3630.*

*This agenda has been posted at the Housing Authority of the City of Reno Administrative Office, 1525 East Ninth Street; and further in compliance with NRS 241.020, this agenda has been posted on the official website for the Housing Authority of the City of Reno [www.renoha.org](http://www.renoha.org) and the State of Nevada Public Notification website <http://notice.nv.gov/>.*

*According to the provisions of NRS 241.020(5), a copy of supporting (not privileged and confidential) material provided to Trustee members may be obtained upon request made to: Colleen Montgomery-Beltran, Executive Administrative Assistant, Housing Authority of the City of Reno, 1525 East Ninth Street, Reno, Nevada, 89512, or by calling (775) 329-3630. Copies of supporting (not privileged and confidential) material provided to Trustee members may be obtained at the aforementioned address.*

*Dated December 12, 2024*

*Colleen Montgomery-Beltran*

By: \_\_\_\_\_  
Colleen Montgomery-Beltran  
Executive Administrative Assistant

MINUTES OF THE ANNUAL MEETING  
BOARD OF TRUSTEES  
TRANSITIONAL HOUSING CORPORATION  
November 28, 2023

The annual meeting of the Board of Trustees of Transitional Housing Corporation was called to order by RHA Chairman Aiazzi at 12:04 pm on Tuesday, November 28, 2023 in the Housing Authority of the City of Reno Boardroom, 1525 East Ninth Street, Reno, Nevada.

**Trustees Present**

Dave Aiazzi, Chairman  
Mark Sullivan, Secretary/Treasurer (on the phone)  
Hilary Lopez, Trustee  
Kathleen Taylor, Trustee (on the phone)

**Trustees Absent**

**Staff Present**

Hilary Lopez, Ph.D., Executive Director  
Ryan Russell, Legal Counsel  
Heidi McKendree, Deputy Executive Director  
Kristin Scott, Director of Asset Management  
Darrell Playford, Director of Development  
Linda Long, Director of Administration  
Cori Fisher, Director of Resident Services  
Samantha Arellano, Director of IT  
Darren Squillante, Human Resources Director  
April Conway, Public Affairs Officer  
Lindsay Dobson, Executive Administrative Assistant

**Staff Absent**

**Others Present**

There being a quorum present, the order of business was as follows:

1. **Call to order and roll call.**
2. **Receive introduction of guests.**  
  
No guests were introduced.
3. **Public Comment. (Public comment, if any, must be limited to any item on the Agenda which is listed as an item for action by the Board. Comment from the public is limited to three minutes per person, under these items.)**

There was no public comment.

4. **Approval of the agenda. (For Possible Action)**

Chairman Aiazzi moved to approve the appointment of new trustees before approval of the agenda authorizing the trustees to vote on the rest of the items.

Trustee Sullivan moved to approve the agenda. Vice Chairperson Lopez seconded the motion. Hearing no further discussion, Chairman Aiazzi called for the question. The vote was all ayes and no nays. Chairman Aiazzi declared the motion carried.

**5. Approval of the minutes from the annual meeting held October 25, 2022. (For Possible Action)**

Vice Chairperson Lopez moved to approve the minutes of the annual meeting held October 25, 2022. Trustee Taylor seconded the motion. Hearing no further discussion, Chairman Aiazzi called for the question. The vote was all ayes and no nays. RHA Chairman Aiazzi declared the motion carried.

**6. Appointment of new trustees. (For Possible Action)**

Vice Chairperson Lopez moved to reappoint Chairman Aiazzi and herself as trustees as well as add Commissioner Schieve, Commissioner Taylor, and Commissioner Sullivan as trustees of the Transitional Housing Corporation. Chairman Aiazzi seconded the motion. Hearing no further discussion, Chairman Aiazzi called for the question. The vote was all ayes and no nays. Chairman Aiazzi declared the motion carried.

**7. Nomination and election of chair, vice chair and secretary/treasurer. (For Possible Action)**

Vice Chairman Lopez moved to retain Chairman Aiazzi as Chairman, herself as Vice Chairperson, and Trustee Sullivan as Secretary/Treasurer. Trustee Taylor seconded the motion. Chairman Aiazzi called for the question. The vote was all ayes, no nays. Chairman Aiazzi declared the motion carried.

**8. Additional items:**

- i) General matters of concern to Board Trustees regarding matters not appearing on the Agenda. (Discussion)

There were no items to discuss.

- ii) Old and New Business. (Discussion)

There was no Old or New business to discuss.

- iii) Schedule of next meeting. The following dates have been scheduled in advance but are subject to change at any time: October 22, 2024. (For Possible Action)

9. **Public Comment.** (The opportunity for public comment is reserved for any matter within the jurisdiction of the Board. No action on such an item may be taken by the Board unless and until the matter has been noticed as an action item. Comment from the public is limited to three minutes per person.)

There was no public comment.

10. **Adjournment.**

**Meeting was adjourned at 12:08 pm.**