



Housing Authority of the City of Reno

Section 8 Notice of Intent to Vacate/Move

Head of Household (Print): _____ Client #: _____

Address: _____

Phone: _____ Email: _____

This is to inform you that I wish to move out of the assisted unit listed above on _____, which must be AT LEAST 30 days from the date of this form.

Please initial:

_____ I understand that if I owe the Reno Housing Authority (RHA) money, I may not transfer until any balance owed is paid in full.

_____ I understand that I cannot start the transfer process if I am subject to a current eviction notice.

_____ I understand that this does not replace my need to provide proper notice to my landlord of my intent to vacate their unit, and that their notice requirements may be longer than 30 days. Also, if I am currently in a lease with my landlord, I must receive a mutual rescission of that lease before I can start the transfer process with the RHA.

_____ I understand that the RHA will only assist me with my rent at my current unit through the date above, and that the RHA cannot pay for two units on the same date. If I move into my new unit prior to _____, I will be responsible for the pro-rated rent without assistance until the notice period is up.

_____ I understand that if I fail to vacate my unit on the above date, I will be responsible for paying the pro-rated rent without assistance UNLESS I receive a written move-out extension from my landlord and provide that documentation to the RHA.

_____ I understand that I am responsible for paying for any tenant-caused damages to the property.

_____ I understand that completing this form is NOT sufficient to transfer my assistance to a new unit. I must meet with the Leasing Agent in order for a transfer voucher to be issued and so I can receive all of the necessary documentation.

_____ I understand that before the RHA can assist me at a new unit, it must pass an RHA inspection and be found rent reasonable. I should not sign a lease before the RHA approves the unit.

By initialing and signing this form, I understand my obligations regarding moving with continued assistance.

Signature

Date